



COMMITTEE TRANSMITTAL

February 13, 2023

To: Members of the Board of Directors
From: Andrea West, Interim Clerk of the Board *Andrea West*
Subject: Administrative Employee Mandatory Training and Employee Educational Reimbursements, Internal Audit Report No. 23-503

Finance and Administration Committee Meeting of January 25, 2023

Present: Directors Do, Federico, Goodell, Harper, Hennessey, Jones, and Sarmiento

Absent: None

Committee Vote

This item was passed by the Members present.

Committee Recommendation

Direct staff to implement two recommendations provided in Administrative Employee Mandatory Training and Employee Educational Reimbursements, Internal Audit Report No. 23-503.