



## COMMITTEE TRANSMITTAL

**November 12, 2018**

**To:** Members of the Board of Directors  
**From:** Laurena Weinert, Clerk of the Board  
**Subject:** ACCESS Service, Internal Audit Report No. 18-514

### Finance and Administration Committee Meeting of October 24, 2018

**Present:** Directors Do, Hennessey, Jones, and R. Murphy  
**Absent:** Directors Steel and Spitzer

### **Committee Vote**

This item was passed by the Members present.

### **Committee Recommendation**

Direct staff to implement five recommendations provided in ACCESS Service, Internal Audit Report No. 18-514.

### **Committee Discussion**

At the October 24, 2018, Finance and Administration Committee meeting, Committee Chairman Do requested that staff return to the Finance and Administration Committee with an update on the status of implementation for Recommendation 1 of the Internal Audit Report No. 18-514 (Attachment A of the Staff Report).