

**Correspondence/Contact Summary
Resolution No. 2018-105
SDI Properties, LP**

Date	Reason for Contact
September 26, 2017	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent contacted property owner, who asked that the offer package be mailed to him; OCTA ROW agent sent offer package, as requested.
October 13, 2017	OCTA ROW agent tried to contact property owner, but last known phone number has been disconnected; OCTA ROW agent investigating alternative contact information for property owner.
October 16, 2017	OCTA ROW agent tried to contact property owner, but last known phone number is still disconnected.
October 18, 2017	OCTA ROW agent received voice message from property owner regarding offer and new contact phone numbers. OCTA ROW agent spoke to property owner briefly about offer.
October 27, 2017	OCTA ROW agent called property owner to follow-up on offer; no answer and OCTA ROW agent could not leave a voice message.
November 3, 2017	OCTA ROW agent mailed 30-day incentive fee payment notice to property owner via USPS regular and certified mail. OCTA ROW agent spoke to property owner who had some questions about the offer.
November 16, 2017	OCTA ROW agent received 30-day incentive notice certified mail receipt signed by property owner.
November 17, 2017	OCTA ROW agent spoke with property owner regarding the owner's option of get an independent appraisal.
November 20, 2017	OCTA ROW agent received a call from property owner accepting the offer with incentive fee payment. OCTA ROW agent emailed owner the revised ROW contract.
November 21, 2017	OCTA ROW agent received email from property owner about changes made to the ROW contract.
November 28, 2017	OCTA ROW agent emailed property owner regarding status of executing offer documents; requested a call back.
November 30, 2017	OCTA ROW agent spoke to property owner to follow-up on status of executed documents. Property owner is consulting an attorney regarding an encroachment issue between his property and a neighboring property; owner wants to resolve the encroachment issue prior to executing offer documents.
December 8, 2017	OCTA ROW agent called property owner to follow-up on offer; no answer and OCTA ROW agent could not leave a voice message. OCTA ROW agent emailed owner regarding the same and requested a call back.

December 11, 2017	OCTA ROW agent exchanged emails with property owner regarding the fence and encroachment issues.
January 4, 2018	OCTA ROW agent briefly spoke to property owner, who requested a call back tomorrow.
January 9, 2018	OCTA ROW agent briefly spoke to property owner, who stated he is unavailable to talk. The owner stated he would contact ROW agent in a day or two.
January 11, 2018	OCTA ROW agent spoke to property owner to follow up on status of encroachment issue and ROW contract execution. Property owner advised their priority is resolution of fence location, encroachment issue and lot line adjustment.
January 12, 2018	OCTA ROW agent received voice message from property owner stating he will call soon regarding status.
January 22, 2018	OCTA ROW agent called property owner to follow-up on the agreement; no answer and no voice mailbox set up. OCTA ROW agent mailed first level review letter to property owner via USPS regular mail.
January 31, 2018	OCTA ROW agent received returned first level review letter sent to property as "Return to sender - No such street." OCTA ROW agent spoke to property owner that they will move forward with accepting the offer. OCTA ROW agent emailed owner the ROW contract and TCE deed and requesting confirmation when executed.
February 7, 2018	OCTA ROW agent called property owner to follow-up on the recently sent ROW contract and TCE deed; no answer and agent could not leave a voice message. OCTA ROW agent emailed property owner regarding status and owner replied the documents will be reviewed soon.
February 9, 2018	OCTA ROW agent spoke to property owner, who advised that he will not be accepting the offer documents until lot line adjustment issue is resolved.
February 14, 2018	OCTA ROW agent called property owner to follow-up; no answer and agent could not leave a voice message. OCTA ROW agent emailed property owner regarding possible solutions to the encroachment matter.
February 28, 2018	OCTA ROW agent spoke to property owner about the lot line adjustment status.
March 13, 2018	OCTA ROW agent called property owner to follow up on the lot line adjustment status. Owner stated that he is still pending City's approval.
March 29, 2018	OCTA ROW agent briefly spoke with property owner and later received a voice message from owner regarding status of getting the lot line adjustment recorded and his meeting with the City.
April 20, 2018	OCTA ROW agent received a voice message from property owner, who requested a call back as soon as possible.

