



**March 12, 2020**

**To:** Transit Committee

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Amendment to Agreement for Bus Cleaning and Environmental Control Services

### **Overview**

On March 14, 2016, the Board of Directors approved an agreement with Gamboa Services, Inc., doing business as Corporate Image Maintenance, to provide bus cleaning and pesticide application services for a three-year initial term, with two one-year option terms. The first option term will expire on April 30, 2020. Staff is requesting approval to exercise the second option term.

### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3680, between the Orange County Transportation Authority and Gamboa Services, Inc., doing business as Corporate Image Maintenance, in the amount of \$359,058, to exercise the second option term of the agreement from May 1, 2020 through April 30, 2021, for continued bus cleaning and pesticide application services. This will increase the maximum obligation of the agreement to a total contract value of \$1,426,318.

### **Discussion**

The Orange County Transportation Authority (OCTA) utilizes a fleet of 756 buses in fixed-route and paratransit services throughout Orange County. Transit buses routinely require pesticide application services and deep cleaning to effectively control pests and maintain cleanliness. The OCTA pest management program consists of licensed contractor services for application of pesticides, placement of bait, and detail cleaning. Detail cleaning is an important element of the program, providing both strategies for pest prevention and removal of chemical residue that often follows pesticide treatment. Scheduled pesticide and bait applications occur four times per year and include complete interior detail cleaning after application. The pesticide application and cleaning are performed on weekends when the

maximum number of buses are available. Due to seasonal increases in pest activity during the period between May 1 to September 30, additional pesticide and baiting services are applied to transit buses as needed.

The contractor provides all supervision, equipment, labor, and materials to perform this service on all OCTA transit buses. The agreement also provides for supplemental tasks such as exterior window hard water spot and calcium removal, window sealant application, removal/replacement of window protectors on an as-required basis, Operator Relief Vehicle cleaning, and special event bus cleaning.

### ***Procurement Approach***

The procurement was handled in accordance with OCTA Board of Directors (Board)-approved policies and procedures for professional and technical services. On March 14, 2016, the Board approved award of the agreement with Gamboa Services, Inc., doing business as (dba) Corporate Image Maintenance, for a three-year initial term with two, one-year option terms, from May 1, 2016 through April 30, 2019, in the amount of \$1,067,260. On March 4, 2019, the first option term was exercised to extend the term of the agreement for 12 months through April 30, 2020. The original agreement was awarded on a competitive basis and has been previously amended as described in Attachment A.

The proposed Amendment No. 3 is to exercise the second option term of the agreement through April 30, 2021, at the same rates as negotiated in the original agreement. Amending this agreement will increase the maximum cumulative payment obligation by \$359,058, bringing the total contract value to \$1,426,318, which will allow continued services for bus cleaning and pesticide application.

### **Fiscal Impact**

The project was approved in OCTA's Budget for fiscal years 2019-20 and 2020-21, Operations Division, Maintenance Department, accounts 2162-D3107-7613-2WP, 2168-D3107-7613-2WP, and 2194-D3107-7613-2WP, and Operations Division, Contracted Services, accounts 2136-D1208-7613-0B2, 2137-D1208-7613-0B1, 2138-D2108-7613-0GH, and 2148-D2140-7613-0JT, and is funded through the Local Transportation Fund.

***Summary***

Based on the information provided, staff recommends the Board authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-5-3680 with Gamboa Services, Inc., dba Corporate Image Maintenance, in the amount of \$359,058, to exercise the second one-year option term of the agreement through April 30, 2021, for bus cleaning and pesticide application services. This will increase the maximum obligation of the agreement to a total contract value of \$1,426,318.

***Attachment***

- A. Gamboa Services, Inc., doing business as Corporate Image Maintenance Agreement No. C-5-3680 Fact Sheet

**Prepared by:**



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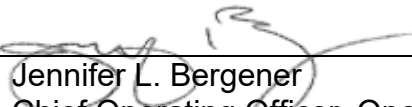
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