

## **Comprehensive Transportation Funding Programs September 2019 Semi-Annual Review Adjustment Request Descriptions**

### Comprehensive Transportation Funding Programs (CTFP) Timely Use of Funds Extensions

Once obligated, CTFP funds expire 36 months from the contract award date. Local agencies may request a one-time extension of up to 24-months. During this semi-annual review cycle, the following timely use of funds extension requests were submitted.

The City of Santa Ana (Santa Ana) is requesting a 12-month timely use of funds extension for the construction phase of the Santa Ana Delhi Channel Diversion Project (13-SNTA-ECP-3680), from December 2019 to December 2020. Additional time is required due to delays in obtaining necessary permits and project complexities.

Santa Ana is requesting a 24-month timely use of funds extension for the Engineering phase of the Bristol Street and Memory Lane Intersection Widening Project (16-SNTA-ICE-3815), from February 2020 to February 2022. The extension request will provide additional time for project phasing coordination.

### Local Fair Share (LFS) Timely Use of Funds Extensions

Net revenues received by local jurisdictions through the LFS Program shall be expended or encumbered within three years. An extension may be granted but is limited to a total of five years from the date of receipt of funds. The Orange County Transportation Authority (OCTA) uses the check disbursement date as the date of receipt of funds. Requests for extensions must be submitted as part of the semi-annual review process prior to the end of the third year from the date of receipt of funds and must include a plan of expenditure for the funds.

The City of Brea (Brea) is requesting a 24-month timely use of funds extension of \$936,986. The funds being considered for extension were disbursed in six separate installments and must be expended by the extension deadlines shown in Attachment A. Brea is proposing to use these funds primarily on future slurry/seal program and alley work.

The City of Yorba Linda (Yorba Linda) is requesting a 24-month timely use of funds extension of \$512,321. The funds being considered for extension were disbursed in three separate installments and must be expended by the extension deadlines shown in Attachment A. Yorba Linda is proposing to use these funds for various improvements including drainage, intersections, traffic signal timing and synchronization, traffic calming, and various other local improvements.

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### Scope Changes

Agencies may request minor scope changes for CTFP projects if they can assure that the project benefits as committed to in the initial application can still be delivered. During this semi-annual review cycle, the following scope change requests were submitted.

The City of Costa Mesa (Costa Mesa) is requesting a scope change for the implementation phase of the Bear Street Signal Synchronization Project (17-CMSA-TSP-3873). The scope change involves providing enhanced project benefits to better facilitate traffic flow, which were identified during the design phase, installation/replacement of old and damaged fiber optic conduit and cables to better facilitate connections to Costa Mesa's communications backbone, and minor field system modernization.

OCTA, as administrative lead, is requesting scope changes for the implementation phases for the following two projects.

- Alicia Parkway Regional Traffic Signal Synchronization Project (15-OCTA-TSP-3774). This scope change is comprised of installing new conduit, fiber optic cable, and controllers. These changes will facilitate better communication and connectivity with local agencies' traffic management centers (TMC) and peer-to-peer operations.
- Coast Highway Regional Traffic Signal Synchronization Project (15-OCTA-TSP-3778). The scope change involves removing installation of fiber optic cable for intelligent transportation services communications between the City of Laguna Niguel's TMC and City Hall. Installation alternatives were evaluated but proved to be too costly and challenging in terms of securing appropriate approvals.

The City of Dana Point (Dana Point) is requesting a scope change for the operations and maintenance phase of the Summer Weekend Trolley/Harbor Shuttle Project (14-DPNT-CBT-3742). The scope change is comprised of cancellation of the Harbor Shuttle component of the grant, due primarily to ridership concerns. Dana Point is proposing to use savings (and the vehicle) from the cancelled Harbor Shuttle to support route restructuring, which would allow the Dana Point Trolley to expand from one route to two (i.e. north and south) routes, which Dana Point believes will support greater efficiency and increased ridership.

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### Transfers

The CTFP Guidelines allow agencies to request to transfer 100 percent of savings of funds between subsequent phases within a project. Funds can only be transferred to a phase that has already been awarded competitive funds. Such requests must be made prior to the acceptance of a final report and submitted as part of the semi-annual review process. During this review cycle, the following transfer request was submitted.

The City of Anaheim is requesting to transfer unused project savings from the Ball Road and Anaheim Boulevard Intersection Project (14-ANAH-ICE-3713) right-of-way phase to the Ball Road and Anaheim Boulevard Intersection Project (15-ANAH-ICE-3764) construction phase.