April 23, 2018	OCTA ROW agent spoke to property owner, who hired a surveyor to update the lot line adjustment and expedite the matter.
May 8, 2018	OCTA ROW agent received email from property owner with status of the lot line adjustment recordation and surveyor's work; OCTA ROW agent replied and requested confirmation when completed.
May 16, 2018	OCTA ROW agent received an email from property owner with status update on the lot line adjustment recordation.
May 17, 2018	OCTA ROW agent emailed property owner advising that OCTA is compelled to proceed with the condemnation process to protect project schedule and owner should expect to receive a first level review notice in the mail next week.
May 22, 2018	OCTA ROW agent mailed first level review letter to property owner via USPS regular mail.
June 8, 2018	OCTA legal counsel mailed NOI to property owner and City of Westminster via USPS.
June 15, 2018	OCTA ROW agent called property owner regarding the lot line adjustment status; the owner stated the County and City reviews will take several more weeks. Property owner confirmed receipt of the NOI and agent discussed additional ROW contract language. Owner requested additional contract language be emailed to him; agent sent, as requested.
July 5, 2018	OCTA ROW agent called property owner to confirm his availability for a meeting with OCTA staff and status of the lot line adjustment.
July 6, 2018	OCTA ROW agent called property owner to confirm OCTA meeting date and time.
August 13, 2018	OCTA ROW agent emailed the ROW contract and TCE deed to property owner for execution along with instructions.
August 23, 2018	OCTA ROW agent spoke with property owner and asked when their attorney would approve the ROW contract and they would execute the same; owner stated by next week.
August 27, 2018	OCTA ROW agent emailed property owner regarding status of executed documents.
September 7, 2018	Letters from OCTA Counsel to property owner and City of Westminster providing notice of continuance of Resolution of Necessity hearing to October 22, 2018.
September 12, 2018	OCTA ROW agent emailed property owner OCTA's comments to his proposed changes to the ROW contract. Property owner rejected OCTA's comments therefore, OCTA is compelled to proceed with the resolution of necessity.
September 17, 2018	OCTA ROW agent spoke with property owner who confirmed receipt of OCTA ROW agent's email.

Correspondence/Contact Summary
Resolution No. 2018-116
Carvana, LLC

Date	Reason for Contact
June 14, 2016	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent received email from OCTA that property owner wished to be contacted regarding the project and the property.
June 17, 2016	OCTA ROW agent called and spoke with property owner about the project impacts.
August 26, 2016	OCTA ROW agent received email from OCTA stating that property owner had requested an update.
August 29, 2016	OCTA ROW agent called property owner and left a voice message.
December 29, 2016	OCTA ROW agent received NDA certified mail receipt signed by property owner.
January 25, 2017	OCTA ROW agent received a call from property owner inquiring about the project. OCTA ROW agent advised owner about project impacts and proposed construction schedule. Owner has met with the appraiser and will wait for the offer package.
May 18, 2018	OCTA ROW agent attempted to contact property owner; left voice message with a request for a call back.
May 21, 2018	OCTA ROW agent continuing with attempts to contact the property owner; left voice message for owner.
May 22, 2018	OCTA ROW agent received a call from property owner about offer. OCTA ROW agent requested to meet with the owner to present the offer package. Owner states she is familiar with the project, and requested an offer presentation over the phone. OCTA ROW agent complied.
May 25, 2018	OCTA ROW agent attempted to contact the property owner to check on delivery of offer package. Property owner will advise soon.
June 11, 2018	OCTA ROW agent mailed property owner 30-day reminder letter regarding incentive fee payment via USPS certified and regular mail.
June 14, 2018	OCTA ROW agent continuing with attempts to contact the property owner; left voice message for owner.
June 19, 2018	OCTA ROW agent received call from property owner to inform that the property is in the process of being sold with an anticipated closing date this week, but would not advise OCTA ROW agent when escrow had closed or the information about the escrow company.

