



June 22, 2026

To: Members of the Board of Directors
From: Darrell E. Johnson, Chief Executive Officer
Subject: Approval to Release Invitation for Bids for Lot Sweeping Services

A handwritten signature in blue ink, appearing to read "Darrell E. Johnson", is written in the upper right corner of the page.

Overview

The Orange County Transportation Authority has developed an invitation for bids to initiate a competitive procurement process for lot sweeping services at Orange County Transportation Authority facilities. Board of Directors' approval to release Invitation for Bids 250223 is requested.

Recommendation

Approve the release of Invitation for Bids 250223 to perform lot sweeping services for a three-year initial term and one, two-year option term.

Discussion

The Orange County Transportation Authority (OCTA) owns and operates five bus bases, four transportation centers, three park-and-ride facilities, and one streetcar maintenance storage facility which includes embedded track onsite and throughout the streetcar corridor. These facilities require parking lot sweeping services and embedded track sweeping on a regular basis to properly maintain the condition of the facilities, and to ensure that parking lot debris does not enter the stormwater drains.

The specification for this work describes the requested services including the types of expected debris that will be encountered. These include metallic items such as nuts, bolts, and screws that require the sweepers to be equipped with a magnetic bar and/or vacuum to facilitate the removal of these items. Also included is a requirement for dust control, particularly when cleaning areas such as parking structures. The contractor is also required to utilize blowers to remove debris under parked cars and buses and to properly dispose of all debris collected. Where OCTA facilities or rights-of-way include embedded streetcar rails, vacuum-based sweeping equipment shall be used to remove compacted

fine sand, grit, metal fragments, leaves, trash, and other debris from within the rail groove.

Procurement Approach

OCTA's procurement policies and procedures require the Board of Directors (Board) to approve all invitations for bids (IFB) over \$1 million. Staff is requesting approval from the Board to release IFB 250223 for lot sweeping services.

The IFB will be released upon Board approval. The budget for this effort is \$1,476,000 for an initial three-year term. The award will be made to the lowest, responsive, responsible bidder in accordance with state law.

Fiscal Impact

Funding is included in OCTA's proposed fiscal year 2026–27 budget. Funding for these services will be provided through the Local Transportation Fund utilizing Transit Division, Facilities Maintenance, Account No. 2166-7611-D3107-015, and Transit Division, Local Rail, account nos. 0035-7611-OC110-015 and 0035-7611-OC111-015.

Summary

Board of Directors' approval is requested to release Invitation for Bids 250223 for lot sweeping services.

Attachment

- A. Draft Invitation for Bids (IFB) 250223, Lot Sweeping Services

Prepared by:



Cliff Thorne
Director, Maintenance
714-560-5975

Approved by:



Johnny Dunning, Jr.
Chief Operating Officer, Operations
714-560-5710



Pia Veesapen
Director, Contracts Administration
and Materials Management
714-560-5619