



MINUTES

Transit Committee Meeting

Committee Members Present Via Teleconference

Andrew Do, Chairman
Gregory T. Winterbottom, Vice Chairman
Laurie Davies
Steve Jones
Miguel Pulido
Tim Shaw
Harry S. Sidhu

Staff Present

Darrell E. Johnson, Chief Executive Officer
Jennifer L. Bergener, Deputy Chief Executive Officer
Laurena Weinert, Clerk of the Board
Sara Meisenheimer, Deputy Clerk of the Board
James Donich, General Counsel (teleconference)

Committee Members Absent

None

Call to Order

The May 14, 2020, regular meeting of the Transit Committee was called to order by Committee Chairman Do at 9:03 a.m.

Roll Call

The Deputy Clerk of the Board conducted an attendance Roll Call and announced that there was a quorum of the Transit Committee.

Pledge of Allegiance

Committee Chairman Do led in the Pledge of Allegiance.

1. Public Comments

The Deputy Clerk of the Board stated that there were no public comments for this item; however, there was a public comment for Item 14.

Special Calendar

There were no Special Calendar matters.

Consent Calendar (Items 2 through 13)

2. Approval of Minutes

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to approve the minutes from the Transit Committee meeting of April 9, 2020.

Director Shaw was not present to vote on this item.

3. Agreement for Power Generator Replacement at the Anaheim and Irvine Construction Circle Bus Bases

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to:

- A. Find RT Contractor Corp., the apparent low bidder, as non-responsive for failure to sign and submit the Disclosure of Lobbying Activities form as required by the bid instructions, and for failure to submit Iran Contracting Act exemption documentation.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2074 between the Orange County Transportation Authority and Global Power Group, Inc., the lowest responsive, responsible bidder, in the amount of \$1,374,200, for power generator replacement at the Anaheim and Irvine Construction Circle bus bases.
- C. Authorize the use of \$574,200, in additional Senate Bill 1, Chapter 5, Statutes of 2017, State of Good Repair funds for a total of \$1,374,200, to support the above recommendations.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.

Director Shaw was not present to vote on this item.

4. Agreement for Electric Vehicle Charging Stations at the Garden Grove and Santa Ana Bus Bases

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2071 between the Orange County Transportation Authority and Caliba, Inc., the lowest responsive, responsible bidder, in the amount of \$1,348,000, for electric vehicle charging stations at the Garden Grove and Santa Ana bus bases.

Director Shaw was not present to vote on this item.

5. Agreement for Replacement of Heating and Ventilation Units at the Anaheim Bus Base Maintenance Building

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2083 between the Orange County Transportation Authority and F.M. Thomas Air Conditioning, Inc., the lowest responsive, responsible bidder, in the amount of \$482,033, for replacement of heating and ventilation units at the Anaheim Bus Base maintenance building.

Director Shaw was not present to vote on this item.

6. Agreement for Bus Hoist Replacement at the Garden Grove and Irvine Construction Circle Bus Bases

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute Agreement No. C-9-1814 between the Orange County Transportation Authority and Southwest Lift & Equipment, Inc., the lowest responsive, responsible bidder, in the amount of \$314,810, for bus hoist replacement at the Garden Grove and Irvine Construction Circle bus bases.

Director Shaw was not present to vote on this item.

7. Agreement for Technical Consulting Services for a Next Generation Fare Collection System and OC Streetcar Ticket Vending Machines

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to:

- A. Approve the selection of Jacobs Engineering Group, Inc., as the firm to provide technical consulting services for the next generation fare collection system.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-0-2047 between the Orange County Transportation Authority and Jacobs Engineering Group, Inc., in the amount of \$870,000, for a three-year initial term with two, one-year option terms, to provide technical consulting services for the next generation fare collection system.

Director Shaw was not present to vote on this item.

