



**February 12, 2018**

**To:** Members of the Board of Directors

**From:** Darrell Johnson, Chief Executive Officer

**Subject:** Approval to Release Request for Proposals for Freeway Service Patrol Services

### **Overview**

Staff is requesting Board of Directors' approval to release a request for proposals for Freeway Service Patrol services for four service areas, consisting of 14 peak-hour beats, four midday beats, one weekend beat, and one construction support beat.

### **Recommendations**

- A. Approve the proposed evaluation criteria and weightings for Request for Proposals 7-2155 for Freeway Service Patrol services.
- B. Approve the release of Request for Proposals 7-2155 for Freeway Service Patrol services for four service areas.

### **Discussion**

The Orange County Freeway Service Patrol (FSP) program is a traffic management and motorist aid program designed to mitigate traffic congestion by providing timely response to accidents and other incidents such as blocked lanes due to a disabled vehicle or removal of debris from the freeways.

In November 1992, the FSP program began providing peak-hour service (6:00 a.m. to 10:00 a.m. and 3:00 p.m. to 7:00 p.m.) to remove disabled vehicles along Orange County freeways. In addition to peak-hour service, the FSP program provides midday service (10:30 a.m. to 2:30 p.m.) and weekend service on State Route 91 through Anaheim Canyon, on State Route 22 (SR-22) through the Interstate 5 (I-5) and State Route 57 interchanges, and on the I-5 in south Orange County. The current procurement includes new midday service on the west end of the SR-22 through the Interstate 405 and Interstate 605

interchanges. This service was previously provided as construction beat service to support the West County Connectors construction project.

The FSP program is a partnership between the California Department of Transportation (Caltrans), the California Highway Patrol (CHP), and the Orange County Transportation Authority (OCTA). OCTA contracts with private tow truck contractors to provide the service. Through this solicitation, the FSP program will restructure its agreements from 12 to 10 service areas, maintaining 34 peak-hour beats along with midday, weekend, and construction support beats. This will allow for additional efficiency by having at least 3 peak-hour beats in each service area, reducing the overall number of backup tow trucks required to support the program. This service area and beat reconfiguration will also provide roving patrols overlapping the entire service area. While one tow truck is providing assistance, the roving patrol will be available to respond to additional disabled vehicles within the beat area. Attachment A lists the FSP beats.

The private tow truck contractors are required to provide all tow trucks, as well as provide all personnel, uniforms, equipment, and fuel for assisting motorists. The private tow truck contractors retain the title and physical ownership of the tow trucks purchased at the inception of the contract. OCTA pays a flat vehicle service hourly (VSH) rate for the service during actual hours of FSP service. The VSH rate includes, but is not limited to, FSP operator initial training and certification, daily vehicle inspections, travel time to and from the beats, required safety meetings, required quarterly training, and vehicle maintenance.

Since FSP service is significantly different than typical towing services, contractors that have never operated FSP service are limited to one service area comprised of no more than four beats in the initial award. If the contractor is in good standing, the contractor will then be eligible to be awarded additional service areas when subsequent procurements are released.

Request for Proposals (RFP) 7-2155 is for FSP services for four service areas, consisting of 14 peak-hour beats, four midday beats, one weekend beat, and one construction support beat. These services are currently being provided under separate agreements that expire on November 30, 2018.

### ***Procurement Approach***

OCTA Board of Directors (Board)-approved procurement policies and procedures require that the Board approve all RFPs over \$1,000,000, as well as approve the evaluation criteria and weightings. Staff is submitting for Board approval the draft RFP and evaluation criteria and weights, which will be used to evaluate proposals received in response to the RFP.

The proposed evaluation criteria and weights for FSP services are as follows:

- |                                     |            |
|-------------------------------------|------------|
| • Qualifications of the Firm        | 30 percent |
| • Staffing and Project Organization | 25 percent |
| • Work Plan                         | 15 percent |
| • Cost and Price                    | 30 percent |

Several factors were considered in developing the evaluation criteria weights. FSP contractors must meet stringent state and local guidelines in order to operate as an FSP provider. To ensure these standards are met, qualifications of the firm is weighted at 30 percent. Cost and price is also weighted at 30 percent, as it is important for the proposing firms to show their competitiveness in pricing to accomplish the requested services. Staffing and project organization was assigned 25 percent because the service patrol operator's ability to comply with state and local guidelines and remain in good standing are critical to successfully fulfilling the requirements set forth for the FSP program. The service being sought is so highly regulated by Caltrans and the CHP that there is little to no ability for an FSP provider to deviate from the scope of services. As a result, the work plan has been assigned the lowest weight at 15 percent.

It is anticipated that this procurement will result in multiple agreements on a per-service area basis. The resulting agreements will be for five-year terms, estimated to cost a total of \$13,967,377 for FSP service in four FSP service areas.

This RFP will be released upon Board approval of these recommendations.

#### **Fiscal Impact**

The project is included in the OCTA proposed Fiscal Year 2018-19 Budget, Motorist Services Department - Service Authority for Freeway Emergencies Fund, Account 0013-7629-S1002-AVX, and is funded through the State Highway Account, with at least a 25 percent match provided by OCTA from the local Department of Motor Vehicles registration funding.

Midday and weekend service is included in the OCTA proposed Fiscal Year 2018-19 Budget, Motorist Services Department - Service Authority for Freeway Emergencies, Account 0013-7629-FN001-AVX and is funded through Measure M2.

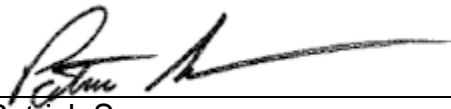
***Summary***

Board of Directors approval is requested to release RFP 7-2155 for Freeway Service Patrol services in four service areas and of the proposed evaluation criteria and weights.

***Attachments***

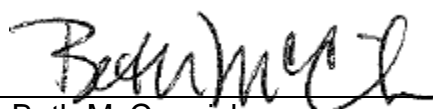
- A. Orange County Freeway Service Patrol Service Areas
- B. Draft Request for Proposals (RFP) 7-2155 Freeway Service Patrol (FSP) Services

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