



# MINUTES

## Executive Committee Meeting

### **Committee Members Present**

*Lori Donchak, Chair  
Michael Hennessey, Vice Chairman  
Al Murray  
Shawn Nelson  
Todd Spitzer  
Frank Ury*

### **Staff Present**

*Darrell Johnson, Chief Executive Officer  
Ken Phipps, Deputy Chief Executive Officer  
Laurena Weinert, Clerk of the Board  
Olga Prado, Assistant Clerk of the Board  
James Donich, General Counsel  
OCTA Staff and Members of the General Public*

### **Committee Members Absent**

*Jeffrey Lalloway*

## **Call to Order**

The December 5, 2016 regular meeting of the Executive Committee was called to order by Chair Donchak at 9:05 a.m.

## **Pledge of Allegiance**

Director Ury led in the Pledge of Allegiance.

### **1. Public Comments**

No public comments were received.

## **Special Calendar**

There were no Special Calendar matters.

## **Consent Calendar (Items 2 through 5)**

### **2. Approval of Minutes**

A motion was made by Director Murray, seconded by Director Spitzer, and declared passed by those present, to approve minutes of the November 7, 2016 meeting.

Director Nelson was not present to vote on this item.



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### **3. Proposed 2017 Board of Directors Meetings Calendar**

A motion was made by Director Murray, seconded by Director Spitzer, and declared passed by those present, to approve the Orange County Transportation Authority and affiliated agencies 2017 Board of Directors meetings calendar.

Director Nelson was not present to vote on this item.

### **4. Criteria for Participation, Support, and Sponsorship**

Director Murray pulled this item and asked if there was a prior written policy for Orange County Transportation Authority's (OCTA) participation, support, and sponsorship as noted in the Staff Report. Darrell Johnson, Chief Executive Officer (CEO), responded that there was no prior policy.

A discussion ensued and Director Spitzer asked to document and memorialize the current criteria for participation, support, and sponsorship in these types of events. In addition, Director Spitzer requested an external request form in order to have a paper trail.

The Committee provided amendments to the Participation, Support, and Sponsorship Policy in section V, letter E, numbers 1 and 2 and in section VIII. The Committee also requested additional minor changes to clarify that the draft policy applies to external organizations that request support from the OCTA, and not to OCTA-directed efforts.

A motion was made by Director Spitzer, seconded by Director Murray, and declared passed by those present, to receive and file the amended Participation, Support, and Sponsorship Policy.

### **5. Measure M2 Quarterly Progress Report for the Period of July 2016 Through September 2016**

A motion was made by Director Murray, seconded by Director Spitzer, and declared passed by those present, to receive and file as an information item.

Director Nelson was not present to vote on this item.



### Regular Calendar

#### 6. Capital Programming Policies Update

Adrian Cardoso, Capital Programming Manager, reported that the Capital Programming Policies provides guidance to OCTA staff on the use of Measure M2 (M2), state, and federal funds. In addition, Ms. Cardoso reported on the requested specific changes included in Attachment C to the Staff Report.

A discussion ensued regarding:

- Attachment C to the Staff Report states that the first priority of all funding sources is to fulfill commitments to M2 Next 10 projects.
- Staff is optimistic about potential federal funds and the state is coming up with other funding opportunities, which could allow OCTA the opportunity to use either state or federal funds to be competitive in the programs noted in the Staff Report.
- Cap-and-trade affordable housing allocation does not work for transportation projects, and examples of the challenges were provided.
- OCTA has been concerned with the affordable housing program because the program is not focused on the nexus of transportation.
- This item will be forwarded to the full Board for final action.

A motion was made by Director Nelson, seconded by Director Ury, and declared passed by those present, to approve the updated Capital Programming Policies.

### Discussion Items

#### 7. Chief Executive Officer's Report

Darrell Johnson, CEO, reported that:

- The 91 Express Lanes Pavement Rehabilitation Project work is complete; however, there will be finishing touches to the project that includes changeable message signs, restriping, replacement of channelizers, etcetera, and this work will be performed during small overnight closures in the months December and January.



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### 7. (Continued)

- Last week, President-elect Trump's transition team announced the nomination of Elaine Chao as Secretary of the United States Department of Transportation. He stated that Ms. Chao served as the Secretary of Labor under President George W. Bush, and served as Deputy Secretary of the Department of Transportation under President George H.W. Bush.

The American Association of State Highway and American Public Transportation Association have given strong support for Ms. Chao's nomination.

- This is Director Ury's last Executive Committee meeting, and Mr. Johnson thanked Director Ury on behalf of the staff for his leadership. Mr. Johnson also stated that, for the last two years, Director Ury has been the Committee Chairman of the Regional Planning and Highways Committee and thanked him for his time and effort.

### 8. Committee Members' Reports

Chair Donchak provided an update on the Public Member seat appointment process, and reported there are 18 candidates. She stated that eight of the candidates will be interviewed on December 12, 2016. In addition, Chair Donchak reported that Director Lalloway is unable to participate in the interview process and asked if an Executive Committee Member could participate.

Director Nelson responded that he could participate in the Public Member interview process.

### 9. Closed Session

A Closed Session was not conducted at this meeting.

### 10. Adjournment

The meeting adjourned at 9:38 a.m. The next regularly scheduled meeting of this Committee will be held at **9:00 a.m. on Thursday, January 5, 2017**, at the Orange County Transportation Authority Headquarters, 550 South Main Street, Board Room – Conference Room 07, Orange, California.

ATTEST

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Laurena Weinert, Clerk of the Board

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Lori Donchak, Chair