




November 9, 2017

To: Transit Committee

From: Darrell Johnson, Chief Executive Officer 

Subject: Amendment to Agreement for Schedule Checking Activities

Overview

On November 25, 2013, the Board of Directors approved an agreement with National Data and Surveying Services, doing business as Southland Car Counters, to conduct bus system schedule checking services for the Orange County Transportation Authority fixed-route bus service. The term of this agreement, as amended, expires on December 31, 2017. A contract amendment is required to exercise the second, one-year option term of the agreement.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-3-1855 between the Orange County Transportation Authority and National Data and Surveying Services, doing business as Southland Car Counters, in the amount of \$244,184, to exercise the second, one-year option term of the agreement through December 31, 2018 for schedule checking services. This will increase the maximum obligation of the agreement to a total contract value of \$1,273,483.

Discussion

The Orange County Transportation Authority (OCTA) has an agreement with National Data and Surveying Services, doing business as Southland Car Counters (Southland Car Counters), to provide bus system schedule checking services. Under the terms of the agreement, the contractor observes and documents bus passenger boardings, on-time performance, and collects other information used to improve bus operations, scheduling, and service planning. Checking tasks include on-board bus schedule checks, street corner checks, and National Transit Database passenger checks as required by the Federal Transit Administration.

Procurement Approach

This procurement was originally handled in accordance with OCTA's Board of Directors (Board)-approved procedures for professional and technical services and was awarded on a competitive basis. On November 25, 2013, the Board approved the agreement with Southland Car Counters for a three-year initial term with two, one-year option terms. The total maximum cumulative payment obligation of the initial term was \$783,747.

The proposed Amendment No. 3 is to exercise the second, one-year option term of the agreement. Amending this agreement will increase the maximum cumulative payment obligation by \$244,184, bringing the total contract value to \$1,273,483. The hourly rate escalation will remain as originally negotiated.

The term of this agreement expires on December 31, 2017. Exercising the option term will allow continued collection of bus ridership and schedule adherence information for OCTA fixed-route service.

Fiscal Impact

The project is included in the approved OCTA Fiscal Year 2017-18 Budget, Transit Division, Scheduling, and Customer Advocacy Department, Account 2128-7519-D4106-97S, and is funded through Local Transportation Funds.

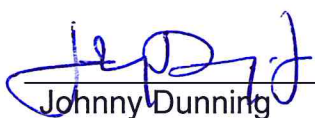
Summary

Staff recommends the Board authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-3-1855 with Southland Car Counters to exercise the second option term in the amount of \$244,184, for a total contract amount value of \$1,273,483, to collect bus ridership information through schedule checking activities for fixed-route bus service. This amendment also extends the terms of the agreement through December 31, 2018.

Attachment

- A. National Data and Surveying Services, Inc., doing business as Southland Car Counters, Agreement No. C-3-1855 Fact Sheet

Prepared by:

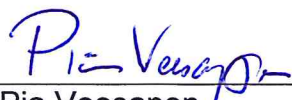


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