

**ORANGE COUNTY TRANSPORTATION AUTHORITY
RESOLUTION NO. 2025-074**

**RESOLUTION OF THE BOARD OF DIRECTORS APPROVING AND ADOPTING THE
STATE OF CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
CALOES 130 FORM, DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR
NON-STATE AGENCIES, FOR THE PURPOSE OF OBTAINING
PRE- AND POST-DISASTER GRANT FUNDS**

WHEREAS, the Orange County Transportation Authority ("Authority") is a public entity established under the laws of the State of California.

WHEREAS, the Authority may have, from time to time, the need to request financial disaster assistance from state and federal agencies;

WHEREAS, applications for both federal and state disaster assistance are processed through the State of California Governor's Office of Emergency Services (CalOES), which requires adoption of a resolution by the Authority to submit CalOES 130 Form designating the Authority's representative(s) that are authorized to submit the applications for disaster assistance;

WHEREAS, the Authority desires to designate the Chief Executive Officer and the Deputy Chief Executive Officer as the authorized agents for the purposes of applying for the CalOES grants and any available federal disaster assistance that may become available; and

WHEREAS, the Authority desires to approve and adopt the CalOES 130 Form, Designation of Applicant's Agent Resolution for Non-State Agencies, in the form presented and attached hereto as Exhibit "A;" and

WHEREAS, Cal OES 130 must be submitted every three years.

NOW, THEREFORE, BE IT RESOLVED, the Authority does hereby approve and adopt the CalOES 130 Form, Designation of Applicant Agent, authorizing the Chief Executive Officer and the Deputy Chief Executive Officer to execute for and on behalf of the Authority, applications for the purposes of obtaining state and federal disaster assistance.

AYES:

NOES:

ABSENT:

ATTEST:

Andrea West
Clerk of the Board

Doug Chaffee, Chair
Orange County Transportation Authority

OCTA Resolution No. 2025-074



EXHIBIT A

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ORANGE COUNTY TRANSPORTATION AUTHORITY
(Governing Body) (Name of Applicant)

THAT Chief Executive Officer, OR
(Title of Authorized Agent)
Deputy Chief Executive Officer, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the ORANGE COUNTY TRANSPORTATION AUTHORITY
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the ORANGE COUNTY TRANSPORTATION AUTHORITY, a public entity established under the
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- ☒ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this 8 day of December, 2025

Doug Chaffee, Chair

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, **Andrea West**, duly appointed and **Clerk of the Board** of

(Name) (Title)

ORANGE COUNTY TRANSPORTATION AUTHORITY, do hereby certify that the above is a true and

(Name of Applicant)

correct copy of a resolution passed and approved by the **BOARD OF DIRECTORS**

(Governing Body)

of the **ORANGE COUNTY TRANSPORTATION AUTHORITY** on the 8 day of December, 2025.

(Name of Applicant)

Clerk of the Board

(Signature)

(Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."