



October 25, 2023

To: Finance and Administration Committee

From: Darrell E. Johnson, Chief Executive Officer

Janet Sutter, Executive Director
Internal Audit Department

Subject: Fiscal Year 2023 Triennial Review

Overview

The Federal Transit Administration has completed the fiscal year 2023 triennial review of the Orange County Transportation Authority. The purpose of the review is to evaluate compliance with grant requirements and management practices as they relate to the use of federal funds. No deficiencies were found in any of the 23 areas reviewed.

Recommendation

Receive and file the Fiscal Year 2023 Triennial Review as an information item.

Background

United States Code, Chapter 53 of Title 49, requires the Federal Transit Administration (FTA) of the United States Department of Transportation to perform reviews and evaluations of Urbanized Area Formula Grant activities at least every three years. The Orange County Transportation Authority's (OCTA) last review was conducted in 2019. The purpose of the triennial review is to evaluate the performance of a grant recipient in carrying out the recipient's program, specifically as it relates to compliance with statutory and administrative requirements. The triennial review consists of a review of compliance in 23 different grant-related management areas, two of which were not applicable to OCTA.

Discussion

FTA's Region IX office contracted with Interactive Elements, Incorporated (reviewers), to perform the fiscal year (FY) 2023 triennial review. OCTA provided information and documentation ahead of the review conducted in August 2023.

OCTA was found fully compliant in all areas reviewed.

The reviewers complimented OCTA's Grant Compliance Manager, who provides compliance training, conducts practice reviews, identifies potential findings to ensure any issues are addressed, and takes the lead in coordinating staff responses and managing document submittals during the review. In addition, the reviewers were complimentary of several areas; specifically, procurement, vehicle and facilities maintenance, subrecipient and contractor oversight, grant drawdown documentation, and the Americans with Disabilities Act appeals process. The reviewers also described OCTA's Disadvantaged Business Enterprise program as a model program and the Title VI program as very strong. Finally, the reviewers praised OCTA staff, noting the inter-divisional cooperation among them and the willingness of staff to go "above and beyond."

Summary

The FTA has issued its FY 2023 triennial review report, finding OCTA fully compliant in all areas reviewed.

Attachment

- A. Final Report Fiscal Year 2023 Triennial Review of the Orange County Transportation Authority (OCTA) Orange, CA Recipient ID: 1682

Authorized by:

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