

Minutes of the
Orange County Transportation Authority
Orange County Transit District
Orange County Local Transportation Authority
Orange County Service Authority for Freeway Emergencies
Board of Directors Meeting

Call to Order

The January 11, 2021, regular meeting of the Orange County Transportation Authority (OCTA) and affiliated agencies was called to order by Chairman Jones at 9:01 a.m. at the OCTA Headquarters, 550 South Main Street, Board Room – Conference Room 07-08, Orange, California.

Roll Call

The Deputy Clerk of the Board (DCOB) conducted an attendance Roll Call and announced there was a quorum of the Board of Directors (Board) as follows:

Directors Present: Steve Jones, Chairman

Via teleconference:

Andrew Do, Vice Chairman
Lisa A. Bartlett
Doug Chaffee
Ryan Chamberlain
Barbara Delgleize
Brian Goodell
Michael Hennessey
Gene Hernandez
Joseph Muller
Mark A. Murphy
Vicente Sarmiento
Tim Shaw
Harry S. Sidhu

Director Absent: Donald P. Wagner

Also Present: Darrell E. Johnson, Chief Executive Officer (CEO)
Jennifer L. Bergener, Deputy CEO/Chief Operating Officer
Sahara Meisenheimer, Deputy Clerk of the Board
Allison Cheshire, Deputy Clerk of the Board
James Donich, General Counsel (via teleconference)

Invocation

Director Shaw gave the invocation.

Pledge of Allegiance

Director Muller led in the Pledge of Allegiance.

Special Calendar

1. Administration of the Oath of Office to New and Returning Orange County Transportation Authority Board of Directors

James Donich, General Counsel, administered the Oaths of Office to new Board Members Brian Goodell and Vicente Sarmiento and returning Board Members Andrew Do, Joseph Muller, Mark Murphy, and Tim Shaw.

2.. Election of Orange County Transportation Authority Board of Directors Chair

Chairman Jones stated that the OCTA Administrative Code notes that the Board of Directors (Board) shall elect a Chair and Vice Chair at its first Board meeting in January.

Director Bartlett nominated Vice Chairman Andrew Do to be the 2021 Chairman and Director Mark Murphy to be the 2021 Vice Chairman of the Orange County Transportation Authority Board of Directors.

A motion was made by Director Bartlett, seconded by Director Hernandez, and following a roll call vote, declared passed 13-0, to elect Andrew Do to be the 2021 Chairman of the Orange County Transportation Authority Board of Directors.

3. Election of Orange County Transportation Authority Board of Directors Vice Chair

A motion was made by Director Bartlett, seconded by Director Hernandez, and following a roll call vote, declared passed 13-0, to elect Director Mark Murphy to be the 2021 Vice Chairman of the Orange County Transportation Authority Board of Directors.

3. (Continued)

Newly elected Chairman Do thanked his Board colleagues for electing him as Chairman and congratulated newly-elected Vice Chairman Mark Murphy. Chairman Do stated they both would continue to tackle the challenges and opportunities throughout 2021.

Chairman Do thanked Immediate Past Chairman Jones for his work as Chairman this past year and discussed the following items.

- The Board of Directors will continue meeting the County's transportation needs while keeping the public and OCTA employees' safety a top priority.
- At the next meeting, the 2021 Board Initiatives will guide the agency and focus our efforts on delivering innovative transportation solutions for all people across all transportation modes.
- Everyone was encouraged to provide their ideas and constructive feedback on how the Board can enhance transportation.
- Public input from the communities is critical in informing the decision-making process. The OCTA staff did excellent work soliciting input in many forms and reminded the public that any feedback is always welcome.

4. Salute to Outgoing Chairman Steve Jones

Darrell E. Johnson, Chief Executive Officer (CEO), reported on the following:

- 2020 was a year like anyone has ever experienced. The challenges OCTA faced as a transportation agency were unprecedented. The pandemic impacted every area of OCTA operations and the organization.
- The Coronavirus (COVID-19) pandemic required OCTA to be incredibly flexible and adjust how the staff operates service safely and continue doing business as an agency.
- Each decision made and action taken in 2020 was done to ensure OCTA continued delivering essential transportation services and projects. OCTA did this while taking every possible step to protect the health and safety of our passengers, employees, and the public.
- Mr. Johnson, CEO, thanked Immediate Past Chairman Jones for successfully leading the Board and staff through a year that no one, except maybe Hollywood screenwriters, could have imagined.

