




June 18, 2025

To: Transit Committee

From: Darrell E. Johnson, Chief Executive Officer 

Subject: Amendment to Agreement for Coach Operator, Training Instructor, and Field Supervisor Uniforms

Overview

On May 23, 2022, the Orange County Transportation Authority Board of Directors approved a contract with Becnel Uniforms to provide uniforms for coach operators, training instructors, and field supervisors as needed. The contract includes a three-year initial term and a two-year option term. Board of Directors' approval is requested to exercise the two-year option to ensure continued uniform service.

Recommendations

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-1-3928 between the Orange County Transportation Authority and Becnel Uniforms, to exercise the option term in the amount of \$611,000, to continue providing uniform services for coach operators, training instructors, and field supervisors effective July 1, 2025, through June 30, 2027. This will increase the maximum obligation of the agreement to a total contract value of \$1,285,468.

Discussion

The Orange County Transportation Authority (OCTA) provides a uniform program for coach operators, operations instructors, and field supervisors consistent with the Coach Operator Collective Bargaining Agreement as well as the Personnel and Salary Resolution. OCTA contracts with a uniform services provider to supply uniforms through the uniform program. These uniforms ensure a professional appearance and reflect OCTA's commitment to safe, reliable service.

OCTA provides an annual allotment for new coach operators of \$300, plus a one-time purchase of a jacket up to \$185. The annual allotment for coach operators who are not new employees is \$265, and up to a \$500 annual allotment to support staff. Additional funds are provided for special circumstances such as weight loss, maternity, and the Bus Rodeo competition. The allotment is intended as a supplement to annual uniform costs employees may incur.

An amendment to the existing agreement is necessary to continue the uniform program.

Procurement Approach

The original procurement was handled in accordance with OCTA's Board of Directors' (Board)-approved policies and procedures for professional and technical services. On May 23, 2022, the Board approved the award of the agreement with Becnel Uniforms to provide coach operator, training instructor, and field supervisor uniforms services. The original agreement was awarded on a competitive basis and includes a three-year initial term in the amount of \$674,468 and one, two-year option term.

The proposed Amendment No. 1 is to exercise the option term of the agreement through June 30, 2027, consistent with the rates negotiated in the original agreement. Amending this agreement will increase the maximum cumulative payment obligation by \$611,000, which is based on current and anticipated usage. Exercising the option term will allow Becnel Uniforms to continue providing uniform services through June 30, 2027, bringing the total contract value to \$1,285,468.

Fiscal impact

Funding for this amendment is included in OCTA's Proposed Fiscal Year 2025-26 budget which is funded through Local Transportation Funds.

Summary

Staff requests Board of Directors' approval for the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-1-3928 with Becnel Uniforms in the amount of \$611,000 for continued uniform supply services of coach operators, training instructors, and field supervisors' uniforms. This will increase the maximum obligation of the agreement to a total contract value of \$1,285,468.

Attachment

A. Bechel Uniforms, Agreement No. C-1-3928 Fact Sheet

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