July 12, 2018	OCTA ROW agent verified change of ownership. Property owner of record showed Carvana LLC; OCTA ROW agent requested revised offer package to present to new owner.
July 23, 2018	OCTA ROW agent communicated with Carvana LLC, the new property owner, which requested the revised offer package be mailed to them; OCTA ROW agent sent to owner by overnight mail a copy of the offer.
July 24, 2018	OCTA ROW agent received notification of overnight delivery of offer package to property owner.
July 25, 2018	OCTA ROW agent mailed to property owner first level review letter via USPS regular mail.
August 3, 2018	OCTA ROW agent received call from property owner stating they have received the offer and would like to discuss it as well as the project impacts.
August 7, 2018	OCTA ROW agent and the property owner discussed project impacts and construction schedule. Owner stated they are generally fine with the offer; however, they requested a conference call to discuss their concerns.
August 21, 2018	OCTA ROW agent called former property owner in response to her contacting OCTA's outreach about receiving a NOI letter; agent informed former owner to disregard it since she is no longer the owner of the subject property.
August 24, 2018	OCTA ROW agent called and left a voice message for property owner re: status of offer review; OCTA ROW agent sent email regarding the same. OCTA ROW agent mailed to property owner 30-day reminder letter via USPS regular and certified mail.
August 31, 2018	OCTA ROW agent and OCTA staff conversed via conference call about offer and addressed owner's concerns about project.
September 7, 2018	Letters from OCTA Counsel to property owner and City of Westminster providing notice of continuance of Resolution of Necessity hearing to October 22, 2018.
September 10, 2018	WSS received call from former property owner, Carol Buccola, trustee. She inquired as to why she continued to receive notices of RON hearing. Counsel informed her that, per statute, we are required to send notice to address listed on assessor's roll which has not been updated to reflect new owner. In light of that, duplicate notices are being sent to both her and new owner (Carvana).

Correspondence/Contact Summary
Resolution No. 2018-126
Hyundai Motors America

Date	Reason for Contact
February 14, 2017	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent received email from OCTA requesting the property owner be contacted and respond to any questions. OCTA ROW agent called the property owner's representative and discussed the project impacts and responded to questions.
January 11, 2018	OCTA ROW agent received call from property owner about status of appraisal and offer.
January 14, 2018	OCTA ROW agent emailed property owner that an offer should be presented to them soon.
July 5, 2018	OCTA ROW agent attempted to contact property owner to schedule a meeting for offer presentation.
July 6, 2018	OCTA ROW agent mailed offer package to property owner via USPS certified and regular mail.
July 19, 2018	OCTA ROW agent spoke to property owner's facilities manager who confirmed receipt of the offer package and that it has been forwarded to their legal counsel. OCTA ROW agent and property owner's representative discussed about project impacts.
August 2, 2018	E-mail correspondence between OCTA ROW agent and property owner regarding project.
August 7, 2018	OCTA ROW agent attempted to contact property owner to ascertain if they have decided on the offer; OCTA ROW agent left a voice message and sent email regarding same.
August 13, 2018	OCTA ROW agent emailed property owner regarding status of their review of the offer package.
August 22, 2018	OCTA ROW agent communicated and corresponded with property owner's new facilities manager regarding the offer package which is being reviewed by their legal department. OCTA ROW agent mailed 30-day reminder incentive fee letter to property owner via USPS regular and certified mail.
August 27, 2018	OCTA ROW agent mailed to property owner first level review notice via USPS regular mail.
August 30, 2018	OCTA ROW agent received acknowledgment of receipt of 30-day incentive fee reminder letter.
September 5, 2018	OCTA ROW agent mailed to property owner 10-day incentive fee reminder letter via USPS certified and regular mail.
September 7, 2018	OCTA counsel mailed NOI letter to property owner and City of Fountain Valley via USPS regular mail.
September 11, 2018	OCTA ROW agent received acknowledgment of receipt of 10-day incentive fee reminder letter from property owner. E-mail

	correspondence between OCTA ROW agent and property owner about offer.
September 14, 2018	OCTA ROW agent received call from property owner regarding incentive fee payment eligibility deadline; OCTA ROW agent reiterated that the 60-day incentive period will expire September 17, 2018.
September 20, 2018	OCTA ROW agent emailed property owner inquiring on the status of their review of the offer. OCTA ROW agent received email from owner's legal counsel that they will secure their own appraisal.
October 3, 2018	OCTA ROW agent followed-up via e-mail with property owner's legal counsel regarding offer review.

