



Committee Members Present

Al Murray, Vice Chairman
Steve Jones
Miguel Pulido
Gregory T. Winterbottom

Staff Present

Darrell Johnson, Chief Executive Officer
Ken Phipps, Deputy Chief Executive Officer
Olga Prado, Assistant Clerk of the Board
Sara Meisenheimer, Deputy Clerk of the Board
James Donich, General Counsel
OCTA Staff and members of the General Public

Committee Members Absent

Tim Shaw, Chairman
Andrew Do
Tom Tait

Call to Order

The October 12, 2017 meeting of the Transit Committee was called to order by Committee Vice Chairman Murray at 9:09 a.m.

Pledge of Allegiance

Director Winterbottom led in the Pledge of Allegiance.

1. Public Comments

No public comments were received.

Special Calendar

There were no Special Calendar matters.

Consent Calendar (Items 2 through 6)

2. Approval of Minutes

A motion was made by Director Winterbottom, seconded by Director Pulido and declared passed by those present, to approve the minutes of the Transit Committee meeting of September 14, 2017.

3. Metrolink Fiscal Year 2016-17 Performance Report

A motion was made by Director Winterbottom, seconded by Director Pulido, and declared passed by those present, to receive and file as an information item.

4. Federal Transit Administration Sections 5307, 5310, 5337, and 5339 Program of Projects for Federal Fiscal Year 2017-18

A motion was made by Director Winterbottom, seconded by Director Pulido, and declared passed by those present, to:

- A. Approve the federal fiscal year 2017-18 Federal Transit Administration Section 5307 Urbanized Area Formula, Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, Section 5337 State of Good Repair, and Section 5339 Bus and Bus Facilities program of projects, including federal and local funds, and the use of match credit for projects.
- B. Approve the five-year programming plans for Federal Transit Administration Section 5307 and Federal Transit Administration Section 5337. Authorize staff to adjust individual project funding consistent with final apportionments and eligibility determinations through the Fixing America's Surface Transportation Act, and direct staff to include updated numbers in grant and programming status reports.
- C. Authorize the Chief Executive Officer to submit the federal fiscal year 2017-18 Federal Transit Administration grant applications to the Federal Transit Administration.
- D. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program and execute or amend all necessary agreements to facilitate the above actions.

5. Grant Award for the Be The One Public Awareness Campaign

A motion was made by Director Winterbottom, seconded by Director Pulido, and declared passed by those present, to:

- A. Adopt Orange County Transportation Authority Resolution No. 2017-079 authorizing the Chief Executive Officer, or designee, to accept the grant award and execute grant-related agreements and documents with the United States Department of Homeland Security.
- B. Amend the Orange County Transportation Authority fiscal year 2017-18 Budget to accommodate the awarded grant funds.

6. Amendment to Agreement for Bus Stop Maintenance

A motion was made by Director Winterbottom, seconded by Director Pulido, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Amendment No. 5 to Agreement No. C-4-1620 between the Orange County Transportation Authority and ShelterClean Services, Inc., in the amount of \$1,100,966, to exercise the first, two-year option term of the agreement through November 30, 2019 for bus stop maintenance, bringing the total contract value to \$2,617,653.

Regular Calendar

7. Transit Division Performance Measurements Report for the Fourth Quarter of Fiscal Year 2016-17

Beth McCormick, General Manager of the Transit Division, introduced Johnny Dunning, Jr., Manager of Scheduling and Customer Advocacy. Mr. Dunning provided a PowerPoint presentation as follows:

- Performance Measurements;
- Safety;
- Courtesy;
- Reliability – On-Time Performance;
- Reliability – Miles Between Road Calls;
- Fixed-Route-Ridership and Productivity;
- ACCESS-Ridership and Productivity;
- Farebox Recovery Ratio;
- Cost per Revenue Vehicle Hour;
- Performance: Local Routes;
- Performance: Community Routes;
- Performance: Express/Stationlink Routes;
- Performance: Contractor;
- Transit Performance and OC 360°;
- Performance: System-wide Trends;
- Performance: OC 360° Improvements;
- Performance: OC 360° Reductions; and
- Next Steps.

7. (Continued)

Committee Vice Chairman Murray commented that OC Bus 360° is trending in the right direction. Darrell Johnson, Chief Executive Officer (CEO), agreed with Committee Vice Chairman Murray and stated that Bus 360° is having the desired outcome in regards to ridership and productivity. Mr. Johnson referred to Page Four of Attachment A and stated that as a result of the audit that was brought to the Finance and Administrative Committee in August, this will be the official set of on-time performance data going forward.

