



# Orange County Transportation Authority

## Legislation Text

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File #: 22-4386, Version: 1

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### **Administration of Public Record Act Requests, Internal Audit Report No. 22-510**

#### **Overview**

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of the administration of Public Record Act requests. Based on the audit, public record requests are handled in accordance with the California Public Records Act policy and procedures. The Internal Audit Department offered one recommendation to update procedures and the Orange County Transportation Authority website to address all available methods for submitting a request, and times available for in-person viewing of records.

#### **Recommendation**

Direct staff to implement one recommendation related to the Administration of Public Record Act Requests, Internal Audit Report No. 22-510.