

**Correspondence/Contact Summary**  
**Resolution No. 2018-164**  
**Hospitality Properties Trust**

<b>Date</b>	<b>Reason for Contact</b>
April 26, 2017	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent mailed NDA to property owner via USPS regular and certified mail.
May 16, 2017	OCTA ROW agent received call from management company (Marriott) for property owner (collectively referred to as "property owner" hereinafter) confirming receipt of NDA, inquiring about the project and project impacts. OCTA ROW agent provided property owner with general information about the project.
April 26, 2018	OCTA ROW agent mailed revised NDA to property owner via USPS regular and certified mail.
July 19, 2018	E-mail and telephone conversation between OCTA ROW agent and property owner regarding coordination of appraisal inspection.
August 7, 2018	OCTA ROW agent called property owner advising the offer package is ready to be presented. Property owner requested the offer package be mailed to his attention. OCTA ROW agent sent offer package to property owner via FedEx overnight.
August 8, 2018	OCTA ROW agent received notification from FedEx that the offer package had been delivered to property owner.
August 23, 2018	OCTA ROW agent attempted to contact property owner to discuss the offer package and left voice message. OCTA ROW agent received voice message that offer package is currently being reviewed by property owner's legal department.
August 31, 2018	OCTA ROW agent attempted to contact property owner and sent email regarding the property owner's inquiries and concerns about project impacts. OCTA ROW agent recommended a meeting between the OCTA team and property owner to discuss the same.
September 5, 2018	OCTA ROW agent mailed 30-day incentive fee payment reminder letter to property owner via USPS certified and regular mail.
September 6, 2018	OCTA ROW agent contacted property owner to schedule onsite meeting to discuss project impacts to the property.
September 17, 2018	OCTA ROW agent scheduled onsite meeting between OCTA team and property owner for September 21, 2018.
September 21, 2018	OCTA team including OCTA ROW agent met with property owner to inspect and discuss project impacts to the property. OCTA ROW agent will order the property to be staked to help determine how many trees will need to be removed.

	OCTA ROW agent mailed first level review notice to property owner via USPS regular mail.
September 26, 2018	OCTA ROW agent mailed 10-day incentive fee payment reminder letter to property owner via USPS certified and regular mail.
October 3, 2018	OCTA ROW agent corresponded with property owner regarding the offer package.
October 9, 2018	OCTA ROW agent attempted to contact property owner, left voice message and sent email regarding the status of their offer package review. OCTA ROW agent received email from property owner that they are now represented by legal counsel.
October 12, 2018	OCTA ROW agent emailed OCTA team and OCTA legal counsel that property owner is now represented by legal counsel.

**Correspondence/Contact Summary**  
**Resolution No. 2018-165**  
**California Department of Transportation**

<b>Date</b>	<b>Reason for Contact</b>
July 6, 2016	OCTA staff and Caltrans staff discussed the need to amend the lease terms of Caltrans Ground Lease to accommodate the project widening.
July 19, 2016	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent spoke to ground lessee of property owner (Caltrans) regarding the project and lessee's concerns.
August 11, 2016	OCTA ROW agent spoke to Caltrans' ground lessee about the project and impacts to the property which do not identify any walls along the freeway. Ground lessee requested to be present when appraiser inspects the property.
September 16, 2016	OCTA ROW agent spoke to Caltrans' ground lessee about any updates on the project and ground lessee's plans to improve the property.
December 6, 2016	OCTA ROW agent spoke with Caltrans' ground lessee requesting access for OCTA's subcontractor (architect) to measure the building on the property in anticipation of preparing a mitigation plan. Ground lessee approved.
January 4, 2017	OCTA ROW agent spoke to Caltrans' ground lessee to advise the property will be stake on Friday and she approved.
August 28, 2017	OCTA ROW agent emailed the NDA to Caltrans and mailed the same via USPS regular mail.
April 26, 2018	OCTA ROW agent hand delivered revised NDA to Caltrans.
August 9, 2018	OCTA ROW agent emailed offer package to Caltrans for their review and requested Caltrans' availability to meet with the OCTA team for an offer presentation.
October 2, 2018	OCTA team met with Caltrans representatives and its ground lessee to present the offer package to Caltrans and discussed potential impacts to the property. Caltrans authorized OCTA ROW agent to send a full copy of the offer package to its ground lessee and she agreed that OCTA ROW agent can do so by email.
October 3, 2018	OCTA ROW agent emailed Caltrans' ground lessee a full copy of the offer package and ground lessee confirmed receipt.
October 4, 2018	OCTA ROW agent received email from Caltrans regarding the acquisition of its airspace.
October 18, 2018	E-mail correspondence from Caltrans' ground lessee about offer and loss of business goodwill.
October 23, 2018	OCTA ROW agent left message for Caltrans' ground lessee about project updates and answers to her questions re: mitigation report.

October 27, 2018	Telephone conversation between OCTA ROW agent and Caltrans' ground lessee regarding mitigation work.
November 4, 2018	OCTA ROW agent e-mailed Caltrans' ground lessee copies of existing plans.
November 14, 2018	OCTA ROW agent spoke with Caltrans' ground lessee about their inability to complete the mitigation work based on the schedule provided.
November 20, 2018	OCTA staff and OCTA ROW agent met on site with Caltrans' ground lessee and her tenants to discuss project impacts to each of the individual businesses located on premises and performance of mitigation work.

**Correspondence/Contact Summary**  
**Resolution No. 2018-166**  
**G6 Hospitality Property**

<b>Date</b>	<b>Reason for Contact</b>
October 20, 2015	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent spoke to property owner's (Motel 6 corporate) officers for real estate, corporate design and construction regarding the project.
December 21, 2016	OCTA ROW agent mailed NDA via USPS regular and certified mail to property owner.
July 26, 2017	OCTA ROW agent mailed NDA via USPS regular and certified mail to property owner.
August 7, 2017	OCTA ROW agent received signed NDA certified mail receipt.
April 26, 2018	OCTA ROW agent mailed revised NDA via USPS regular and certified mail to property owner.
May 15, 2018	OCTA ROW agent received signed NDA certified mail receipt.
August 8, 2018	OCTA ROW agent mailed offer package to property owner via FedEx.
August 9, 2018	OCTA ROW agent received notification from FedEx that offer package has been delivered to property owner.
August 10, 2018	OCTA ROW agent spoke to property owner who confirmed receipt of the offer package and that it was being reviewed by their legal department. OCTA ROW agent explained the offer package in detail including the incentive program. Property owner requested for additional information/documents to complete their review of the offer.
September 21, 2018	OCTA ROW agent mailed first level review letter to property owner via USPS regular mail.
October 11, 2018	OCTA ROW agent emailed property owner regarding the status of their review of the offer package, construction plans provided by OCTA and possible project impacts. OCTA ROW agent requested property owner to contact her if a decision has been made with regards to the offer.
October 17, 2018	Property owner informed OCTA ROW agent about legal representation to help with the review of the offer package.
October 22, 2018	Property owner provided OCTA ROW agent with contact for their legal representation.
October 24, 2018	OCTA ROW agent informed OCTA team about the owner's legal representation.