



**February 13, 2020**

**To:** Transit Committee

**From:** Darrell E. Johnson, Chief Executive Officer

**Subject:** Agreement for the Purchase of Transit Police Services Vehicles

### **Overview**

The Orange County Transportation Authority provides non-revenue vehicles to Transit Police Services for bus operations support and security. Seven vehicles used in this capacity have reached their useful life and are recommended for replacement in accordance with Orange County Transportation Authority's non-revenue vehicle fleet policy.

### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Blanket Purchase Order No. C-9-1732 between the Orange County Transportation Authority and FFBH Motors, LLC, doing business as Frontier Ford, in the amount of \$274,280, for the purchase of six Police Responder Full-Size Crew Cab Pick-Up Trucks and one Full-Size Police Interceptor Utility Hybrid Sports Utility Vehicle.

### **Discussion**

The Orange County Transportation Authority (OCTA) currently owns, operates, and maintains a fleet of vehicles used to support bus operations, transit police services, administrative staff pool vehicles, and department-assigned vehicles. These vehicles are referred to as non-revenue vehicles.

Fifteen of these non-revenue vehicles are assigned to Transit Police Services (TPS), seven of which have reached or will soon reach their useful life and are recommended for replacement. TPS vehicles are used to patrol and respond to disturbances and crimes within the OCTA transportation system, including supporting local law enforcement and incident response on OCTA-provided bus service, Pacific Electric/OC Streetcar rights-of-way, and all OCTA-owned properties. Six of the 15 TPS vehicles have already exceeded their useful life of 80,000 miles, the highest at 107,000 miles, and one vehicle will reach its useful life within the time frame of this procurement. TPS vehicles can operate

up to 22 hours per weekday, with multiple drivers per day. These vehicles are purpose-built police vehicles designed for this type of heavy-duty cycle. The proposed replacement vehicles include six Police Responder Full-Size Crew Cab Pick-Up Trucks and one Full-Size Police Interceptor Utility Hybrid Sports Utility Vehicle.

***Procurement Approach***

This procurement was handled in accordance with OCTA Board of Directors (Board)-approved procedures for materials and equipment greater than \$50,000. These procedures, which conform to both federal and state requirements, are used when minimum requirements can be clearly specified and, therefore, the lowest price is the only criterion for choosing among the bidders who are responsive and responsible after a sealed bid process.

On November 13, 2019, Invitation for Bids (IFB) 9-1732 was issued electronically on CAMM NET. The project was advertised on November 13 and 20, 2019, in a newspaper of general circulation. There were no requests for clarification to the IFB. On December 5, 2019, one bid was received and publicly opened.

The bid was reviewed by staff from Contracts Administration and Materials Management (Camm) and the Maintenance and Motorist Services departments to ensure compliance with the bid, legal requirements, and technical specifications. The bidder and bid amount are presented below:

<u>Firm and Location</u>	<u>Bid Amount</u>
FFBH Motors, LLC doing business as Frontier Ford Santa Clara, California	\$274,280

In accordance with OCTA procurement policies and procedures, a single bid received for a procurement over \$50,000 requires the OCTA Internal Audit Department conduct a review to determine if there was adequate competition. In addition, CAMM contacted several vendors from the bid list to inquire why no bid was submitted. One firm did not submit a bid because they felt the solicitation process was too cumbersome. Another firm chose not to bid. Two firms were contacted by both email and voicemail and did not respond.

Frontier Ford has proposed a fair and reasonable price, based on a pricing comparison of the State of California Department of General Services' contract in which Frontier Ford's vehicle bid submission was 20 percent lower in cost than the State contract.

The IFB requires award to the lowest responsive, responsible bidder. As such, staff recommends award to Frontier Ford, in the amount of \$274,280.

**Fiscal Impact**

The project was approved in OCTA's Fiscal Year 2019-20 Budget, Maintenance Resource Management, Account 2159-9025-D2113-0PS.

**Summary**

Based on the information provided, staff recommends the Board authorize the Chief Executive Officer to negotiate and execute Blanket Purchase Order No. C-9-1732 with Frontier Ford in the amount of \$274,280, for the purchase of six Police Responder Full-Size Crew Cab Pick-Up Trucks and one Full-Size Police Interceptor Utility Hybrid Sports Utility Vehicle.

**Attachment**

None.

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