



### **Approval to Release Request for Proposals for Temporary Staffing Services**

Staff is requesting Board of Directors' approval to release a request for proposals for temporary staffing services. These services are used to cover unforeseen vacancies of regular staff due to various leaves of absence, which, if left unsupported, would have a negative effect on a department's workload, or a temporary or unplanned increase of workload due to special or non-recurring projects. A draft request for proposal has been developed to initiate the competitive procurement process to select a firm(s) to provide temporary staffing services.

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 8-1593 to provide temporary staffing services.
- B. Approve the release of Request for Proposals 8-1593 to select a firm or firms to provide temporary staffing services for a three-year initial term with two, two-year option terms.