



OUT-OF-STATE TRAVEL

Board Member Only - Travel Authorization / Request For Payment

Attach copy of the **Travel Worksheet**, **Registration Forms**, and other pertinent documentation for this claim.
Travel **will not** be processed until all information is received.

CONFERENCE / SEMINAR INFORMATION

Name: Michael Hennessey **Job Title:** Board Chairman
Department: Board of Directors **Destination:** Washington, D.C.
Program Name: Legislative Strategy Meetings

Description / Justification Chairman Michael Hennessey, CEO Darrell Johnson and External Affairs Legislative Staff will travel to Washington, D.C. May 1-3, 2017 to meet with the Orange County Congressional delegation regarding the OCTA transportation and legislative priorities for the 1st Session of the 115th Congress. The group will also meet with Congressional Transportation Committee offices as well as Senior Officials from the Department of Transportation to discuss the I-405 project overview and financing and the ongoing project development phase of the OC Streetcar program.

COMMENTS

Other - Airport parking and ground transportation
Meal Rate - \$69

Conference / Seminar Date:	Departure Date: 5/1/17	Employee
Payment Due Date:	Return Date: 5/3/17	ID #: 4355

ESTIMATED EXPENDITURES

Transportation	\$831.14
Meals	Included in Registration Fee
Lodging	Included in Registration Fee
Registration	\$1785.00
Other	\$100.00
Total	\$2716.14

APPROVALS

Please Sign:

Clerk of the Board

Date

ACCOUNTING CODES

Travel Org. Key: 1121	Object: 7655	Job Key: A0001	JL: OFS
Registration Org. Key: 1121	Object: 7655	Job Key: A0001	JL: OFS
Month: April	FY: 16/17	Board Date: April 24, 2017	T/A: 553