8. Amendment to Cooperative Agreements with Special Agencies for the Provision of Special Transportation Services

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to:

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1917 between the Orange County Transportation Authority and Acacia Adult Day Services, for continued services in the amount of \$626,620, and to adjust the per trip rate to \$16.49, effective July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$1,302,621.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No.1 to Cooperative Agreement No. C-8-1918 between the Orange County Transportation Authority and Alzheimer's Family Service Center, for continued services in the amount of \$610,130, and to adjust the per trip rate to \$16.49, effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$1,343,599.

8. (Continued)

- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1919 between the Orange County Transportation Authority and Alzheimer's Orange County, for continued services in the amount of \$206,125, and to adjust the per trip rate to \$16.49 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$566,323.
- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1920 between the Orange County Transportation Authority and Community SeniorServ, for continued services in the amount of \$593,640, and to adjust the per trip rate to \$16.49 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$1,362,793.
- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1921 between the Orange County Transportation Authority and My Day Counts, for continued services in the amount of \$1,406,007, and to adjust the per trip rate to \$16.07, and the Regional Center of Orange County pass-through per trip rate to \$6.14 effective from July 1, 2020 through June 30, 2021. This will increase the maximum obligation of the agreement to a total contract value of \$3,111,668.

Director Shaw was not present to vote on this item.

9. Amendment to Cooperative Agreements with Non-Profit Agencies to Provide Senior Mobility Program Services

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to:

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 7 to Cooperative Agreement No. C-1-2490 between the Orange County Transportation Authority and Abrazar, Inc., in the amount of \$91,989, to provide funding through June 30, 2021.
- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Cooperative Agreement No. C-1-2491 between the Orange County Transportation Authority and Korean American Senior Association, in the amount of \$113,092, to provide funding through June 30, 2021.

9. (Continued)

- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 6 to Cooperative Agreement No. C-1-2492 between the Orange County Transportation Authority and Southland Integrated Services, Inc., in the amount of \$99,441, to provide funding through June 30, 2021.

Director Shaw was not present to vote on this item.

10. Sole Source Agreement for the Purchase of HASTUS Operations Scheduling Software Upgrade Version 2020

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2001 between the Orange County Transportation Authority and GIRO, Inc., in the amount of \$1,360,799, for the upgrade of the HASTUS operations scheduling software from version 2013 to version 2020.

Director Shaw was not present to vote on this item.

11. Sole Source Agreements for the Purchase of Trapeze Software Group, Inc., Software Modules

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to:

- A. Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2125 between the Orange County Transportation Authority and Trapeze Software Group, Inc., in the amount of \$104,356, for the sole source purchase and installation of the Trapeze DriverMate software module.
- B. Authorize the Chief Executive Officer to negotiate and execute sole source Agreement No. C-0-2126 between the Orange County Transportation Authority and Trapeze Software Group, Inc., in the amount of \$93,388, for the sole source purchase and installation of the Trapeze Eligibility Management and the Trapeze Service Infractions software modules.

Director Shaw was not present to vote on this item.

12. Amendment to Cooperative Agreement with the Regional Center of Orange County

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Cooperative Agreement No. C-8-1735 between the Orange County Transportation Authority and the Regional Center of Orange County to exercise the first option term to share in the cost of paratransit services provided to Regional Center of Orange County consumers through June 30, 2022.

Director Shaw was not present to vote on this item.

13. Amendment to Agreement for Mobility Management Services

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 6-0, to authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-9-1244 between the Orange County Transportation Authority and Mobility Management Partners, Inc., in the amount of \$735,084, to exercise the option term of the agreement and include additional travel training services, from August 1, 2020 to July 31, 2022. This will increase the maximum obligation of the agreement to a total contract value of \$983,995.

Director Shaw was not present to vote on this item.

Regular Calendar**14. Agreement for Operations and Maintenance Services for the OC Streetcar Project**

Jennifer L. Bergener, Deputy Chief Executive Officer and Chief Operating Officer, gave a PowerPoint presentation as follows:

- Background;
- Board Approved: Evaluation Criteria and Weights;
- Scoring Summary;
- Overview Cost; and
- Recommendation.