4. (Continued)

- Chairman Jones's leadership throughout 2020 allowed OCTA to remain focused on all of our core values and flexibility as staff had to adjust sometimes daily, to the evolving circumstances. Chairman Jones's steady leadership ensured that OCTA would keep Orange County moving and, most importantly, move safely.
- Every year the staff has presented the outgoing Chairman with a framed photo from one of the many OCTA events attended. Unfortunately, while Chairman Jones did an exceptional job leading the Board this year, and the staff accomplished a tremendous job, the staff didn't have a lot to choose from and didn't want to use a picture of you behind plexiglass. However, one highlight from the year was OCTA's progress on Interstate 405 (I-405) freeway, and staff was able to find a photo from the video shoot.

Mr. Johnson, CEO, recognized and presented to outgoing Chairman Jones a gift of appreciation for his leadership as the 2020 Chairman of the Board of Directors.

Chairman Do echoed Mr. Johnson's comments and thanked Chairman Jones for keeping the Board, and the agency focused on the following priorities:

- The OCTA Agency provided the public with a safe and reliable bus service.
- Led the Board and kept the agency focused on priorities, and continued to keep capital projects moving forward with tremendous effort.

Consent Calendar (Items 5 through 14)

Orange County Transportation Authority Consent Calendar Matters

5. Approval of Minutes

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to approve the Orange County Transportation Authority and affiliated agencies' regular meeting minutes of December 14, 2020.

5. (Continued)

Directors Goodell and Sarmiento abstained from voting on this item due to not being present for the meeting.

6. Coronavirus Update

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to receive and file as an information item.

7. Amendments to the Master Plan of Arterial Highways

Director Bartlett pulled this item to express excitement for the proposed changes and stated this amendment is a critical step to move projects forward.

A motion was made by Director Bartlett, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to:

- A. Conditionally approve the following amendments to the Master Plan of Arterial Highways to reclassify the facilities listed below in the unincorporated area of the County of Orange and/or the City of San Clemente:

County of Orange

- Reclassify Chiquita Canyon Drive between north of Fauna Drive and Esencia Drive from a secondary (four-lane, undivided) arterial to a divided collector (two-lane, divided);
- Reclassify Fauna Drive between Chiquita Canyon Drive and Esencia Drive from a secondary (four-lane, undivided) arterial to a collector (two-lane, undivided) arterial; and
- Reclassify Esencia Drive between Andaza Street and Fauna Drive from a secondary (four-lane, undivided) arterial to a collector (two-lane, undivided) arterial.

County of Orange and City of San Clemente

- Delete planned Cristianitos Road south of Cow Camp Road and replace with Los Patrones Parkway extension from south of Cow Camp Road to Avenida La Pata as a primary (four-lane, divided) arterial.

7. (Continued)

City of San Clemente

- Reclassify Camino Vera Cruz between Camino De Los Mares and Carreterra from a secondary (four-lane, undivided) arterial to a divided collector (two-lane, divided); and
- Reclassify Camino De Los Mares between Camino Del Rio and the City of San Clemente's eastern limit from a secondary (four-lane, undivided) arterial to a divided collector (two-lane, divided).

Each of the proposed amendments will become final, contingent upon the Orange County Transportation Authority receiving documentation confirming that the respective agency or agencies have amended their general plans accordingly and have complied with the requirements of the California Environmental Quality Act.

If a general plan is not updated within three years to reflect the proposed Master Plan of Arterial Highway amendment, the contingent amendment will expire, but can be returned to the Orange County Transportation Authority's Board of Directors for reconsideration and action.

If the proposed Master Plan of Arterial Highways amendment is modified as a result of the California Environmental Quality Act and/or general plan amendment processes, the modified Master Plan of Arterial Highways amendment shall be returned to the Orange County Transportation Authority's Board of Directors for consideration and action.

- B. Direct the Executive Director of Planning, or his designee, to file a Notice of Exemption from the California Environmental Quality Act in support of the Master Plan of Arterial Highways amendment.
- C. Receive and file a status report on the active Master Plan of Arterial Highways amendments.

8. Orange County Transportation Authority State and Federal Grant Programs - Update and Recommendations

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to:

- A. Approve the requests to delay the City of Costa Mesa Adams Avenue and Pinecreek Drive Intersection Project and the County of Orange OC Loop Carbon Canyon Bikeway Gap Closure (Segment D) Project.
- B. Authorize staff to make all necessary amendments to the Federal Transportation Improvement Program and execute any required agreements or amendments to facilitate the recommendations above.

