




July 28, 2021

To: Finance and Administration Committee  For
From: Darrell E. Johnson, Chief Executive Officer
Subject: Fourth Quarter Fiscal Year 2020-21 Procurement Status Report

Overview

The fourth quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from April 1 through June 30, 2021, that was approved by the Board of Directors during this period. The fourth quarter procurement status report also projects future procurement activity for the first quarter as identified in the fiscal year 2021-22 budget.

Recommendation

Receive and file as an information item.

Background

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2020-21 Budget on June 8, 2020, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the fourth quarter of FY 2020-21. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

Discussion

During the fourth quarter of FY 2020-21, the Contracts Administration and Materials Management Department handled 489 different contractual documents. Of the total, 346 procurements, valued at \$92,877,966, were

completed; the remaining procurements will be executed during the first quarter of FY 2021-22.

In the fourth quarter, the Board acted on 43 procurements. The procurements were split between 12 new agreements valued at \$38,855,184, two amendments valued at \$3,986,105, nine construction change orders valued at \$6,175,155, three cooperative agreements valued at \$21,356,739, nine cooperative amendments valued at \$15,979,411, one sole source agreement valued at \$68,540, and seven option-term amendments valued at \$72,955,463. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews, and negotiations, which can lengthen the procurement process. Procurements not completed within the fourth quarter of FY 2020-21 will be completed in the first quarter of FY 2021-22. Attachment A shows a list of Board-approved procurements during the fourth quarter.

There are several large procurements requiring Board committees' approval throughout the first quarter of FY 2021-22 (July through September 30, 2021) including:

- Consultant selection for the preparation of plans, specifications, and estimates for the State Route 57 Improvement Project from Orangewood Avenue to Katella Avenue
- Consultant selection to provide preliminary engineering and environmental services for the Irvine Station Improvements Project
- Award of sole source agreement for the purchase of bus engines
- Award of agreement for the OC ACCESS and OC Flex Services
- Compressed natural gas fueling facility operations and maintenance
- Contractor selection for back-office system and customer service center operations services for the 405 Express Lanes in Orange County
- Agreements for health insurance services
- Award for public outreach for Interstate 5 Improvements from County Line to Avenida Pico

The estimated value of these first quarter procurements is \$408,596,383. Attachments B through F identify procurement activity anticipated in the first quarter of FY 2021-22 by the committee that will review the items.

Summary

This report provides an update of the procurement activity for the fourth quarter of FY 2020-21, April 2021 through June 2021, as well as a look-ahead at anticipated procurement activity for the first quarter of FY 2021-22. Staff recommends that this report be received and filed as an information item.

Attachments

- A. Board-Approved Contracts – Fourth Quarter FY 2020-2021
- B. Regional Planning and Highways Committee – First Quarter Outlook (July 1, 2021 through September 30, 2021)
- C. Transit Committee – First Quarter Outlook (July 1, 2021 through September 30, 2021)
- D. Finance and Administration Committee – First Quarter Outlook (July 1, 2021 through September 30, 2021)
- E. Legislative and Communications Committee – First Quarter Outlook (July 1, 2021 through September 30, 2021)
- F. Executive Committee – First Quarter Outlook (July 1, 2021 through September 30, 2021)

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