



**May 25, 2018**

**To:** Members of the Board of Directors

**From:** Darrell E. Johnson, Chief Executive Officer

A handwritten signature in blue ink, appearing to read "Darrell Johnson", is placed over the name in the "From:" line.

**Subject:** 2018 Chief Executive Officer's Initiatives and Action Plan – First Quarter Progress Report

On February 26, 2018, the Board of Directors (Board) approved the 2018 Chief Executive Officer's (CEO's) Initiatives and Action Plan (Action Plan), which support the 2018 Board Strategic Initiatives (Attachment A). The Action Plan (Attachment B) consists of ten initiatives implemented through 66 projects/programs and monitored through 84 milestones. This report provides a summary of progress on first quarter (Q1) milestones from January 1, 2018 until March 31, 2018.

In Q1, ten milestones were scheduled for completion, of which four were Board Initiatives. At the end of Q1, eight of ten milestones had been completed, with all four Board Initiatives completed. The Q1 highlights include ground breaking on the I-405 Design-Build Project and contract approval to provide streetcar vehicles for the OC Streetcar Project. The two milestones not completed in Q1 are summarized in Attachment B. Reasons for the delays are related to dependency on coordination with outside agencies or internal schedule adjustments.

Listed below are the Q1 2018 CEO Action Plan accomplishments.

- Hydrogen Fueling Station at the Santa Ana Base: On January 25, 2018, the notice to proceed for the construction, operation, and maintenance of the hydrogen fuel station and liquid hydrogen deliveries was issued.
- I-405 Design-Build Project: On January 26, 2018, a ground-breaking ceremony was held in Costa Mesa to begin construction on the I-405 Design-Build Project.
- Phase II, Mobile Ticketing: By March 2018, Phase II installation of mobile readers on active fleet vehicles was completed. The mobile readers make it more convenient for bus customers to purchase fares and obtain trip information using smartphones, and provide efficiencies in data collection and financial transactions. As of February 2018, seven percent of fare revenues was paid through the mobile application. This rate is double the industry average.

- Transit Master Plan: On February 12, 2018, the Transit Master Plan (OC Transit Vision) was delivered to the Board for consideration. The OC Transit Vision is a 20-year integrated bus, rail, and paratransit plan for enhancing and expanding public transit service in Orange County. The plan identifies future potential transit corridor studies and recommended changes to existing transit service.
- 91 Express Lanes - 405 Express Lanes Milestone: On February 26, 2018, the Board approved the selection of the firm to provide toll system integrator services for the design, installation, operations, and maintenance of the electronic toll and traffic management system for the 91 Express Lanes and 405 Express Lanes.
- OC Streetcar Project Vehicle Purchase: On March 26, 2018, the Board approved the purchase of eight streetcar vehicles, as well as the associated spare parts and tools.

In addition, below are a few notable Q1 2018 accomplishments not included in the CEO's Action Plan.

- Measure M2 Environmental Cleanup Program - Tier 1 Grant Program Call for Projects (call): On March 12, 2018, the Board authorized staff to issue the fiscal year 2018-19 Environmental Cleanup Program (ECP) Tier 1 call for approximately \$2.8 million. Additionally, the Board approved revisions to the Comprehensive Transportation Funding Programs Guidelines for the ECP Tier 1 projects.
- Micro-Transit Pilot Program: On March 26, 2018, the Board selected the firm to provide operation and maintenance services for the Micro-Transit Pilot Program. This one-year pilot program will provide on-demand point-to-point service in areas of Orange County and allow the Orange County Transportation Authority to test services that better meet customer needs.

I am pleased with the progress that the agency has made this quarter and look forward to completing the balance of the 2018 CEO's Action Plan this coming year. Please contact me at (714) 560-5343 with any questions or suggestions.

DJ:lw  
Attachments