Orange County Transit District Consent Calendar Matters

9. Approval to Release Request for Proposals for Detail Bus Cleaning and Pesticide Application Services

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to:

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 0-2702 to provide detail bus cleaning and pesticide application services.
- B. Approve the release of Request for Proposals 0-2702 for detail bus cleaning and pesticide application services.

Orange County Local Transportation Authority Consent Calendar Matters

10. Cooperative Agreement with the California Department of Transportation for the State Route 55 Improvement Project Between Interstate 405 and Interstate 5

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-0-2726 between the Orange County Transportation Authority and California Department of Transportation, in the amount of \$255,320,000, comprised of a construction capital share of \$213,460,000, and a construction management services share of \$41,860,000, for the State Route 55 Improvement Project between Interstate 405 and Interstate 5.

11. Supplemental Contract Change Order for the Interstate 405 Improvement Project from State Route 73 to Interstate 605 - Archaeological Treatment Plan

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to authorize the Chief Executive Officer to negotiate and execute supplemental Contract Change Order No. 57.2 to Agreement No. C-5-3843 between the Orange County Transportation Authority and OC 405 Partners, a joint venture, in the amount of \$2,500,000, to implement and maintain an archaeological treatment plan and continue archaeological monitoring for the Interstate 405 Improvement Project from State Route 73 to Interstate 605.

12. Measure M2 Quarterly Progress Report for the Period of July 2020 Through September 2020

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to receive and file as an information item.

13. Measure M2 Environmental Mitigation Program Update

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to receive and file as an information item.

14. State Route 55 Improvement Project from Interstate 5 Funding Plan Update and SB 1 (Chapter 5, Statutes of 2017) Grant Acceptance

A motion was made by Director Hernandez, seconded by Director Delgleize, and following a roll call vote, declared passed 13-0, to:

- A. Adopt Resolution No. 2021-001, to accept the Trade Corridor Enhancement Program Grant Award from the California Transportation Commission for \$115 million, to commit to the required match of 30 percent for the State Route 55 Improvement Project from Interstate 405 to Interstate 5, and to negotiate and execute any grant required agreements.
- B. Adopt Resolution No. 2021-002, to accept the Local Partnership Program-Competitive Grant Award from the California Transportation Commission for \$25 million, to commit to the required match of 50 percent for the State Route 55 Improvement Project from Interstate 405 to Interstate 5, and to negotiate and execute any grant required agreements.

14. (Continued)

- C. Authorize the use of up to \$36 million in additional federal Surface Transportation Block Grant Program Funds, up to \$22 million in federal Congestion Mitigation and Air Quality Improvement Program funds, and the reduction of Measure M2 Freeway Program funds of \$29.5 million for the State Route 55 Improvement Project from Interstate 405 to Interstate 5.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate programming of the project.

Regular Calendar

Orange County Local Transportation Authority Regular Calendar Matters

15. Interstate 405 Improvement Project Update

Chairman Do provided opening comments and introduced Jeff Mills, Program Manager, Interstate 405 (405) Improvement Project, and Chris Boucly, 405 Section Manager, Public Outreach, who co-presented the PowerPoint presentation for this item as follows:

- Project Location and Key Features;
- Background;
- Project Update;
- Construction Update:
 - Wall Construction
 - Concrete paving operations
 - Fairview Road bridge construction
 - Santa Ana River bridge construction
 - Bushard Street bridge complete
 - Magnolia Street bridge construction
 - Heil Avenue pedestrian overcrossing (POC) construction
 - McFadden Avenue bridge complete
 - Bolsa Avenue bridge construction
- Look Ahead for 2021 Bridge Construction;
- Bridge Construction Map;
- Major Risks Remaining;
- 2020 Outreach Metrics; and
- Upcoming Outreach.

No action was taken on this receive and file information item.

Discussion Items

16. Board of Directors and Chief Executive Officer Initiatives - End-of-Year 2020 Report

Mr. Johnson, CEO, stated at the conclusion of 2020, 77 of the 92 milestones were completed. Attachment B provides a summary of all 92 milestones, including the 15 milestones that will be carried over into 2021. Carryover milestones had to be adjusted due to the inability to have in-person discussions, dependency on coordination with external agencies, and other impacts and delays resulting from COVID-19.

