



MINUTES

Transit Committee Meeting

Committee Members Present

*Tim Shaw, Chairman
Al Murray, Vice Chairman
Andrew Do
Steve Jones
Gregory T. Winterbottom*

Staff Present

*Ken Phipps, Deputy Chief Executive Officer
Olga Prado, Assistant Clerk of the Board,
Sara Meisenheimer, Deputy Clerk of the Board
James Donich, General Counsel
OCTA Staff and members of the General Public*

Committee Members Absent

*Miguel Pulido
Tom Tait*

Call to Order

The June 8, 2017 meeting of the Transit Committee was called to order by Committee Chairman Shaw at 9:01 a.m.

Pledge of Allegiance

Director Jones led in the Pledge of Allegiance

1. Public Comments

There were no public comments.

Special Calendar

There were no Special Calendar matters.

Consent Calendar (Items 2 through 9)

All items on the Consent Calendar are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

2. Approval of Minutes

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to approve the minutes of the May 11, 2017 meeting.



MINUTES

Transit Committee Meeting

3. San Juan Creek Bridge Replacement Project Update and Authority to Acquire Right-of-Way

A motion was made by Committee Vice Chairman Murray seconded by Director Jones, and declared passed by those present, to authorize the Chief Executive Officer, or his designee, to initiate discussions with property owners and utility owners, make offers, and execute agreements for the acquisition of all necessary interests in real property and necessary utility relocations for the San Juan Creek Bridge Replacement project.

4. Anaheim Canyon Metrolink Station Improvement Project Update

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to receive and file as an information item.

5. Project V Community-Based Transit Circulators Program Ridership Report

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to receive and file as an information item.

6. Amendment to Joint Agreement with County of Orange for the Operation, Maintenance, and Financial Management of the Orange County 800 Megahertz Countywide Coordinated Communications System

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-4-1256 between the Orange County Transportation Authority and County of Orange, in the amount of \$674,231 to share in the cost of operation, maintenance, equipment replacement, and financial management of the Countywide Coordinated Communications System, bringing the total contract value to \$957,752.

7. Cooperative Agreement with Anaheim Transportation Network Establishing Roles and Responsibilities as a Subrecipient of Federal Funds

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Cooperative Agreement No. C-7-1760 between the Orange County Transportation Authority and Anaheim Transportation Network, in the amount of \$4,205,060, for a term of five years, to establish roles and responsibilities for the distribution of federal grant funds.



MINUTES

Transit Committee Meeting

8. Amendment to Agreement for the Provision of ACCESS Service

Committee Chairman Shaw pulled this item and asked for an update on the agreement with MV Transportation, Inc. (MV), for the ACCESS service.

Beth McCormick, General Manager, stated that MV has done an excellent job providing service to Orange County Transportation Authority (OCTA) customers. OCTA customers stand by it and the partnership with MV, since 2013, has been a great one.

A public comment was received from George Lee, MV Vice President of Business Development. Mr. Lee stated that due to the minimum wage increase, he requested that OCTA staff revisit the maximum obligation in the contract and to return to the Board with a possible adjustment to the current contract. OCTA staff is currently in discussions with MV.

Director Do asked James Donich, General Counsel, if OCTA approves the contract amendment today, and what vehicle does OCTA have to be able to address this "forced measure event." Mr. Donich explained that if there was a forced measured event; such as the minimum wage increasing, then it would just be a standard contract amendment that staff would bring to the Board for approval. Mr. Donich stated that this is an option year that was built into the contract and OCTA is exercising that option. If OCTA decided to not exercise the option year, it could go out for procurement.

A discussion ensued and Ken Phipps, Deputy Chief Executive Officer (DCEO), explained that the current term runs through the end of the fiscal year, and OCTA needs to move forward into the next fiscal year. Mr. Phipps also stated that moving forward, staff will continue their discussions with the contractor.

A motion was made by Committee Vice Chairman Murray, seconded by Director Do, and declared passed by those present, to authorize the Chief Executive Officer to negotiate and execute Amendment to No. 5 to Agreement No. C-2-1865 between the Orange County Transportation Authority and MV Transportation, Inc., in the amount of \$90,982,108, for the management and operation of ACCESS service. This will exercise the two-year option and increase the maximum obligation of the agreement to a total contract value of \$255,611,569 through June 30, 2019.



MINUTES

Transit Committee Meeting

9. Proposition IB California Transit Security Grant Program Authorization for 2017

A motion was made by Committee Vice Chairman Murray, seconded by Director Jones, and declared passed by those present, to:

- A. Adopt Orange County Transportation Authority Resolution No. 2017-033 authorizing the Chief Executive Officer, or designee, to file and execute grant-related agreements with the California Governor's Office of Emergency Services as the designated administrative agency of the California Transit Security Grant Program.
- B. Approve the candidate project list and authorize staff to amend the Federal Transportation Improvement Program to accommodate grant revenues.

Regular Calendar

10. Award of Agreement for Vanpool Service Providers

Stella Lin, Department Manager of Marketing and Customer Engagement, provided an update on the vanpool program and gave a PowerPoint presentation as follows:

- Characteristics of OC Vanpool Program;
- Origins and Top 10 Destinations;
- Vanpool Program Benefits;
- Public-Private Partnership;
- Number of Vans;
- Annual Passenger Trips;
- Public Transit Comparison (FY 15/16);
- Procurement; and
- Summary.

