



MINUTES

Executive Committee Meeting

Committee Members Present

Tim Shaw, Chairman
Steve Jones, Vice Chairman
Laurie Davies
Andrew Do
Michael Hennessey
Mark A. Murphy

Staff Present

Darrell E. Johnson, Chief Executive Officer
Ken Phipps, Deputy Chief Executive Officer
Laurena Weinert, Clerk of the Board
Olga Prado, Assistant Clerk of the Board
David DeBerry, Acting General Counsel
OCTA Staff and Members of the General Public

Committee Members Absent

Lisa A. Bartlett

Call to Order

The September 5, 2019 regular meeting of the Executive Committee was called to order by Chairman Shaw at 9:01 a.m.

Pledge of Allegiance

Director Do led in the Pledge of Allegiance.

1. Public Comments

There were no public comments.

Special Calendar

There were no Special Calendar matters.

Consent Calendar (Items 2 through 3)

2. Approval of Minutes

A motion was made by Director Davies, seconded by Director M. Murphy, and declared passed by those present, to approve the minutes of the Executive Committee meeting of June 3, 2019.

Vice Chairman Jones was not present to vote on this item.



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3. Guidance for the Orange County Transportation Authority Decision-Making When Requested to Lead a Locally-Sponsored Capital Project

Chairman Shaw pulled this item and asked for an update and discussion.

Darrell E. Johnson, Chief Executive Officer (CEO), reported that the Orange County Transportation Authority (OCTA) has been asked in the last five to eight years to deliver a local agency's capital project, as well as provided other comments. Mr. Johnson stated that the Board of Directors (Board) asked OCTA to develop a guidance document for leading a locally-sponsored capital project.

Kia Mortazavi, Executive Director of Planning, reported on the concepts and discussions OCTA had with Orange County's local jurisdictions in regards to the proposed guidance document.

A lengthy discussion ensued, and the Committee Members provided amendments to the proposed guidance document. Staff will incorporate the amendments in the draft guidance document that will go forward to the Board for consideration and action.

A motion was made by Director Davies, seconded by Director Do, and declared passed by those present, to adopt the amended guidance document to assist the Orange County Transportation Authority in responding to future requests to deliver a locally-sponsored capital project, and direct staff to share the guidance with Orange County local jurisdictions for their information.

Regular Calendar

4. Measure M2 Quarterly Progress Report for the Period of April 2019 Through June 2019

Tami Warren, Manager of the Measure M Program Office, provided a PowerPoint presentation for this item as follows:

- Overview;
- Program Highlights – Freeways;
- 4th Quarter Freeway Highlights;
- Program Highlights – Streets and Roads;
- Program Highlights – Transit;
- 4th Quarter Transit Highlights;
- Program Highlights – Environmental;



4. (Continued)

- 4th Quarter Environmental Highlights;
- Program Outlook;
- Program Management Office Activities; and
- Summary.

Chairman Shaw inquired about the sales tax revenues status, and Andrew Oftelie, Chief Financial Officer, stated that the following:

- OCTA's sales tax revenues are expected to grow for fiscal year 2019.
- OCTA received all the advances.
- In September 2019, a "cleanup" payment will be received.
- OCTA expects 3.7 percent in sales tax revenues and is cautiously optimistic.
- Concerned about the California Department of Tax and Fee Administration's ongoing issue regarding timely remittance of the sales tax.

No action was taken on this receive and file information item.

Discussion Items

5. Chief Executive Officer's Report

Darrell E. Johnson, CEO, reported the following:

Bike Skills Class:

- On Saturday, September 7th, OCTA will host its last bike skills class in San Clemente.
- The skills class is part of the "Be Safe Be Seen" safety campaign that is a county-wide outreach program.
- The class starts at 9:00 a.m. at Vista Hermosa Sports Park in San Clemente.

Student Bus Pass Program (Program):

- On Thursday, September 12th at 11:30 a.m., OCTA will host an event at Fullerton College to celebrate the launch of the Program.
- Last week, OCTA launched the Program at Golden West College.
- OCTA continues to see positive interests from the colleges about the Program.
- Mr. Johnson recently met with the President of California State University, Fullerton (CSUF) and discussed exploring the Program for CSUF along with other topics.



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5. (Continued)

OCTA Rodeo:

- On Saturday, September 28th at 7:30 a.m., OCTA will host its annual Rodeo at the Santa Ana Base.
- OCTA's coach operators and mechanics compete for a chance to represent OCTA at the regional and national levels.
- Director Hernandez will be driving and competing at the Rodeo.
- The Committee Members were encouraged to participate in the driving competition.
- Practice dates for driving the bus are currently scheduled for Wednesday, September 18th and Thursday, September 19th.

Chairman Shaw asked about the ridership numbers for Golden West and Santa Ana colleges Program. Mr. Johnson responded that it is too early for those colleges' ridership numbers; yet, since the start of the Program there have been 2.2 million boardings.

6. Committee Members' Reports

Chairman Shaw complimented staff on last week's Golden West College Program event.

7. Closed Session

There were no Closed Session items scheduled.

8. Adjournment

The Executive Committee meeting adjourned at 9:52 a.m. The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Monday, October 7, 2019**, at the OCTA Headquarters, 550 South Main Street, Board Room – Conference Room 07, Orange, California.

ATTEST

Laurena Weinert
Clerk of the Board

Tim Shaw
Chairman