



December 3, 2025

To: Finance and Administration Committee
From: Darrell E. Johnson, Chief Executive Officer
Subject: First Quarter Fiscal Year 2025-26 Procurement Status Report

Overview

The first quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from July 1, 2025, through September 30, 2025, that was approved by the Board of Directors. The first quarter procurement status report also projects future procurement activity for the second quarter as identified in the fiscal year 2025-26 budget.

Recommendation

Receive and file as an information item.

Background

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2025-26 Budget on June 29, 2025, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the first quarter of FY 2025-26. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

Discussion

During the first quarter of FY 2025-26, the Contracts Administration and Materials Management Department handled 274 different contractual documents. Of the total, 179 contractual documents, valued at \$322,268,933,

were completed; the remaining procurements will be executed during the second quarter of FY 2025-26.

In the first quarter, the Board acted on 32 procurements. The procurements were split between seven agreements valued at \$11,552,744, 15 amendments valued at \$42,069,041, two cooperative agreements valued at \$5,068,000, four cooperative agreement amendments valued at \$8,209,000, and four option-term amendments valued at \$5,012,684. Attachment A shows a list of Board-approved procurements during the first quarter. Also included is a list of procurements approved by the Chief Executive Officer within the Board-delegated authority of over \$250,000 up to \$500,000 as shown in Attachment B. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews, as well as negotiations, which can lengthen the procurement process. Procurements not completed within the first quarter of FY 2025-26 are anticipated to be completed within the second quarter of FY 2025-26.

There are several procurements requiring Board approval throughout the second quarter of FY 2025-26 (October 1, 2025 through December 31, 2025) including:

- Construction Management Support Services for the State Route 91 Improvement Project Between La Palma Avenue and State Route 55
- Additional Program Management Consultant Services for Capital Programs
- Agreement for Streetcar Security Officer Services
- Agreements for Temporary Staffing Services

The estimated value of these second quarter procurements is \$214,796,967. Attachments C through G identify procurement activity anticipated in the second quarter of FY 2025-26 by the committee that will review the items.

Summary

This report provides an update of the procurement activity for the first quarter of FY 2025-26, July 1, 2025 through September 30, 2025, as well as a look-ahead at anticipated procurement activity for the second quarter of FY 2025-26. Staff recommends that this report be received and filed as an information item.

Attachments

- A. Board-Approved Contracts – First Quarter Fiscal Year 2025-26
- B. Procurements Approved by Chief Executive Officer with Board–Delegated Authority – First Quarter Fiscal Year 2025-26 Valued over \$250,000 - \$500,000
- C. Regional Transportation Planning Committee – Second Quarter Outlook (October 1, 2025 through December 31, 2025)
- D. Transit Committee – Second Quarter Outlook (October 1, 2025 through December 31, 2025)
- E. Finance and Administration Committee – Second Quarter Outlook (October 1, 2025 through December 31, 2025)
- F. Legislative and Communications Committee – Second Quarter Outlook (October 1, 2025 through December 31, 2025)
- G. Executive Committee – Second Quarter Outlook (October 1, 2025 through December 31, 2025)

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