



January 24, 2018

To: Finance and Administration Committee
From: Darrell Johnson, Chief Executive Officer
Subject: Second Quarter Fiscal Year 2017-18 Procurement Status Report

Overview

The second quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from October 1 through December 31, 2017, that was approved by the Board of Directors during this period. The second quarter procurement status report also projects future procurement activity for the third quarter as identified in the fiscal year 2017-18 budget.

Recommendation

Receive and file as an information item.

Background

The Board of Directors (Board) approved the Orange County Transportation Authority (OCTA) Fiscal Year (FY) 2017-18 Budget, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the second quarter of FY 2017-18. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

Discussion

During the second quarter of FY 2017-18, the Contracts Administration and Materials Management Department handled 408 different contractual documents. Of the total, 304 procurements, valued at \$30,023,101 were completed; the remaining procurements will be executed during the third quarter of FY 2017-18.

In the second quarter, the Board took action on 14 procurements. The procurements were split between four new agreements valued at \$11,646,627, three amendments valued at \$893,886, one construction change order valued at \$863,000, one cooperative agreement valued at \$3,188,042, one amendment to cooperative agreement valued at \$1,994,000, one purchase order valued at \$550,000, one amendment to purchase order valued at \$77,107, one sole source agreement valued at \$13,307,125, and one option-term amendment valued at \$1,100,966. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews and negotiations which can lengthen the procurement process. Procurements not completed within the second quarter will be completed in the third quarter of FY 2017-18. Attachment A shows a list of Board-approved procurements during the second quarter.

Looking forward to the third quarter of FY 2017-18 (January through March, 2018), the Board committees will be asked to take action on several items such as:

- Consultant selection for the toll lane system integration services for the Interstate 405 and 91 Express Lanes;
- Award an agreement for the manufacture and delivery of rail vehicles for the OC Streetcar Project;
- Cooperative Agreement with the California Department of Transportation for the Interstate 5 widening project between Oso Parkway and Alicia Parkway;
- Consultant selection for OCTA's Investment Management Services; and
- Construction change order for additional design and construction efforts for the Interstate 405 Improvement Project.

The estimated value of these upcoming procurements is \$220,131,594. Attachments B through D identify procurement activity anticipated in the third quarter of FY 2017-18 by the committee that will review the items.

Summary

This report provides an update of the procurement activity for the second quarter of FY 2017-18, October through December 2017, as well as a look-ahead at anticipated procurement activity for the third quarter of FY 2017-18. Staff recommends that this report be received and filed as an information item.

Attachments

- A. Board-Approved Contracts – Second Quarter FY 2017-18
- B. Regional Planning and Highways Committee – Third Quarter Outlook
(January 1, 2018 – March 31, 2018)
- C. Transit Committee – Third Quarter Outlook
(January 1, 2018 – March 31, 2018)
- D. Finance and Administration Committee - Third Quarter Outlook
(January 1, 2018 – March 31, 2018)

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