



December 14, 2017

To: Transit Committee

From: Darrell Johnson, Chief Executive Officer

Subject: Amendment to Agreement for Program Management Consultant Services for Rail Programs

Overview

On August 12, 2013, the Orange County Transportation Authority Board of Directors approved an agreement with Mott MacDonald, LLC, to provide program management consultant services to support program management and delivery of rail programs. An amendment to the existing agreement is needed for the consultant to continue providing these services for rail programs.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 8 to Agreement No. C-3-1587 between the Orange County Transportation Authority and Mott MacDonald, LLC, in the amount of \$1,125,156, for continued program management consultant support services for rail programs. This will increase the maximum cumulative payment obligation of the agreement to a total contract value of \$7,320,512.

Discussion

The Orange County Transportation Authority (OCTA) Board of Directors (Board) selected Mott MacDonald, LLC (MM), to provide program management consultant (PMC) services to assist OCTA in overseeing and managing the planning, environmental, design, right-of-way, utility coordination, and construction of rail-related projects for the regional rail department.

As part of its services, MM provides staff resources to support the rail programs. MM provides functional support in the areas of project management, program planning, grant funding coordination and reporting, project controls, cost estimating, cost control, progress reporting, quality management, construction management support, contract management, engineering support, construction

planning, schedule delay and claims review, document control, and administrative expertise.

Since commencement of services under this agreement in February 2014, MM staff has been assigned project management duties and technical support responsibilities for track and signal projects, station improvements, new station development, and various phases of project development for future rail projects. In addition to project management duties anticipated at the time of the initial procurement of services, MM was tasked with the development of a Project Management Plan and a Construction Management Plan for the Rail Programs and Facilities Engineering Department to conform to Federal Transit Administration best practices. Document control procedures for use with Measure M2 projects were also established and implemented for the regional rail programs. These tasks required more resources from MM than originally contemplated under the existing MM agreement. Substantial resources were also allocated towards new PMC efforts, including OCTA's lead role of the Metrolink projects and the design alternatives and environmental evaluations for a rail/highway grade crossing in the City of San Juan Capistrano.

To continue required support for rail programs, an amendment to the agreement is necessary to increase the authorized funding amount. Staff intends to return to the Board in early 2018 to seek authorization to issue a request for proposals (RFP) for regional rail PMC services. Consistent with Board policy to leverage the use of external funding, the proposed RFP would require the agreement to be federalized, thereby reducing future use of local funding, where possible.

Procurement Approach

The procurement was handled in accordance with OCTA's Board-approved procedures for architectural and engineering services, which conform to both federal and state laws. The original agreement, awarded on August 12, 2013, was in the amount of \$6,000,356, and has been previously amended in accordance with Attachment A.

Staff requested a price proposal from MM to provide continued services. The proposal was reviewed by OCTA staff and found to be fair and reasonable for the work to be performed. Proposed Amendment No. 8 includes continued PMC services for rail programs in the amount of \$1,125,156, for a total contract value of \$7,320,512.

Fiscal Impact

The project was approved in OCTA's Fiscal Year 2017-18 Budget, Capital Programs, Regional Rail Account, 0017-7519-TR212-06P and is funded through local transportation funds.

Summary

Staff recommends Board approval for the Chief Executive Officer to negotiate and execute Amendment No. 8 to Agreement No. C-3-1587 with Mott MacDonald, LLC, in the amount of \$1,125,156, for program management consultant services for rail programs.

Attachment

A. Mott MacDonald, LLC, Agreement No. C-3-1587 Fact Sheet

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