




November 14, 2019

To: Transit Committee

From: Darrell E. Johnson, Chief Executive Officer 

Subject: Agreement for the Purchase of Bus Operations Support Vehicles

Overview

The Orange County Transportation Authority uses a variety of vehicles to support bus operations and field supervision. Nine vehicles used in this capacity have reached their useful life and are recommended for replacement in accordance with the Orange County Transportation Authority's non-revenue vehicle fleet policy.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-9-1646 between the Orange County Transportation Authority and FFBH Motors, LLC, doing business as Frontier Ford, in the amount of \$373,703, for the purchase of nine model year 2020 Ford Explorer Hybrid vehicles.

Discussion

The Orange County Transportation Authority (OCTA) currently owns, operates, and maintains a fleet of vehicles used to support bus operations, transit police services, administrative staff pool vehicles, and department assigned vehicles. These vehicles are referred to as non-revenue vehicles.

Nine vehicles currently used by field supervisors to support bus operations and field supervision have reached their useful life and are recommended for replacement. These vehicles include eight bus operations Field Supervisor vehicles and one Central Communications vehicle. The Field Supervisor vehicles are used by bus operations to supervise and support bus operators while in service. These duties include checking bus route time and location adherence, accident response, minor bus mechanical support, and customer support. The Central Communications vehicle is used in a similar function, but is considered a 24-hour assigned vehicle as defined by the OCTA Twenty-Four

Hour Assignment of Non-Revenue Passenger Vehicles Policy. Six of the nine vehicles have already exceeded the useful life of 100,000 miles, the highest at 135,000 miles. The remaining three will reach their useful life miles by the time of replacement. The vehicles will be replaced with the same utility type vehicle designed for heavy duty. Field vehicles can operate up to 20 hours per weekday, with multiple drivers monitoring bus operations. The proposed vehicle is a model year 2020 Ford Explorer Hybrid, purposely built for this type of heavy duty cycle.

Procurement Approach

This procurement was handled in accordance with OCTA's Board of Directors (Board)-approved procedures for materials and equipment greater than \$50,000. These procedures, which conform to both federal and state requirements, are used when minimum requirements can be clearly specified and, therefore, the lowest price is the only criterion for choosing among the bidders who are responsive and responsible after a sealed bid process.

On October 3, 2019, Invitation for Bids (IFB) 9-1646 was issued electronically on CAMM NET. The project was advertised on October 3 and 9, 2019, in a newspaper of general circulation. Two addenda were issued to provide clarification of the IFB. On October 21, 2019, two bids were received and publicly opened.

Both bids were reviewed by staff from Contracts Administration and Materials Management and Maintenance Resource Management departments to ensure compliance with the contract terms and conditions, as well as technical specifications. The list of bidders and bid amounts, which include delivery and sales tax, are presented below:

<u>Firm and Location</u>	<u>Bid Amount</u>
FFBH Motors, LLC, doing business as Frontier Ford Santa Clara, California	\$373,703
Wondries Fleet Group Alhambra, California	\$379,581

The project manager's cost estimate for the project was \$402,280. The recommended firm's bid is about seven percent lower than the project manager's estimate. Frontier Ford met the requirements of the IFB, and staff considers the bid, based on current market pricing, to be fair and reasonable.

California state law requires award to the lowest responsive, responsible bidder. As such, staff recommends award to Frontier Ford, the lowest responsive, responsible bidder, in the amount of \$373,703.

Fiscal Impact

The project was approved in OCTA's Fiscal Year 2019-20 Budget, Maintenance Resource Management, Account 2159-D2113-0PP-9025.

Summary

Based on the information provided, staff recommends the Board authorize the Chief Executive Officer to negotiate and execute Purchase Order No. C-9-1646 with Frontier Ford, in the amount of \$373,703, for the purchase of nine model year 2020 Ford Explorer Hybrid vehicles.

Attachment

None.

Prepared by:

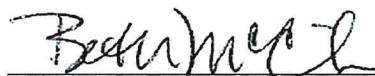


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