




COMMITTEE TRANSMITTAL

November 25, 2024

To: Members of the Board of Directors
From: Andrea West, Clerk of the Board 
Subject: Microsoft Enterprise Agreement Renewal

Finance and Administration Committee Meeting of November 13, 2024

Present: Directors Federico, Harper, Hennessey, Klopfenstein, and Nguyen
Absent: Director Sarmiento

Committee Vote

This item was passed by the Members present.

Committee Recommendation(s)

- A. Approve the selection of Crayon Software Experts, LLC to provide the Microsoft Enterprise renewal license for all of the Orange County Transportation Authority's Microsoft software.
- B. Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C42565 between the Orange County Transportation Authority and Crayon Software Experts, LLC, in the amount of \$8,204,212, for the renewal of the Microsoft Enterprise Agreement for a three-year term.