



February 1, 2021

To: Executive Committee

From: Andrew Do, Chairman of the Board of Directors

Subject: Recruitment for Public Member Appointment

Overview

In accordance with Public Utilities Code Section 130052(c), members of the Orange County Transportation Authority Board of Directors, representing cities and the County of Orange, appoint two public members to the Orange County Transportation Authority Board of Directors. Direction is requested to guide the recruitment and selection process for filling the current public member vacancy for a four-year term.

Recommendation

Direct the Chief Executive Officer to follow the past Board of Directors' process when there is a public member vacancy to include publicly noticing the vacancy and announce the recruitment of a public member to serve on the Orange County Transportation Authority Board of Directors through media outlets, notifications to cities, community organizations, and to the County of Orange.

Background

The membership of the Orange County Transportation Authority (OCTA) Board of Directors (Board) includes two public member positions that must be filled by the Members of the Board that represent cities and the County of Orange. The term of office for an OCTA Public Member is four years. The qualifications for a Public Member are as follows:

- Resident of Orange County, and
- Not serving currently, or within the last four years, as an elected official of a city, county, any agency, or special district within Orange County.

Unlike the process of selecting the city representatives, the process for selecting the two public members is not specifically outlined in OCTA's enabling legislation. As a result, based on the Chairman's discretion, the procedure regarding the appointment process has varied over the years, depending on whether there is a desire for a reappointment by the sitting Public Member or when there is a vacancy.

Historically, the Board has established guidelines to support recruiting for a public member vacancy. It is recommended that the following steps be taken as part of the recruitment process following the proposed timeline (Attachment A):

- Vacancies were publicly noticed in as outlined in the Communications Plan (Attachment B);
- The Executive Committee (Committee) will be used to assist in the selection process. The Committee will review all applications submitted and create a short-list of applicants to interview utilizing Considerations for Selection of Public Member (Attachment C);
- Members of the Committee will interview considered candidates at a subsequent meeting; and
- The Committee will forward its recommendation to the full Board for final selection and appointment.

Discussion

Public members are selected by majority action of the OCTA Board members representing the cities and the County. Procedures for the selection are determined by the Board and have varied depending on the circumstances.

Staff requests that the process for appointing the vacant public member be determined at this time.

Summary

Direction is requested to guide the recruitment process for the Board of Directors to consider filling the current public member vacancy for a four-year term.

Attachments

- A. Public Member Recruitment Process Timeline
- B. Public Member Recruitment, Communications and Outreach Plan, February 2021
- C. Considerations for Selection of Public Member

Prepared by:



Andrea West
Interim Clerk of the Board
(714) 560-5676

Approved by:



Jennifer L. Bergener
Deputy Chief Executive Officer
(714) 560-5462