



**November 6, 2023**

**To:** Executive Committee  
**From:** Darrell E. Johnson, Chief Executive Officer  
**Subject:** Proposed 2024 Board of Directors Meetings Calendar

A handwritten signature in blue ink, appearing to read "Darrell E. Johnson", is written over the "From:" line of the memo.

**Overview**

Presented for consideration and approval are the proposed 2024 Board of Directors and committee meeting calendars, depicting the dates of the Board of Directors and committee meetings and holidays for the year.

**Recommendation**

Approve the Orange County Transportation Authority and affiliated agencies 2024 Board of Directors meetings calendar.

**Discussion**

The 2024 meetings calendar for the Orange County Transportation Authority's Board of Directors (Board) and affiliated agencies has been prepared by the Clerk of the Board and is presented for approval and adoption.

In order to mitigate scheduling conflicts for Board Members, the proposed calendar takes into consideration the scheduled meetings of the:

- Orange County Board of Supervisors
- Southern California Regional Rail Authority
- Southern California Association of Governments - Regional Council
- Local Agency Formation Commission
- Los Angeles - San Diego - San Luis Obispo Rail Corridor Agency
- Air Quality Management District – Mobile Source Air Pollution Reduction Review Committee
- Transportation Corridor Agencies
- Conferences and events regularly attended by members of the Board

The proposed 2024 calendar reflects 23 regular Board meetings occurring on the second and fourth Mondays of the month, consistent with well-established past scheduling practices (Attachment A). Only one Board meeting is scheduled for December due to holidays.

The Chairman retains the right to call a Special Meeting at any time should unforeseen circumstances arise which need to be addressed.

For planning purposes, a draft committee calendar has been provided. Once the committee chairs have been assigned and committee members appointed by the Board on January 22, 2024, changes to the proposed 2024 committee meeting schedules may occur.

Each committee will approve their respective meeting schedules in February 2024 (Attachment B), and exceptions to the standard monthly meeting schedule are noted (Attachment C).

**Summary**

Approval is requested for the proposed Board meetings calendar, which sets dates for the regular Board meetings in 2024.

**Attachments**

- A. Orange County Transportation Authority 2024 Board Meetings and Holidays - Draft 11.6.23
- B. Orange County Transportation Authority 2024 Board and Committee Calendar – Draft 11.6.23
- C. 2024 Board and Committee Calendar – Proposed Exceptions

**Prepared by:**



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**Approved by:**



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