

**Correspondence/Contact Summary
Resolution No. 2018-061
BRE/LQ Properties, LLC**

Date	Reason for Contact
March 31, 2016	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent mailed NDA to property owner via USPS regular and certified mail. NDA package includes Title VI and acquisition brochure.
April 12, 2016	OCTA ROW agent received signed NDA certified mail receipt from property owner.
May 17, 2016	OCTA ROW agent mailed NDA to property owner via USPS regular and certified mail. NDA package includes Title VI and acquisition brochure.
February 9, 2018	OCTA ROW agent mailed offer package to property owner.
February 15, 2018	OCTA ROW agent called property owner and, receiving no answer; left a detailed voice message for property owner to follow up and explained the offer package.
March 27, 2018	OCTA ROW agent spoke with property owner representative and discussed the offer package and explaining the incentive payment program. The property owner informed ROW agent that they would not meet the 60-day expiration deadline and that their attorneys would be contacting OCTA directly. ROW agent mailed incentive payment program expiration notice to property owner via USPS regular mail.
April 20, 2018	OCTA ROW agent mailed first level review letter to property owner via USPS regular mail.
May 11, 2018	Notice of Intent to Adopt Resolution of Necessity sent by mail to property owner and City of Costa Mesa

Correspondence/Contact Summary
Resolution No. 2018-066
G.B. Enterprises, a partnership

Date	Reason for Contact
October 20, 2016	Orange County Transportation Authority (OCTA) right-of-way (ROW) agent mailed NDA to property owner via USPS regular and certified mail. NDA package includes Title VI and acquisition brochure.
December 13, 2016	OCTA ROW agent received signed NDA certified mail receipt from property owner.
February 8, 2018	OCTA legal counsel e-mailed a copy of the offer package to the property owner's legal counsel. Property owner's legal counsel confirmed receipt of offer package and confirmed that no hard copy of such offers is needed.
April 20, 2018	OCTA ROW agent mailed first level review letter to property owner via USPS regular mail.
April 30, 2018	Property Owner counsel e-mailed OCTA counsel stating that the scheduling of a first level review meeting was not needed but inquiring as to status of offer packet relative to billboard and about potential replacement property.
May 11, 2018	Notice of Intent to Adopt Resolution of Necessity sent by mail to property owner and City of Westminster
May 18, 2018	OCTA counsel emailed Property Owner counsel asking whether they were requesting a full or part take.
June 6, 2018	Letter from OCTA counsel to Property Owner counsel by email and mail stating that resolution of necessity hearing will be for a part take rather than a full take unless Property Owner provides written confirmation to OCTA that Property Owner requests a full acquisition rather than a partial acquisition.