Ms. Lin noted an error to Slide 8 in the "Total Subsidy Per Boarding" row. However, Attachment A of the Staff Report also refers to the "Total Subsidy Per Boarding" row and provides the accurate data.

A discussion ensued regarding:

- OCTA entering an agreement and being protected in case of theft or damage.
- The prior contractor and the current contractor becoming one firm.
- How the routes in the vanpool program are determined by the Average Vehicle Ridership report and travel patterns and how the majority of vanpools come from employers and universities.



MINUTES

Transit Committee Meeting

10. (Continued)

A motion was made by Committee Chairman Shaw, seconded by Committee Vice Chairman Murray, and declared passed by those present, to:

- A. Approve the selection of Enterprise Rent-A-Car Company of Los Angeles LLC, doing business as Enterprise Rideshare, to provide vanpool and Community Based Transit Circulators program services for the Orange County Transportation Authority's vanpool program.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-7-1546 between the Orange County Transportation Authority and Enterprise Rent-A-Car Company of Los Angeles LLC, doing business as Enterprise Rideshare, in the amount of \$8,323,888, for a three-year initial term from July 1, 2017 through June 30, 2020, with two, two-year option terms to provide subsidized commuter vanpool services and Measure M Project V Community Based Transit Circulators program services.

Due to a potential conflict of interests under the Levine Act, Director Do did not participate or vote on this item.

11. Transit Division Performance Measurements Report for the Third Quarter of Fiscal Year 2016-17

Beth McCormick, General Manager of Transit, gave a PowerPoint presentation on the third quarter performance measurements for the fixed-route and ACCESS service which included:

- Safety – preventable vehicle accidents;
- Courtesy – customer complaints;
- Reliability – on-time performance and miles between road calls;
- Ridership and productivity;
- Farebox recovery ration;
- Operating cost per revenue vehicle hour; and
- Performance by route.

Ms. McCormick also highlighted several routes that have made service improvements.

Committee Chairman Shaw remarked about on-time performance and miles between road calls, and introduced Nick Promponas, Senior Vice President of First Transit.



11. (Continued)

Mr. Promponas commented on the struggles First Transit had in the Bus Operations and Maintenance areas early on in their contract with OCTA. However, he reported that First Transit has made progress since the beginning of the contract.

Committee Vice Chairman Murray asked about how First Transit is doing with the staff retention and Mr. Promponas responded that they were doing better in the winter; but as of April, the turnover rates have increased due to finding a job that pays more. Mr. Promponas also reported that First Transit has incorporated incentives to recognize employees for doing a good job.

Director Do inquired about bus routes 64 and 64x and asked why they weren't included in the chart on page 13 of Attachment A of the Staff Report. Ms. McCormick stated that the chart is out of date; but, it will be corrected in the next quarterly report and the Express routes could also be highlighted. Director Do also suggested treating those routes as corridors, to group the routes together like Bravo! and the Express routes, and to change the look of the graphs so it is easier to evaluate.

Ms. McCormick reported that the Planning Division will bring forward an item during the next couple of service changes and will be making recommendations for changes.

No action was taken on this receive and file information item.

Discussion Items

12. Fiscal Year 2017-18 Budget Workshop Follow-up

Victor Velasquez, Department Manager of Financial Planning and Analysis, provided opening remarks and referred to a handout provided to the Committee, which listed questions and answers that resulted from the May 8, 2017 Board of Directors' budget workshop.

Mr. Velasquez reported that staff began the next process of the budget development which has been to attend all of the committee meetings between the budget workshop and the public hearing, scheduled on June 12, 2017. The intent was to give Board Members the opportunity to ask any additional questions. OCTA staff have also made themselves available for any one-on-one meetings.



12. (Continued)

Committee Chairman Shaw asked if there's a way to look at each project, such as Project V, and evaluate how much money was "tapped out" and budgeted for by each category. Mr. Phipps, DCEO, stated that there's a table within the Measure M Quarterly Report that addresses that.

13. Chief Executive Officer's Report

Mr. Phipps, DCEO, reported on the following:

- OCTA will be hosting an event on Tuesday, June 20, 2017 at 10:00 a.m. at O'Neill Regional Park to commemorate the finalization of the Natural Community Conservation Plan/Habitat Conservation Plan. This is a part of the Measure M Freeway Environmental Mitigation Program that protects more than 1,300 acres of wilderness preserves and provides habitat restoration for more than 350 acres.
- On Thursday, June 22, 2017, a public information meeting for the State Route-57 Northbound Improvement Project from Orangewood Avenue to Katella Avenue will take place in the cafeteria at Portola Middle School in Orange at 5:00 p.m. Staff will be on hand to provide an overview of the project and discuss the Project Approval/Environmental Document process.
- Darrell Johnson, CEO, is in Sacramento to discuss some of the rules and regulations that might be a part of the Senate Bill-1 legislation. Mr. Johnson will also be meeting with Secretary Kelly.

14. Committee Members' Reports

Director Winterbottom reported that he is glad to be back after a health challenge.

15. Closed Session

There were no Closed Session items scheduled.



MINUTES

Transit Committee Meeting

16. Adjournment

The meeting adjourned at 10:00 a.m.

The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Thursday, July 13, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room - Conference Room 07, Orange, California.

ATTEST

Tim Shaw
Committee Chairman

Sahara Meisenheimer
Deputy Clerk of the Board