




**June 1, 2020**

**To:** Executive Committee

**From:** Darrell E. Johnson, Chief Executive Officer 

**Subject:** Amendment to Agreement for Service and Maintenance of Security Systems

### **Overview**

In July 2017, the Orange County Transportation Authority entered into an agreement with Convergent Technologies LLC, to provide service and maintenance to the security systems, which include the video management system, access control system, and duress alarm system, for a three-year term at the administration building and all operating bases. An amendment is required to increase the maximum cumulative payment obligation in order to accommodate additional project support.

### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-7-1676 between the Orange County Transportation Authority and Convergent Technologies LLC, in the amount of \$65,000, for additional project support services. This will increase the maximum obligation of the agreement to a total contract value of \$341,000.

### **Discussion**

A security service and maintenance contract is required to ensure the Orange County Transportation Authority's (OCTA) security systems perform as required and operability issues are resolved in a timely manner. This agreement is time and expense, and while some calls for service or maintenance can be anticipated and planned for, the majority of service calls are unexpected. OCTA entered into a contract for these services with Convergent Technologies, LLC in July 2017, and since that time, an increase in unforeseen security service calls has exhausted the current contract capacity. Examples of recent unplanned maintenance and repairs include repairing door lock solenoids, addressing pin/latch misalignments, and replacing card readers as it relates to access control equipment. Additionally, addressing power issues, replacing batteries

and supply boards, addressing server updates, and installing cameras related to the video management system were all unplanned service calls.

***Procurement Approach***

The procurement was originally handled in accordance with OCTA Board of Directors (Board)-approved procedures for professional and technical services. The original agreement was awarded by the Contracts Administration and Materials Management (CAMP) Department for a three-year term, in the amount of \$240,000. CAMP has issued one amendment as described in Attachment A.

The term of the agreement is through August 31, 2020. Amending the agreement will increase the maximum cumulative payment obligation by \$65,000, bringing the total contract value to \$341,000.

**Fiscal Impact**

Funds are included in OCTA's Fiscal Year 2019-20 Budget, Security and Emergency Preparedness Department, accounts 1316-7611-A5310-0J0, 1316-7611-A5310-0J1, 1316-7611-A5310-0J2, 1316-7611-A5310-0J3, and 1316-7611-A5310-0RR, and is funded through local funds.

***Summary***

Staff is recommending the Board authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Agreement No. C-7-1676 with Convergent Technologies LLC, in the amount of \$65,000, thereby increasing the total contract value to \$341,000, for service and maintenance of security systems.

***Attachment***

- A. Convergent Technologies LLC, Agreement No. C-7-1676 Fact Sheet

**Prepared by:**



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Katrina L. Faulkner  
Manager, Security and Emergency  
Preparedness  
714-560-5719

**Approved by:**



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Jennifer L. Bergener  
Chief Operating Officer, Operations/  
Deputy Chief Executive Officer  
714-560-5462



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Virginia Abadessa  
Director, Contracts Administration and  
Materials Management  
714-560-5623