



**May 12, 2025**

**To:** Members of the Board of Directors

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** 2025 Board of Directors and Chief Executive Officer Initiatives and Action Plan – First Quarter Progress Report

A handwritten signature in blue ink, appearing to read "Darrell E. Johnson", is positioned to the right of the "From:" field.

On January 27, 2025, the Orange County Transportation Authority (OCTA) Board of Directors (Board) approved the 2025 Board and Chief Executive Officer (CEO) Initiatives (Attachment A) and Action Plan (Attachment B). Following their approval, the 2025 CEO Action Plan was updated to reflect feedback received from the Board and was shared via a memo to the Board on March 20, 2025. The revised Action Plan consists of three Board initiatives and nine CEO initiatives that are monitored through 110 milestones throughout the calendar year. Reports detailing the progress on these milestones are presented on a quarterly basis for Board review. This report provides a summary of progress on first quarter (Q1) milestones from January 1, 2025, through March 31, 2025. At the conclusion of Q1, ten of the 110 milestones have been completed. Highlights of these accomplishments are outlined below.

#### Q1 Progress Report

During Q1 of the calendar year 2025, nine milestones were scheduled for completion. At the end of Q1, six of those nine milestones have been completed, while an additional four milestones have been completed ahead of schedule. Some of the key highlights achieved in Q1 include:

- Released an Invitation for Bids for the installation of battery electric bus (BEB) chargers and electrical infrastructure at the Santa Ana Bus Base, which was needed following the Board-approved purchase of ten additional BEBs and electric bus chargers in November 2024. This project will support the expansion of OCTA's zero-emission bus pilot program by providing more flexibility to deploy BEBs from either the Garden Grove or Santa Ana Bus Base on various routes allowing for an expanded operating environment in which these buses are being tested.
- Adopted an updated set of principles to guide OCTA's advocacy efforts regarding the surface transportation bill reauthorization. This legislation will play a key role in informing long-term federal transportation policy and funding. The recently adopted set of guiding principles will help position OCTA as a strong advocate for federal policies that align with the region's mobility needs and support sustainable transportation funding, efficient project delivery, and local decision-making authority.

- Launched the sixth cohort of the Management Development Academy (MDA), a leadership development program aimed at supporting the professional growth of OCTA staff, particularly those interested in gaining practical and strategic management skills. The MDA is part of the agency's broader commitment to invest in its workforce by providing learning and career development opportunities.
- Exercised the first option term with First Transit, Inc. to continue providing OC ACCESS paratransit service through December 31, 2027. This extension enables OCTA to keep offering accessible, reliable, and efficient transit options for the region.
- Adopted the updated 2025 Public Transportation Agency Safety Plan (PTASP) performance measures and targets, newly required by the Federal Transit Administration. PTASP represents a comprehensive, collaborative, and systematic approach to managing safety and reinforces OCTA's ongoing commitment to uphold high safety standards.
- Completed the sixth Measure M2 (M2) triennial performance assessment, covering the period of July 1, 2021, through June 30, 2024. Overall, the assessment concluded that OCTA effectively and efficiently managed and delivered the renewed M2 Transportation Investment Plan. While there were no significant findings in the report, there were four recommendations for enhancements that OCTA has either already addressed or will continue to focus on.
- Continued coordination with LA Metro and the appropriate Orange County cities to advance ongoing planning efforts for the World Cup 2026 and LA28 Olympics.

While ten total milestones were accomplished during the quarter, some of which are noted above, delivery timeframes for three milestones originally scheduled for completion in Q1 were extended and are now anticipated to occur in the second quarter. Additional adjustments were made to the anticipated completion of five milestones in subsequent quarters. For more details, please refer to Attachment B.

The Q1 progress report is complete and included for your review. I am encouraged by the progress OCTA has made thus far and am confident in our ability to further advance the 2025 Board and CEO Initiatives. As we look ahead, OCTA will remain steadfast in our commitment to addressing the immediate needs of the public, our customers, and our employees to keep Orange County moving. Please contact me at (714) 560-5343 with any questions or suggestions.

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Attachments