



April 26, 2017

To: Finance and Administration Committee

From: Darrell Johnson, Chief Executive Officer

Subject: Third Quarter Fiscal Year 2016-17 Procurement Status Report

Overview

The third quarter procurement status report summarizes the procurement activity for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from January 1 through March 31, 2017, that was approved by the Board of Directors during this period. The third quarter procurement status report also projects future procurement activity for the fourth quarter as identified in the fiscal year 2016-17 budget.

Recommendation

Receive and file as an information item.

Background

The Board of Directors (Board) approved the Orange County Transportation Authority Fiscal Year (FY) 2016-17 Budget, which identifies the goods and services that will be purchased during the FY. A quarterly procurement report has been prepared detailing the procurement activity for line items that were approved by the Board during the third quarter of FY 2016-17. The report also provides a “look-ahead” of upcoming procurement activity by Board committee. The quarterly procurement report identifies contractual activity, not dollars spent.

Discussion

During the third quarter of FY 2016-17, the Contracts Administration and Materials Management Department handled 430 different contractual documents. Of the total, 311 procurements, valued at \$ 1,325,750,036, were completed; the remaining procurements will be executed during the fourth quarter of FY 2016-17.

In the third quarter, the Board took action on 22 procurements. The procurements were split between six new agreements valued at \$2,173,540, four amendments valued at \$1,830,076, six cooperative agreements valued at \$21,655,596, one amendment to cooperative agreements valued at \$431,308, one purchase order valued at \$500,000, three sole sources valued at \$5,622,732, and one option term valued at \$2,113,600. Not all procurements are completed within the quarter in which they begin. Often, the procurements require cost and price reviews and negotiations which can lengthen the procurement process. Procurements not completed within the third quarter will be completed in the fourth quarter of FY 2016-17. Attachment A shows a list of Board-approved procurements during the third quarter.

Looking forward to the fourth quarter of FY 2016-17 (April through June, 2017), the Board committees will be asked to take action on several items such as:

- Consultant selection for on-call general auditing services;
- Award a sole source agreement with New Flyer Corporation for the purchase of ten hydrogen buses;
- Cooperative Agreement with the California Department of Transportation for the State Route 55 Improvement Project between the Interstate 405 and Interstate 5;
- Amendment to Cooperative Agreement with the County of Orange for transit police services; and
- Consultant selection for the public awareness campaign services for the OC Streetcar.

The estimated value of these upcoming procurements is \$195,299,945. Attachments B through E identify procurement activity anticipated in the fourth quarter of FY 2016-17 by the committee that will review the items.

Summary

This report provides an update of the procurement activity for the third quarter of FY 2016-17, January through March 2017, as well as a look-ahead at anticipated procurement activity for the fourth quarter of FY 2016-17. Staff recommends that this report be received and filed as an information item.

Attachments

- A. Board-Approved Contracts – Third Quarter FY 2016-2017
- B. Regional Planning and Highways Committee – Fourth Quarter Outlook
(April 1, 2017 – June 30, 2017)
- C. Transit Committee – Fourth Quarter Outlook
(April 1, 2017 – June 30, 2017)
- D. Finance and Administration Committee - Fourth Quarter Outlook
(April 1, 2017 – June 30, 2017)
- E. Legislative and Communications Committee - Fourth Quarter Outlook
(April 1, 2017 – June 30, 2017)

Prepared by:



Virginia Abadessa
Director, Contracts Administration and
Materials Management
(714) 560-5623

Approved by:



Andrew Oftelie
Executive Director,
Finance and Administration
(714) 560-5649