




April 1, 2019

To: Regional Planning and Highways Committee
From: Darrell E. Johnson, Chief Executive Officer 
Subject: Fiscal Year 2019-20 Measure M2 Eligibility Guidelines

Overview

The Orange County Transportation Authority Ordinance No. 3 specifies requirements that local jurisdictions must satisfy in order to be eligible to receive Measure M2 funds. Measure M2 Eligibility Guidelines are used to assist local jurisdictions in navigating through eligibility requirements and submittal processes. Proposed updates to the Measure M2 Eligibility Guidelines are presented for Board of Directors review and approval.

Recommendations

- A. Approve the fiscal year 2019-20 Measure M2 Eligibility Guidelines.
- B. Direct staff to return in summer 2019 with more detailed procedures related to finding a local agency ineligible to receive Measure M2 funds.

Background

The Measure M2 (M2) Eligibility Guidelines (Guidelines) specify requirements and procedures that local jurisdictions need to adhere to in order to establish eligibility to receive M2 funds (for both local fair share and competitive program funds). Staff has completed its annual update of the Guidelines, and proposed changes are being recommended for Board of Directors (Board) consideration and approval.

Discussion

Proposed changes include updates to required due dates, an update to the Master Plan of Arterial Highways (MPAH) Centerline Mileage Report, inclusion of updated sample ordinances for the MPAH Circulation Element Consistency Requirement, Mitigation Fee Programs, and Pavement Management Plan submittals. Other changes include minor updates to the Guidelines

Checklist (Appendix D), as well as general wording and technical clarifications throughout the document and appendices.

These proposed changes incorporate feedback received during previous eligibility review cycles and are anticipated to streamline eligibility processes both for this cycle and on an ongoing basis. A summary of proposed modifications is provided in Attachment A, and the revised redlined Guidelines are included as Attachment B.

Due to recent issues raised by the Orange County Local Transportation Authority Measure M2 Agreed-Upon Procedures Reports, staff is also recommending that more detailed procedures be developed should a local agency fail to meet specific eligibility requirements. These procedures are expected to return for Board approval in summer 2019.

Upon Board approval of the proposed Guidelines, the fiscal year (FY) 2019-20 eligibility cycle will be initiated. In addition to public outreach and a workshop, staff will coordinate with all local jurisdictions throughout the eligibility process in order to facilitate timely submittal of all required M2 eligibility components for this FY. Upon completion of the FY 2019-20 eligibility cycle, staff will return to the Board to seek approval of eligibility findings and recommendations.

Summary

Proposed modifications to the Guidelines are recommended in order to support the initiation of the FY 2019-20 eligibility cycle, and better assist local jurisdictions and staff with upcoming eligibility submittal processes. Once eligibility submittal processes have been completed, staff will return to the Board to seek final approval of eligibility findings and recommendations.

Attachments

- A. Revisions to the Measure M2 Eligibility Guidelines
- B. Measure M2 Eligibility Guidelines, Fiscal Year 2019/2020

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