



OUT-OF-STATE TRAVEL

Board Member Only - Travel Authorization / Request For Payment

Attach copy of the **Travel Worksheet**, **Registration Forms**, and other pertinent documentation for this claim.
Travel **will not** be processed until all information is received.

CONFERENCE / SEMINAR INFORMATION

Name: Michael Hennessey **Job Title:** Chairman
Department: Board of Directors **Destination:** Washington, D.C.
Program Name: Legislative Strategy Meetings

Description / Justification: Chairman Michael Hennessey, Legislative & Communications Chairman Shawn Nelson, along with Orange County Transportation Authority (OCTA) Chief Executive Officer, Darrell Johnson, and Government Relations Staff will travel to Washington, D.C. November 27-30, 2017, to meet with the Orange County Congressional delegation regarding the OCTA transportation and legislative priorities as the 1st Session of the 115th Congress concludes its business prior to the end of the calendar year. The group will also meet with Leadership from the Congressional Transportation Committee offices (authorizing and appropriating), as well as Senior Members from the U.S. Department of Transportation to discuss the I-405 Improvement Project as it begins into the construction delivery phase and the project development, funding and delivery phase of the OC Streetcar Program.

COMMENTS

Other: Ground Transportation, airport parking
Meal Rate: \$69

Conference / Seminar Date:	Departure Date: 11/27/17	Employee
Payment Due Date:	Return Date: 11/30/17	ID #: 4355

ESTIMATED EXPENDITURES

Transportation	\$1,024.00
Meals	\$276.00
Lodging	\$692.24
Registration	
Other	\$100.00
Total	\$2,092.24

APPROVALS

Please Sign:

Clerk of the Board

Date

ACCOUNTING CODES

Travel Org. Key: 1121	Object: 7655	Job Key: A0001	JL: OFS
Registration Org. Key:	Object:	Job Key:	JL:
Month: November	FY: 17/18	Board Date: November 13, 2017	T/A: 585



OUT-OF-STATE TRAVEL

Board Member Only - Travel Authorization / Request For Payment

Attach copy of the **Travel Worksheet**, **Registration Forms**, and other pertinent documentation for this claim.
Travel **will not** be processed until all information is received.

CONFERENCE / SEMINAR INFORMATION

Name: Shawn Nelson **Job Title:** Board Member
Department: Board of Directors **Destination:** Washington, D.C.
Program Name: Legislative Strategy Meetings

Description / Justification: Chairman Michael Hennessey, Legislative & Communications Chairman Shawn Nelson, along with Orange County Transportation Authority (OCTA) Chief Executive Officer, Darrell Johnson, and Government Relations Staff will travel to Washington, D.C. November 27-30, 2017, to meet with the Orange County Congressional delegation regarding the OCTA transportation and legislative priorities as the 1st Session of the 115th Congress concludes its business prior to the end of the calendar year. The group will also meet with Leadership from the Congressional Transportation Committee offices (authorizing and appropriating), as well as Senior Members from the U.S. Department of Transportation to discuss the I-405 Improvement Project as it begins into the construction delivery phase and the project development, funding and delivery phase of the OC Streetcar Program.

COMMENTS

Other: Ground Transportation, airport parking
Meal Rate: \$69

Conference / Seminar Date:	Departure Date: 11/27/17	Employee
Payment Due Date:	Return Date: 11/29/17	ID #: 4281

ESTIMATED EXPENDITURES

Transportation	\$837.13
Meals	\$207.00
Lodging	\$461.50
Registration	
Other	\$100.00
Total	\$1,605.63

APPROVALS

Please Sign:

Clerk of the Board

Date

ACCOUNTING CODES

Travel Org. Key: 1121	Object: 7655	Job Key: A0001	JL: OFS
Registration Org. Key:	Object:	Job Key:	JL:
Month: November	FY: 17/18	Board Date: November 13, 2017	T/A: 584