

# BOARD MEMBER TRAVEL AUTHORIZATION REQUEST

## TRAVELER INFORMATION

Traveler Name: *	<input type="text" value="Vice Chair Jamey M. Federico"/>	Employee ID: *	<input type="text" value="30308"/>
Destination of Trip: *	<input type="text" value="Washington, D.C."/>		
Subject of Trip: *	<input type="text" value="Legislative Strategy Meetings"/>		
Description of Trip: *	<p>Vice Chair Jamey M. Federico, along with Orange County Transportation Authority (OCTA) Chief Executive Officer, Darrell Johnson, and Government Relations staff, will travel to Washington, D.C. January 12-15, 2026, to meet with Orange County delegation members, members of Congress, Committee Staff, and senior staff within the Administration. The meetings will focus on OCTA legislative priorities for the 2nd Session of the 119th Congress, including surface transportation reauthorization.</p>		
Departure Date: *	<input type="text" value="1/12/2026"/>	Return Date: *	<input type="text" value="1/15/2026"/>
Is this trip outside of California? <input checked="" type="checkbox"/> Yes	BMTA #:		<input type="text" value="BMTA-56"/>
Board Meeting Date:	<input type="text" value="12/8/2025"/>		

## ACCOUNTING CODES

	Registration (7657)	Mileage (7656)	Travel (7655)
Budget FY:	<input type="text" value="2018"/>	<input type="text" value="2018"/>	<input type="text" value="2018"/>
Org Key:	<input type="text"/>	<input type="text" value="1121"/>	<input type="text" value="1121"/>
Job Key:	<input type="text"/>	<input type="text" value="A0001"/>	<input type="text" value="A0001"/>
JL:	<input type="text"/>	<input type="text" value="QT5"/>	<input type="text" value="0FS"/>

## ESTIMATED EXPENDITURES

### ITEMS COST

Registration: \$ 0.00

Air Travel: \$ 1,154.00

Auto Rental: \$ 0.00

Hotel Accomodations: \$ 1,371.60

Meals: \$ 368.00

Mileage: \$ 33.18

Misc: \$ 320.00

**Total Estimated Trip Cost: \$ 3,246.78**

## APPROVAL

Outcome: ☐ Approved  
☐ Rejected

Board Date  
Approved:

Comments:

SAVE AND SUBMIT

CANCEL

## REGISTRATION INFORMATION

Estimated Registration Cost (Including tax):0.00

AIR TRAVEL INFORMATION

Departing City:Departure Date & Time:Arriving City:Return Date & Time:

Santa Ana, CA1/12/202611 AMWashington, D.C.1/15/20268 PM

4505

Air Travel Comments:

Total Estimated Air Travel Cost (including tax):1154.00

AUTO RENTAL INFORMATION

Car Rental Company:Car Type Needed:Please select a value...

Total Estimate Auto Rental Cost (including gas & insurance):0.00

HOTEL AND LODGING INFORMATION

For Federal Per Diem Hotel Amounts go to [GSA](#). Note: Price may vary depending on time of year staying at hotel.

Hotel Name:Hyatt House Washington DC/DowDates:1/12/20261/15/2026

(Check-In)(Check-out)

Address:899 O Street NW

City:WashingtonState:DCZip:20001Phone No:202-299-1188

Hotel Rate Type:OtherBasic Hotel Per Night

(excluding taxes and fees):381.00

Federal Hotel Per Diem Cost:1Estimated Taxes and Fees Per Night (20% flat rate):\$ 76.20

Business Nights at the Hotel:3

Total Estimated Hotel Cost for Entire Trip:\$ 1,371.60

If your nightly rate exceeds the Federal Per Diem Amount, please provide a justification for the nightly rate.

The member rate represents the best available rate at the hotel. The basic nightly rate reflects the average member rate over the three-night stay.

MEAL INFORMATION

For Per Diem Amounts, go to [GSA](#).

Meal and Incidental Per Diem Amount Based on Destination (Including taxes and gratuities):92

Travel Time:☒ 4 Hours or More☐ Less Than 4 Hours

01/12/2026	01/13/2026	01/14/2026	01/15/2026	01/16/2026	01/17/2026	01/18/2026	01/19/2026	01/20/2026	01/21/2026
\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92	\$ 92

MEALS PROVIDED - Subtract meals included in registration fees or provided at no cost to the traveler. For GSA Meals & Incidental Expenses Breakdown click [here](#).

Breakfast:	0.0	0.0	0.0	0.0	0.0	0.00	0.0	0.0	0.0	0.0
------------	-----	-----	-----	-----	-----	------	-----	-----	-----	-----

<b>Lunch:</b>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>
<b>Dinner:</b>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>	<input type="text" value="0.0"/>
<b>Total:</b>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>
<b>Daily Adjusted Total:</b>	<input type="text" value="\$ 92"/>	<input type="text" value="\$ 92"/>	<input type="text" value="\$ 92"/>	<input type="text" value="\$ 92"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>	<input type="text" value="\$ 0"/>
<b>Total Reimbursement:</b>	<b>\$</b> <b>368.00</b>									

### MILEAGE

Destination / Description	Miles	Per Mile	Total
<input type="text" value="Travel to John Wayne Airport and Return"/>	<input type="text" value="47.4"/>	<input type="text" value=".70"/>	<input type="text" value="\$ 33.18"/>
<b>Mileage Total:</b>			<b>\$ 33.18</b>

### MISCELLANEOUS

<b>Parking:</b>	<input type="text" value="120"/>	<b>Ground Transportation Charges (bus, shuttle, taxi, limo):</b>	<input type="text" value="100"/>
<b>Baggage Charges:</b>	<input type="text"/>	<b>Other:</b>	<input type="text" value="100"/>
<b>Total Estimated Miscellaneous Cost:</b> \$ 320.00			

### ATTACHMENTS

Fiscal Year	Org Key	Obj Code	Items	Working Budget	Approved - Paid	Approved - Not Paid	Budget Remaining	Amount of This TA	Budget After TA
2018		7657	Registration					0	
2025	1121	7656	Mileage					33.18	
2025	1121	7655	Travel Total					3,246.78	
	1121		Auto Rental					0	
	1121		Hotel					1,371.6	
	1121		Meals					368	
	1121		Air Travel					1,154	
	1121		Misc					320	
	1121		Grant						

REFRESH GRID