Committee Members Present
Michael Hennessey, Chair
Patrick Harper, Vice Chair
Jamey M. Federico
William Go
Carlos A. Leon
Vicente Sarmiento
Mark Tettemer

Staff Present
Darrell E. Johnson, Chief Executive Officer
Sahara Meisenheimer, Clerk of the Board Specialist
Martin Browne, Employee Rotation Program
Andrea West, Clerk of the Board
James Donich, General Counsel
OCTA Staff

Committee Members Absent
None

Call to Order

The October 22, 2025 regular meeting of the Finance and Administration Committee was called to order by Committee Chair Hennessey at 10:30 a.m.

Consent Calendar (Items 1 through 11)

1. Approval of Minutes

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to approve the minutes of the September 10, 2025 Finance and Administration Committee meeting.

Director Leon was not present to vote on this item.

2. Right-of-Way Maintenance, Internal Audit Report No. 25-515

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to direct staff to implement three recommendations provided in Right-of-Way Maintenance, Internal Audit Report No. 25-515.

Director Leon was not present to vote on this item.

3. Investments: Compliance, Controls, and Reporting, January 1 through June 30, 2025, Internal Audit Report No. 26-502

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to direct staff to implement the one recommendation provided in Investments: Compliance, Controls, and Reporting, January 1 through June 30, 2025, Internal Audit Report No. 26-502.

Director Leon was not present to vote on this item.

4. Warranty Administration, Internal Audit Report No. 25-516

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to direct staff to implement three recommendations provided in Warranty Administration, Internal Audit Report No. 25-516.

Director Leon was not present to vote on this item.

5. Fiscal Year 2025-26 Internal Audit Plan, First Quarter Update

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to receive and file the first quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2025-26 Internal Audit Plan as an information item.

Director Leon was not present to vote on this item.

6. Orange County Transportation Authority Investment and Debt Programs Report - August 2025

Committee Chair Hennessey commented on the three KeyBank securities being downgraded and how the Orange County Transportation Authority will be okay by January of 2026.

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to receive and file as an information item.

Director Leon was not present to vote on this item.

7. Fiscal Year 2024-25 Fourth Quarter Budget Status Report

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to receive and file as an information item.

Director Leon was not present to vote on this item.

8. SB 1 (Chapter 5, Statutes of 2017) State of Good Repair Claims for Fiscal Year 2025-26

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to authorize the filing of SB 1 State of Good Repair claims, in the amount of $7.542 million, or up to the actual allocation published by the State Controller’s Office, to fund capital projects approved by the Orange County Transportation Authority Board of Directors.

Director Leon was not present to vote on this item.

9. State Transit Assistance Fund Claims for Fiscal Year 2025-26

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to adopt Resolution No. 2025-078 to authorize the filing of State Transit Assistance Fund claims, in the amount of $43,487,476, or up to the actual allocation published by the State Controller's Office, to support public transportation.

Director Leon was not present to vote on this item.

10. Fiscal Year 2024-25 Fourth Quarter Grant Reimbursement Status Report

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to receive and file as an information item.

Director Leon was not present to vote on this item.

11. Update on the Loan Agreements with the Cities of Anaheim, Placentia, and the West Orange County Water Board

A motion was made by Director Sarmiento, seconded by Director Tettemer, and declared passed by those present to receive and file as an information item.

Director Leon was not present to vote on this item.

Regular Calendar

12. Agreements for Temporary Staffing Services

Karen DeCrescenzo, Senior Department Manager, Human Resources, provided a report on this item.

A motion was made by Director Federico, seconded by Director Tettemer, and declared passed by those present to:

A. Approve the selection of APR Consulting, Inc. and Tryfacta, Inc. as the firms to provide temporary staffing services, in the aggregate amount of $3,220,000, to be shared by both staffing firms.

B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-4052 between the Orange County Transportation Authority and APR Consulting, Inc. to provide temporary staffing services for a three-year initial term through October 31, 2028, with two, two-year option terms.

C. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-5-4312 between the Orange County Transportation Authority and Tryfacta, Inc. to provide temporary staffing services for a three-year initial term through October 31, 2028, with two, two-year option terms.

Director Leon was not present to vote on this item.

13. 2025 Measure M2 Sales Tax Forecast Update

Sam Kaur, Department Manager, Revenue Administration, provided a report on this item.

No action was taken on this receive and file information item.

Discussion Items

14. Public Comments

There were no public comments received.

15. Chief Executive Officer's Report

Darrell E. Johnson, Chief Executive Officer, reported that there will be no Metrolink service on the Orange County and Inland Empire Lines this weekend, October 25-26, due to the construction of the new San Juan Creek Bridge.

16. Committee Members' Reports

There were no Committee Members' Reports.

17. Adjournment

The meeting adjourned at 10:56 a.m.

The next regularly scheduled meeting of this Committee will be held:

10:30 a.m. on Wednesday, November 12, 2025
OCTA Headquarters
Board Room
550 South Main Street
Orange, California

ATTEST:

Sahara Meisenheimer
Clerk of the Board Specialist