

Review of Proposals
RFP 2-2575 System Manager/Business Analyst
 Presented to Finance and Administration Committee - January 11, 2023

Seven proposals were received, Two firms were interviewed, One firm is being recommended.

Overall Ranking	Proposal Score	Firm & Location	Sub-Contractors	Evaluation Committee Comments	Total Average Hourly Rate
1	80	Carpe Datum El Segundo, California	None	Excellent qualifications and extensive experience providing system manager and business analyst services. Demonstrated a thorough understanding of project requirements. Proposed a highly qualified and experienced project manager. Comprehensive work plan addressing all the elements of the scope of work. Positive feedback. Excellent responses to interview questions reflecting depth of experience and knowledge.	\$140.00
2	61	Kaygen, Inc. Irvine, California	None	Experience providing information technology professional services and consulting solutions. Demonstrated understanding of project requirements. Proposed experienced staff with financial analysis and system development backgrounds. Work plan did not address all elements of the scope of work. Good references. Interview responses lacked detail.	\$133.40

Evaluation Panel:

- Contracts Administration and Materials Management (1)
- Financial Planning and Analysis (1)
- Treasury and Public Finance (1)
- Revenue Administration (1)
- Information Systems (1)

Proposal Criteria

- Qualifications of the Firm
- Staffing and Project Organization
- Work Plan
- Cost and Price

Weight Factors

- 25%
- 30%
- 20%
- 25%