Correspondence/Contact Summary
Resolution No. 2018-127
Fountain Valley Homeowners Association, Inc.

Date	Reason for Contact
January 19, 2018	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent contacted property owner (HOA) president, who confirmed receipt of the NDA and asked about project impacts to the property.
July 5, 2018	OCTA ROW agent attempted to contact property owner's president regarding making an offer presentation.
July 6, 2018	OCTA ROW agent sent offer package to property owner via USPS certified and regular mail. OCTA ROW agent called property owner's president and left a voice message.
July 11, 2018	OCTA ROW agent spoke to property owner's former president who will provide contact information for new president.
July 12, 2018	OCTA ROW agent called and left voice message for the HOA's new president.
July 17, 2018	OCTA ROW agent attempting to contact HOA's new president; OCTA ROW agent spoke to former HOA's president re: project. OCTA ROW agent also spoke with HOA homeowner member re: project.
July 19, 2018	OCTA ROW agent attempting to contact HOA's new president; agent left him a voice message.
July 30, 2018	OCTA ROW agent called and left message for HOA's new president requesting a call back.
August 1, 2018	OCTA ROW agent received back both offer packages sent to HOA via USPS certified and regular mail as "undeliverable." OCTA ROW agent spoke to HOA's community manager who requested an electronic copy of the offer package; OCTA ROW agent scheduled appointment to present and review the offer.
August 2, 2018	OCTA ROW agent met with HOA's community manager to present and discuss the offer, the incentive fee payment and timeline for eligibility. HOA community manager stated that he will deliver the offer package to the president of the HOA Board; OCTA ROW agent offered to attend any Board meeting to explain the offer and project.
August 7, 2018	OCTA ROW agent emailed HOA's community manager to try and confirm if agent should attend HOA Board meeting on 8/16/18 to discuss the project and offer.
August 22, 2018	OCTA ROW agent emailed HOA's community manager requesting a meeting to discuss the offer; OCTA ROW agent will bring OCTA project engineer to answer any questions regarding project impacts to the property.

August 23, 2018	OCTA ROW agent sent email to HOA's assistant community manager requesting a meeting be scheduled between OCTA and the HOA Board as soon as possible to address any questions/concerns; OCTA ROW agent left voice message for HOA's community manager re: same.
August 24, 2018	OCTA ROW agent received email from HOA's assistant community manager that he will keep OCTA ROW agent "posted on everything."
August 27, 2018	OCTA ROW agent sent first level review notice to HOA via USPS regular mail.
August 30, 2018	OCTA ROW agent called, left voice message and emailed HOA's community manager requesting status of scheduling a meeting to discuss the offer and project impacts; HOA's community manager advised the offer is being reviewed by their legal counsel.
September 4, 2018	OCTA ROW agent received first level review notice returned as "not deliverable as addressed - unable to forward." OCTA ROW agent investigated and obtained correct mailing address and resent first level review notice via USPS regular mail.
September 6, 2018	OCTA ROW agent received acknowledgment of receipt of 30-day reminder letter by HOA.
September 7, 2018	OCTA counsel mailed NOI letter to property owner representative and City of Fountain Valley via USPS regular mail.
September 18, 2018	OCTA ROW agent emailed HOA's community manager asking the status of their legal review and requesting a meeting between OCTA and the HOA Board as soon as possible.
September 21, 2018	OCTA ROW agent sent 10-day reminder letter regarding expiration of incentive to the HOA via regular and certified mail.
September 24, 2018	OCTA ROW agent left a voice message and sent email to HOA's assistant community manager regarding status of offer review.
September 25, 2018	OCTA ROW agent received acknowledgment of receipt of 10-day reminder letter by HOA.
October 3, 2018	OCTA ROW agent spoke with HOA's assistant community manager regarding status of offer review.