Mr. Johnson, CEO, discussed the following items:

- This item is a summary of the 2020 CEO Initiatives and Action Plan. There were nine CEO initiatives in 2020 that supported the five Board initiatives.
- At the beginning of 2020, it was planned that OCTA's progress on accomplishing the initiatives would be measured through 97 milestones. Mr. Johnson, CEO, stated as a result of the COVID-19 pandemic, staff had to review and adjust specific projects and programs to ensure the health and well-being of the employees while also upholding the commitments to providing services for the public.
- A revised CEO Action Plan was presented to the Board in May of 2020 with an updated 92 total milestones. Since March of last year, OCTA has been and continues to monitor and respond to the risks and impacts of the pandemic.
- Considering the challenges and hardships that 2020 brought upon OCTA, Mr. Johnson, CEO, was pleased to report that OCTA ended the year with 84 percent of the milestones completed.
- Mr. Johnson, CEO, referenced Attachment C of the staff report, and highlighted the accomplished milestones.
- Noted several significant milestones that OCTA achieved that are worth noting, such as:
 - The opening of the McFadden Avenue and Bushard Street bridges on the I-405 freeway project.
 - Advancing efforts to reach zero-emission bus goal by 2040, including:
 - Approving the purchase of 10 plug-in battery-electric buses for the zero-emission bus pilot program.

16. (Continued)

- Debuting the hydrogen fueling station the largest in the nation;
 - Adding 10 hydrogen fuel-cell electric buses to the bus fleet, and
- Extending the College Pass Program to Saddleback College and beyond the pilot phase for Santa Ana College and the Rancho Santiago Community College District Continuing Education Program
- Creating a COVID-19 Task Force to plan and guide OCTA on responding to and mitigating the pandemic's risks to the organization, employees, and the public.
- Ensuring fiscal accountability and transparency through the comprehensive annual financial report, an external audit of OCTA's financial records, which declared OCTA's financial statements as fairly presented to the agency's financial position.
- Continuing to advance workforce learning and professional development through virtual delivery of the Leadership Development, Early Career, and Intern Development Academies.

Mr. Johnson, CEO, acknowledged the achievements that OCTA could accomplish amid the pandemic's obstacles. It was a true reflection of the staff's ability to adapt and their dedication to keeping Orange County moving.

Chairman Do acknowledged outgoing Chair Jones, Mr. Johnson, CEO, and OCTA employees on the 77 initiatives accomplished and the 15 initiatives carried over into 2021, despite the challenges.

Director Bartlett thanked Mr. Johnson, CEO, outgoing Chairman Jones, and staff for their hard work and appreciates the flexibility and high-level communication and commitment to the Board.

Following the discussion, no action was taken on this information item.

17. Public Comments

There were no Public Comments.

18. Chief Executive Officer's Report

Mr. Johnson, CEO, reported on the following:

Happy New Year

- Thanked the entire Board and Immediate Past Chairman Jones for his leadership throughout the past year.
- He congratulated Chairman Do and Vice Chairman Murphy on being selected to lead the Board this year.
- Welcomed Directors Goodell and Sarmiento and is looking forward to working with them on the course of their term on the Board.

Human Trafficking Awareness Campaign

- Mr. Johnson, CEO, reminded all that January is Human Trafficking Awareness Month and stated California consistently has the nation's highest human trafficking rates. Unfortunately, human trafficking has increased during the pandemic.
- In response, OCTA has re-launched the “Be the One” marketing campaign to educate the public about human trafficking and learn how to spot the signs. This awareness campaign will run through the end of the month and will include:
 - Paid and organic media
 - Bus advertising (including a full bus wrap)
 - Information on our website
 - Email blast
 - Blog article
 - Press release

19. Directors' Reports

Director Hennessey congratulated Chairman Do and thanked outgoing Chairman Jones for his diligent leadership in 2020 and looks forward to serving with Chairman Do and Vice Chairman Murphy.

Director Shaw welcomed new Directors Goodell and Sarmiento and thanked outgoing Chairman Jones for his leadership. He congratulated Chairman Do and Vice Chairman Murphy for being elected as the Board's 2021 Chairman and Vice Chairman, respectively.

Director Sarmiento congratulated Chairman Do and Vice Chairman Murphy, thanked outgoing Chairman Jones, and looks forward to working with everyone.

Director Goodell looks forward to working with the Board and staff and representing South County.

19. (Continued)

Chairman Do thanked his Board colleagues for electing him as Chairman, and echoed Director Shaw's comments, and stated that OCTA is well-positioned to move ahead, despite Covid-19.

20. Closed Session

There were no Closed Sessions items scheduled.

21. Adjournment

The meeting adjourned at 9:53 a.m.

The next regularly scheduled meeting of this Board will be held at **9:00 a.m. on Monday, January 25**, at the OCTA Headquarters, 550 South Main Street, Board Room – Conference Room 07-08, Orange, California.

ATTEST:

Sahara Meisenheimer
Deputy Clerk of the Board

Andrew Do
Chairman