




December 8, 2025

To: Members of the Board of Directors

From: Darrell E. Johnson, Chief Executive Officer 

Subject: Approval to Release Request for Proposals for Detail Bus and Streetcar Cleaning and Pesticide Application Services

Overview

The Orange County Transportation Authority has developed a request for proposals to initiate a competitive procurement process to select a firm to provide detail bus and streetcar cleaning and pesticide application services.

Recommendations

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 250080 to select a firm to provide detail bus and streetcar cleaning and pesticide application services.
- B. Approve the release of Request for Proposals 250080 for detail bus and streetcar cleaning and pesticide application services.

Discussion

The Orange County Transportation Authority (OCTA) utilizes a fleet of 790 buses and 50 vehicles to provide both directly operated and contract operated fixed-route OC Bus service and OC ACCESS service throughout Orange County. Upon commencement of operations, OCTA will utilize a fleet of eight streetcars for the OC Streetcar. The buses routinely require pesticide application and detail cleaning after the application of the pesticides. Upon commencement of service, streetcars will require these services as well.

OCTA contracts for pesticide application and detail cleaning services, which includes licensed application of pesticides, placement of bait, and detail cleaning after baiting. Detail cleaning is an important element of the program, providing for pest prevention as well as removal of chemical residue that follows pesticide applications. OCTA has historically used a certified contractor experienced in handling the chemicals required for this service. The contractor will provide

required scheduled pesticide and bait application up to four times per year on buses and a complete interior detail cleaning after pesticide application on these buses and streetcars. The current agreement for these services will expire on April 30, 2026, and a new agreement is necessary to ensure continuity of these services.

Procurement Approach

OCTA's Board of Directors (Board)-approved procurement policies and procedures require that the Board approve all requests for proposals (RFP) over \$1,000,000, as well as approve the evaluation criteria and weightings. Staff is submitting for Board approval the draft RFP and evaluation criteria and weightings, which will be used to evaluate proposals received in response to this RFP.

The proposed evaluation criteria and weightings are as follows:

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|-------------------------------------|------------|
| • Qualifications of the Firm | 30 percent |
| • Staffing and Project Organization | 20 percent |
| • Work Plan | 25 percent |
| • Cost and Price | 25 percent |

Several factors were considered in developing the evaluation criteria weightings. Qualifications of the firm criterion is weighted at 30 percent as the proposing firms must demonstrate a proven history in successfully completing similar projects and having the required licensing and experience in the application of pesticides and detail bus cleaning requirements. Staffing and project organization criterion is weighted at 20 percent as the firm must demonstrate the proposed key personnel have specific skillsets in order to complete the services required in the scope of work. Work plan is weighted at 25 percent to ensure proposals address each section of the work plan in sufficient detail to demonstrate a clear understanding of the scope of work and must demonstrate the firm's understanding and ability to provide extensive cleaning and pesticide bait application. Cost and price criterion is weighted at 25 percent to ensure OCTA receives fair and competitive pricing for the services provided.

The contract term for this procurement will be for a three-year initial term with one, two-year option term. The total cost for the initial term is anticipated to be approximately \$1,465,000.

This RFP will be released upon Board approval of these recommendations.

Fiscal Impact

This project is included in the OCTA Fiscal Year 2025-26 Budget. Funding for these services will be provided through the Local Transportation Fund (LTF) utilizing Transit Division, Maintenance Department, account nos. 2162-7613-D3107-2WP, 2168-7613-D3107-2WP and 2194-7613-D3107-2WP, and Transit Division, Contracted Services, account nos. 2136-7613-D1208-0B2, 2137-7613-D2114-0B1, 2138-7613-D2108-0GH and 2148-7613-D2140-0JT.

Summary

Board approval is requested to release RFP 250080 to select a firm to perform detail bus cleaning and pesticide application services, as well as approval of the proposed evaluation criteria and weightings.

Attachment

- A. Draft Request for Proposals (RFP) 250080, Detail Bus Cleaning and Pesticide Application Services

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