A public comment was heard from Chris Gaarder, Policy Advisor of Transportation, County of Orange, who read a letter on behalf Director Do who could not be present at the meeting today. Director Do commented on the Orange County Transportation Authority's (OCTA) bus system ridership and productivity, OC Bus 360°, and stated he is looking forward to improvements to the on-time performance from the contracted fixed-route provider.

Following the discussion, no action was taken on this receive and file information item.

8. February 2018 Bus Service Plan Recommendations

Mr. Johnson, CEO, provided opening comments and introduced Gary Hewitt, Manager of Transit Planning. Mr. Hewitt provided a PowerPoint presentation as follows:

- OC 360°;
- Public Feedback;
- Changes to Recommendations;
- February 2018 Service Improvements;
- February 2018 Service Reductions; and
- Next Steps.

Committee Vice Chairman Murray expressed his appreciation to staff for considering public inputs and making adjustments to the proposed February 2018 bus service plan. Mr. Johnson, CEO, stated that this is a reallocation of existing resources, not a service cut. The advent of Proposition 1B allowed OCTA a reallocation versus a service cut coming into the budget year.

8. (Continued)

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to:

- A. Approve the final February 2018 Bus Service Plan and direct staff to begin implementation.
- B. Receive and file the February 2018 Bus Service Plan Public Involvement Program final report.
- C. Direct the Executive Director of Planning, or his designee, to file a Notice of Exemption from the California Environmental Quality Act related to the bus service changes.

9. Micro-Transit Pilot Program

Mr. Johnson, CEO, provided opening comments on the new pilot program and introduced Lloyd Sullivan, Department Manager of Information Systems. Mr. Sullivan provided a PowerPoint presentation as follows:

- What is Micro-Transit?;
- Where Could Micro-Transit Work in OC?;
- Transit Network Companies;
- OCTA Micro-Transit;
- Pilot Goals;
- Market Research;
- Service Zone Analysis;
- Huntington Beach;
- Aliso Viejo/Laguna Niguel/Mission Viejo;
- Service Levels and Pricing;
- Budget – One Year Pilot;
- Vehicles and Drivers;
- Dispatching;
- Pilot Performance Metrics;
- Pilot Timeline; and
- OC Flex.

A discussion ensued regarding:

- Cyber security is an important aspect to this stand-alone program.
- “OC Flex” provides a missing link and hopefully, will be used to its maximum potential.

9. (Continued)

- Marketing of this program by reaching out to city councils who are a part of the service zone and conducting presentations at city council meetings to expose people to the program.
- The risk in this program is identifying which vehicles will be used. The idea is to have vehicles that can be re-deployed into ACCESS service by using local funds.
- These vehicles are not ACCESS vehicles, but can be put into ACCESS service and will be fully accessible.

A motion was made by Committee Vice Chairman Murray, seconded by Director Pulido, and declared passed by those present, to by those present, to:

- A. Direct staff to implement a one-year micro-transit pilot program with the option to extend the program for one additional year subject to the service meeting performance metrics.
- B. Direct staff to provide performance metrics updates to the Board of Directors on the pilot program as part of the quarterly Transit Performance Measurements report.

Discussion Items**10. Chief Executive Officer's Report**

Darrell Johnson, CEO, reported on the following:

- Mr. Johnson, CEO, attended the American Public Transportation Association (APTA) annual conference in Atlanta and met with the Federal Transit Administration, Acting Administrator, Jane Williams. It was announced publicly that the APTA expo in 2020 will be held in Anaheim.
- A two-minute video was presented showcasing different modes of transportation in Orange County.
- Mr. Johnson was in regular contact with staff regarding OCTA's active support of emergency operations in response to the Canyon Fire 2. Staff were at the Emergency Operations Center working all shifts, Emergency Preparedness staff was available and participated via WebOC, and buses were staged and available to evacuate people out of Silverado Canyon.

11. Committee Members' Reports

Committee Vice Chairman Murray thanked OCTA staff for their courageous efforts during the fires.



12. Closed Session

There were no Closed Session items scheduled.

13. Adjournment

The meeting adjourned at 9:55 a.m.

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Thursday, November 9, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.

ATTEST

Al Murray
Committee Vice Chairman

Sahara Meisenheimer
Deputy Clerk of the Board