

**Committee Members Present**

Michael Hennessey, Chair
Patrick Harper, Vice Chair
Jamey M. Federico
William Go
Carlos A. Leon
Vicente Sarmiento
Mark Tettemer

Staff Present

Jennifer L. Bergener, Deputy Chief Executive Officer
Sahara Meisenheimer, Clerk of the Board Specialist
Seema Shanti Kulkarni, Clerk of the Board Intern
Andrea West, Clerk of the Board
Cassie Trapesonian, Assistant General Counsel
OCTA Staff

Committee Members Absent

None

Call to Order

The August 13, 2025 regular meeting of the Finance and Administration Committee was called to order by Committee Chair Hennessey at 10:30 a.m.

Special Calendar**1. Investment Management Presentation - MetLife**

Andrew Oftelie, Chief Financial Officer, provided opening comments and introduced Scott Pavlak and Erin Kepper, representatives from MetLife Investment Management, who provided a PowerPoint presentation.

Following a discussion, no action was taken on this item.

Consent Calendar (Items 2 through 5)**2. Approval of Minutes**

A motion was made by Director Sarmiento, seconded by Director Leon, and declared passed by those present to approve the minutes of the July 23, 2025 Finance and Administration Committee meeting.

3. Budget Development, Monitoring, and Reporting, Internal Audit Report No. 25-514

A motion was made by Director Sarmiento, seconded by Director Leon, and declared passed by those present to receive and file Budget Development, Monitoring, and Reporting Internal Audit Report No. 25-514, as an information item.



4. Oversight and Contract Compliance Related to Public Outreach Activities for the OC Streetcar Project

Director Sarmiento pulled this item and asked for more background on the audit. Janet Sutter, Executive Director of Internal Audit, provided a report on this item.

A motion was made by Director Sarmiento, seconded by Committee Vice Chair Harper, and declared passed by those present to direct staff to implement three recommendations provided in Oversight and Contract Compliance Related to Public Outreach Activities for the OC Streetcar Project, Internal Audit Report No. 25-512.

5. Orange County Transportation Authority Investment and Debt Programs Report – June 2025

A motion was made by Director Sarmiento, seconded by Director Leon, and declared passed by those present to receive and file as an information item.

Regular Calendar

6. Consultant Selection for Program Management and Construction Management Services for Improvements to Orange County Transportation Authority's Headquarters Property

Steven L. King, Senior Project Manager, provided a presentation on this item.

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to:

- A. Approve the selection of Griffin Structures, Inc., as the firm to provide program management and construction management services for improvements to the Orange County Transportation Authority's headquarters property.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-3977 between the Orange County Transportation Authority and Griffin Structures, Inc., to provide program management and construction management services for improvements to the Orange County Transportation Authority's headquarters property.

7. Agreement for Oversight Services for the 405 Express Lanes Back-Office System/Customer Service Center Operations

Kirk Avila, General Manager of Express Lanes, provided a presentation on this item.



A motion was made by Committee Chair Hennessey, seconded by Director Leon, and declared passed by those present to:

- A. Approve the selection of HNTB Corporation as the firm to provide oversight services for the 405 Express Lanes back-office system/customer service center operations.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-53898 between the Orange County Transportation Authority and HNTB Corporation, in the amount of \$895,000, for a 15-month term, to provide oversight services for the 405 Express Lanes back-office system/customer service center operations.

Discussion Items

8. Public Comments

There were no public comments received.

9. Chief Executive Officer's Report

Jennifer L. Bergener, Deputy Chief Executive Officer, reported on the OC Fair Express, which has been receiving a 20 percent increase in ridership and is moving into its final week of service.

10. Committee Members' Reports

There were no Committee Members' Reports.

11. Adjournment

The meeting adjourned at 11:33 a.m.

The next regularly scheduled meeting of this Committee will be held:

10:30 a.m. on Wednesday, August 27, 2025

OCTA Headquarters

Board Room

550 South Main Street

Orange, California

ATTEST:

Sahara Meisenheimer
Clerk of the Board Specialist