



December 3, 2018

To: Regional Planning and Highways Committee

From: Darrell E. Johnson, Chief Executive Officer

Subject: 2019 Technical Steering Committee Membership

Overview

The Orange County Transportation Authority Technical Advisory Committee provides feedback and input on local streets-and roads-related items. To accomplish this, the committee relies on a Technical Steering Committee made up of nine representatives from local agencies to provide guidance on major technical items. Technical Steering Committee members serve two-year terms, with the exception of one-year terms for the chair and vice chair. This year, six positions are open for consideration, and proposed 2019 Technical Steering Committee membership recommendations are presented for review and approval.

Recommendation

Approve the proposed 2019 Technical Steering Committee membership.

Background

The Orange County Transportation Authority (OCTA) Technical Advisory Committee (TAC) provides input regarding the allocation of Measure M2 competitive grant funds. The TAC also provides technical advice to staff on issues related to streets and roads planning. The TAC is comprised of representatives from all Orange County cities and the County of Orange. It also includes non-voting representatives from the California Department of Transportation and the Transportation Corridor Agencies. The TAC uses a Technical Steering Committee (TSC) to vet, review, and discuss major technical items prior to submittal to the TAC for final review and consideration. The chair and vice chair of the TAC serve as the chair and vice chair of the TSC.

The TSC consists of nine voting members chosen by the TAC and appointed by the OCTA Board of Directors (Board). There is one position for each of Orange County's five supervisorial districts, two at-large positions, and the TSC chair and vice chair. The TSC membership selection process is administered by the President of the City Engineers Association of Orange County (CEAOC), overseen by the TAC/TSC chair, and guided by OCTA staff before recommendations are advanced to the full TAC for consideration. In recommending and selecting TSC members, priority is given to maintaining a balance between small and large jurisdictions, (small jurisdictions are currently defined as those with populations equal to/or less than 64,836). Balance among supervisorial districts and north and south Orange County jurisdictions is also evaluated.

Discussion

In August 2018, OCTA solicited letters of interest from local jurisdictions to fill TSC vacancies for the 2019 calendar year. At that time, it was noted that six of the nine regular TSC positions were open for consideration and appointment. These positions included the Chair, Vice Chair, Second District, Third District, Fifth District, and one At-Large position. In September, letters of interest from eight eligible TAC members were received. In accordance with the OCTA Board-approved guidelines for administering the TSC, the president of the CEAOC and the vice chair of the TSC (acting for the TSC Chair) reviewed all letters of interest and developed membership recommendations, which are presented for review and approval (Attachment A).

Consistent with past practice, the vice chair is recommended to become the 2019 Chair. In order to ensure that both north and south Orange County are represented in TSC leadership positions, the current District 5 representative is being recommended for the 2019 vice chair position. If approved, this appointment would result in an opening in the District 5 seat, which is recommended to be filled by a representative from the City of San Clemente. The Second District position is recommended to be filled by a representative of the City of Costa Mesa. The current Third District representative is recommended for reappointment by a representative of the City of Tustin, and the open At-Large position is recommended to be filled by a representative from the City of Dana Point.

In finalizing these recommendations, the president of the CEAOC and the TSC vice chair emphasized the need to maintain a strong balance between both small/large and north/south Orange County cities, and the consensus recommendations are identified in Attachment A.

Summary

The TSC provides guidance and direction on major technical issues before presentation to the full TAC. Members of the TSC serve two-year terms, with the exception of the chair and vice chair, who serve one-year terms. There are six positions recommended for appointment in the next calendar year. Presented for consideration and approval is a recommended list of 2019 TSC appointments.

Attachments

- A. Proposed 2019 Technical Steering Committee Membership List
- B. Technical Steering Committee Policies and Procedures

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