



Orange County Transportation Authority

Legislation Details (With Text)

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File created: 8/9/2022 **In control:** Finance and Administration Committee

On agenda: 8/24/2022 **Final action:**

Title: Administration of Public Record Act Requests, Internal Audit Report No. 22-510

Sponsors: Jonathan Thompson, Janet Sutter

Indexes:

Code sections:

Attachments: 1. Transmittal, 2. Staff Report, 3. Attachment A

Date	Ver.	Action By	Action	Result
9/12/2022	1	Board		
8/24/2022	1	Finance and Administration Committee		
8/24/2022	1	Finance and Administration Committee	approved for the Board - Consent	

Administration of Public Record Act Requests, Internal Audit Report No. 22-510

Overview

The Internal Audit Department of the Orange County Transportation Authority has completed an audit of the administration of Public Record Act requests. Based on the audit, public record requests are handled in accordance with the California Public Records Act policy and procedures. The Internal Audit Department offered one recommendation to update procedures and the Orange County Transportation Authority website to address all available methods for submitting a request, and times available for in-person viewing of records.

Recommendation

Direct staff to implement one recommendation related to the Administration of Public Record Act Requests, Internal Audit Report No. 22-510.