



**November 25, 2024**

**To:** Members of the Board of Directors

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Approval to Release Invitation for Bids for Replacement of Mechanical Units at the Santa Ana Bus Base

A handwritten signature in blue ink, appearing to read "Darrell E. Johnson", is written over the "To:" and "From:" lines of the memo.

**Overview**

Mechanical units, including heating, ventilation and air conditioning units, heating and ventilation make-up air units, exhausts fan units, and bus vacuum units at the Santa Ana Bus Base require replacement to maintain quality of the work environment, bus maintenance operations, and overall state of good repair compliance. In accordance with the Orange County Transportation Authority's procurement policies and procedures, Board of Directors' approval is requested to release the invitation for bids.

**Recommendation**

Approve the release of Invitation for Bids 4-2550 for the replacement of mechanical units at the Santa Ana Bus Base.

**Discussion**

The Orange County Transportation Authority (OCTA) completed construction of the Santa Ana Bus Base in 2005. Building mechanical units, including heating, ventilation and air conditioning units, heating and ventilation make-up air units, exhaust fan units, and bus vacuum units require replacement to maintain quality of the work environment, bus maintenance operations, and overall state of good repair compliance. This project will replace rooftop mechanical units at the operations building, maintenance building, fuel building, bus wash and detail building, including safety compliance and related work (Project). The Project will address mechanical equipment life cycle replacement and increase energy efficiency.

***Procurement Approach***

OCTA’s procurement policies and procedures require the OCTA Board of Directors (Board) approve all invitations for bids (IFB) over \$1,000,000. Staff is requesting Board approval to release IFB 4-2550 for the replacement of mechanical units at the Santa Ana Bus Base (Attachment A).

The IFB will be released upon Board approval. The budget for this Project is \$7,000,000. The award will be made to the lowest responsive and responsible bidder in accordance with state law.

**Fiscal Impact**

Funding for this project is included in OCTA’s Fiscal Year 2024-25 Budget, Capital Programs Division, Account No. 1722-9022-D3126-Q69, and is funded through State of California SB 1 (Chapter 5, Statutes of 2017) State of Good Repair grant funds.

***Summary***

Board of Directors’ approval is requested to release Invitation for Bids 4-2550 for the replacement of mechanical units at the Santa Ana Bus Base.

***Attachment***

- A. Draft Invitation for Bids (IFB) 4-2550, Replacement of Mechanical Units at the Santa Ana Bus Base

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