Ms. Bergener noted that on Page 10, paragraph three of the Staff Report, an error was made, and the corrected version is as follows:

“Herzog’s overall price of \$82,918,863, is within ~~one~~ 2.6 percent of OCTA’s independent cost estimate and thus is considered fair and reasonable.”

14. (Continued)

A motion was made by Director Davies, seconded by Director Sidhu, and following a roll call vote, declared passed 5-0, to:

- A. Approve the selection of Herzog Transit Services, Inc. as the firm to provide operations and maintenance services for the OC Streetcar Project.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-8-2039 between the Orange County Transportation Authority and Herzog Transit Services, Inc., in the amount of \$45,065,590, for operations and maintenance services for the OC Streetcar Project for an initial start-up and pre-revenue period, and a five-year revenue term, with two, two-year option terms.

Director Shaw was not present to vote on this item.

Due to the Levine Act, Committee Chairman Do recused himself and did not participate or vote on this item.

15. June 2020 Bus Service Change

Gary Hewitt, Transit Planning Manager, reported on the bus service change timelines, the reasons for current decrease in service, why service was changed to Sunday service, and strategies to increase service in June to Saturday service level on the weekdays that does not require a public hearing. Mr. Hewitt also highlighted how the bus customers will be notified of the June service changes.

A discussion ensued regarding:

- The rear door hand sanitizers' stations were installed in all fixed-route buses as of Monday morning.
- OCTA's two-part strategy to go from a Saturday bus service weekday schedule were highlighted.
- Concerns about the economy opening too soon, the tough decisions ahead, and the level of service being increased should be based on the Governor's direction.
- Ridership demand and service levels will be a standing item at the Transit Committee.
- The Federal Transit Administration has been very flexible with Title VI and is not requiring a complete Title VI analysis during this interim.
- Passenger demand has been adjusted due to social distancing requirements.

15. (Continued)

- OCTA is monitoring the level of service through the automatic passenger counters on the rear doors, the coach operators informing management of loads exceeding numbers, and adding trips at peak times.
- Director Pulido thanked Committee Chairman Do and staff for the discussion and suggested to have more conversations with the Governor/City Mayors since some of the guidelines may be too difficult to attain.

Following the discussion, no action was taken on this receive and file information item.

Discussion Items

16. Fiscal Year 2020-21 Budget Workshop Follow up

Andrew Oftelie, Chief Financial Officer, summarized the handout that resulted from the May 11, 2020 Board of Directors (Board) budget workshop, highlighted the three pie charts in question one of the handout, and how the budget changed as a result of the novel coronavirus pandemic.

17. Chief Executive Officer's Report

Darrell E. Johnson, Chief Executive Officer (CEO), reported on the following:

- On Tuesday, May 12th, the fourth virtual CEO Connection was conducted using Microsoft Teams and there were nearly 400 participants. Administrative staffs' questions were answered and updated on the "Return to the Workplace" plan in conjunction with local and state guidelines.
- On Wednesday, May 20th at 6:00 p.m., a telephone townhall will be scheduled to connect with coach operators and maintenance employees at the bases.

18. Committee Members' Reports

Committee Chairman Do stated he has been encouraging the executives at the County of Orange and various agencies to use their working at home experience to create a matrix. He hopes the Orange County Transportation Authority is also keeping track to allow the Board to interpret the productivity among staff without affecting the overall financial wellbeing.



18. (Continued)

Darrell E. Johnson, CEO, stated in late 2018 and early 2019, a small remote “work at home,” pilot program began with 30 participants and the feedback was very positive. Currently, there are nearly 500 people logging in everyday and 1,100 meetings created within the last month using Microsoft Teams.

Director Davies echoed Committee Chairman Do’s remarks and suggested that the teleconference meetings should be considered for the future.

19. Closed Session

There were no Closed Session items scheduled.

20. Adjournment

The meeting adjourned at 9:49 a.m.

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Thursday, June 11, 2020**, at the Orange County Transportation Authority Headquarters, Conference Room 07, 550 South Main Street, Orange, California.

ATTEST

Andrew Do
Committee Chairman

Sahara Meisenheimer
Deputy Clerk of the Board