

## December 9, 2024

From: Andrea West, Clerk of the Board

**Subject:** Proposed Management Plan for the Administrative Headquarters Building

Finance and Administration Committee Meeting of December 4, 2024

Present:Directors Federico, Harper, Klopfenstein, and NguyenAbsent:Directors Hennessey and Sarmiento

## Committee Vote

This item was passed by the Members present.

## Committee Recommendation(s)

- A. Authorize the Chief Executive Officer, or his designee, to negotiate and execute lease agreements with tenants for lease maturities of no greater than ten years.
- B. Authorize the Chief Executive Officer, or his designee, to negotiate and execute service contracts necessary for the operations and maintenance of the property.