




July 10, 2025

To: Transit Committee

From: Darrell E. Johnson, Chief Executive Officer 

Subject: Amendment to Agreement for Transit Training Services

Overview

On May 23, 2022, the Orange County Transportation Authority Board of Directors approved an agreement with Mobility Management Partners, Inc. to provide transit training services for an initial three-year term with one, two-year option term. Board of Directors' approval is requested to exercise the option term effective August 1, 2025, through July 31, 2027.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-2-2187 between the Orange County Transportation Authority and Mobility Management Partners, Inc. to exercise the option term in the amount of \$778,384, to continue providing transit training services effective August 1, 2025, through July 31, 2027. This will increase the maximum cumulative obligation of the agreement to a total contract value of \$1,895,188.

Discussion

The Orange County Transportation Authority (OCTA) launched the Mobility Management Program in 2017 to help people understand how to navigate and use the OC Bus system independently. The program offers transit training for OC ACCESS riders, seniors, individuals with disabilities, college students, new riders, and those with limited English skills. Training is available in English, Chinese, Korean, Mandarin, Spanish, and Vietnamese, and covers trip planning, reading schedules, navigating bus routes, and the use of fare systems. The program aims to promote independence, expand access to public transit, boost OC Bus ridership, and reduce reliance on OC ACCESS paratransit.

On May 23, 2022, the OCTA Board of Directors (Board) approved an agreement with Mobility Management Partners, Inc. (MMP) to provide transit training services. The agreement includes a flexible service structure with an initial three-year term and one, two-year extension option.

As of April 2025, MMP had performed 104 workshops, providing training to approximately 1,700 participants on how to use the OC Bus system. These sessions were held at senior centers, assisted living facilities, adult day centers, social service centers, and high schools.

In addition to group workshops, 362 customized one-on-one transit training sessions were completed. These sessions were initiated through a combination of workshop participation, community outreach efforts, and referrals provided by the OC ACCESS eligibility contractor.

Procurement Approach

The original procurement was handled in accordance with OCTA's Board-approved policies and procedures for professional and technical services. On May 23, 2022, the Board approved the award of the agreement with MMP to provide transit training services. The original agreement was awarded on a competitive basis and includes a three-year initial term in the amount of \$1,116,804 and one, two-year option term. The agreement has been previously amended as shown in Attachment A.

The proposed Amendment No. 2 is to exercise the option term of the agreement through July 31, 2027, consistent with the firm-fixed price negotiated in the original agreement. Amending this agreement will increase the maximum cumulative payment obligation by \$778,384, which is the total firm-fixed price for the option term. Exercising the option term will allow MMP to continue providing transit training services effective August 1, 2025, through July 31, 2027, bringing the total contract value to \$1,895,188.

Fiscal Impact

Funding for Amendment No. 2 is included in OCTA's Fiscal Year 2025-26 Budget, Operations Division, Specialized Transit Services Department, Account No. 2147-7519-D1503-THP, and will be funded through the Local Transportation Fund.

Summary

Staff requests the Board of Directors authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-2-2187 with Mobility Management Partners, Inc., in the amount of \$778,384, for continued transit training services through July 31, 2027. This will increase the maximum obligation of the agreement to a total contract value of \$1,895,188.

Attachment

- A. Mobility Management Partners, Inc., Agreement No. C-2-2187 Fact Sheet

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