

OC Vanpool Program Requirements

The Federal Transit Administration requires that vehicles used for vanpool purposes have a seating capacity for at least seven and no more than 15 adults (including the driver); and at least 80 percent of the mileage must be for the purposes of transporting commuters in connection with travel between residences and places of employment with a volunteer driver.

There is an initial occupancy requirement of 70 percent to qualify for the OC Vanpool Program. The “occupancy requirement” refers to the percentage of occupied seats in a van by the participants, including the driver who is a commuter member of the vanpool. After the vanpool is approved, the vanpool must maintain a monthly 50 percent occupancy level to remain eligible for the \$400 per month subsidy.

All applicants of the vanpool must submit a participant agreement prior to riding in the vanpool. The participant agreement includes the following requirements:

- Vanpools are required to be open to the public, provided the work schedules and routes are compatible, and be American with Disabilities Act compliant.
- Vanpool route and contact information is entered into a rideshare database for matching interested riders to established vanpools.
- Ridership and expense reports must be submitted monthly. The Orange County Transportation Authority must be notified of changes to passengers and routes.