



Orange County Transportation Authority

Board Agenda

Monday, May 22, 2023 at 9:00 a.m.

550 South Main Street, Orange, California

Board Members

Gene Hernandez, Chairman

Tam Nguyen, Vice Chairman

Doug Chaffee

Jose Diaz

Andrew Do

Jon Dumitru

Jamey Federico

Katrina Foley

Brian Goodell

Patrick Harper

Michael Hennessey

Steve Jones

Fred Jung

Farrah N. Khan

Jessie Lopez

Vicente Sarmiento

Donald P. Wagner

Ryan Chamberlain, Ex-Officio

Teleconference Site:

3300 Las Vegas Blvd. S

Las Vegas, NV 89109

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Agenda Descriptions

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

BOARD MEETING AGENDA

Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

In-Person Comment

Members of the public may attend in-person and address the Board regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board (or notify the Clerk of the Board the item number on which you wish to speak). Speakers will be recognized by the Chairman at the time the agenda item is to be considered. Comments shall be limited to three minutes.

Written Comment

Written public comments may also be submitted by emailing them to ClerkOffice@octa.net, and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

Call to Order

Invocation

Director Do

Pledge of Allegiance

Director Chaffee

Special Calendar

Orange County Transportation Authority Special Calendar Matters

1. Closed Session

Overview

A Closed Session is scheduled as follows:

Pursuant to Government Code Section 54956.9(d)(2) - Conference with General Counsel - Potential Litigation - One Matter.

2. Presentation of Resolutions of Appreciation for Employees of the Month

Overview

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2023-028, 2023-029, and 2023-030 to Kari Jackson, Coach Operator; Andy Xiong, Maintenance; and Rachel Mak, Administration, as Employees of the Month for May 2023.

BOARD MEETING AGENDA

Consent Calendar (Items 3 through 9)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

3. Approval of Minutes

Recommendation

Approve the minutes of the May 8, 2023 Orange County Transportation Authority and affiliated agencies' regular meeting.

Attachments:

[Minutes](#)

4. Annual Update to Investment Policy

Robert Davis/Andrew Oftelie

Overview

The Treasurer is presenting the Orange County Transportation Authority's Proposed Fiscal Year 2023-24 Investment Policy. The governing body of a local agency is required to annually renew the delegation of authority for the Treasurer to invest, reinvest, purchase, exchange, sell, or manage public funds for a period of one year. Additionally, and as recommended under California Government Code Section 53646(a)(2), the Orange County Transportation Authority is submitting its Proposed Fiscal Year 2023-24 Investment Policy to be reviewed at a public meeting.

Recommendations

- A. Adopt the Proposed Fiscal Year 2023-24 Investment Policy July 1, 2023.
- B. Authorize the Treasurer, to invest, reinvest, purchase, exchange, sell, and manage Orange County Transportation Authority funds during fiscal year 2023-24.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

BOARD MEETING AGENDA

5. Agreement for Information Technology Contract Technical Staffing

Tom Young/Andrew Oftelie

Overview

On September 26, 2022, the Board of Directors authorized the release of a request for proposals for a firm to provide contract technical staffing for data warehouse administration, SharePoint administration, project management, help desk support, desktop support, network administration, and application support for the Information Systems Department. Proposals were received and evaluated in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services. Board of Directors' approval is requested to execute an agreement to provide these services.

Recommendations

- A. Approve the selection of Intratek Computer, Inc., as the firm to provide contract staffing services for Information Technology technical positions.
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-2-2746 between the Orange County Transportation Authority and Intratek Computer, Inc., in the amount of \$23,621,941, for a five-year term effective July 1, 2023 through June 30, 2028, to provide contract technical staffing services for Information Technology technical positions.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

6. Amendment to Cooperative Agreements with Non-Profit Agencies to Provide Senior Mobility Program Services

Joanne Jacobsen/Johnny Dunning, Jr.

Overview

The Senior Mobility Program is designed to offer transportation alternatives to seniors in addition to local fixed-route and OC ACCESS paratransit service. Three non-profit agencies participate in the Senior Mobility Program and receive funding from local sources other than Measure M2. The current funding agreements with these three agencies require amendments to include fiscal year 2023-24 funding in order to continue the service.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Cooperative Agreement No. C-1-3259 between the Orange County Transportation Authority and Abrazar, Inc., in the amount of \$90,497, to provide funding through June 30, 2024.

BOARD MEETING AGENDA

- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Cooperative Agreement No. C-1-3260 between the Orange County Transportation Authority and Korean American Senior Association of Orange County, in the amount of \$111,260, to provide funding through June 30, 2024.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 2 to Cooperative Agreement No. C-1-3261 between the Orange County Transportation Authority and Southland Integrated Services, Inc., in the amount of \$97,828, to provide funding through June 30, 2024.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

7. Amendments to Cooperative Agreements with Special Agencies for the Provision of Transportation Services

Joanne Jacobsen/Johnny Dunning, Jr.

Overview

The Orange County Transportation Authority contracts with six agencies to help manage the demand for OC ACCESS service. On October 22, 2018, the Board of Directors approved five-year cooperative agreements with six agencies to provide this transportation service. These cooperative agreements are to be amended each year to adjust the per trip reimbursement rate and the maximum obligations. Board of Directors' approval is requested to amend the cooperative agreements with five special agencies for the continued provision of transportation services.

Recommendations

- A. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1917 between the Orange County Transportation Authority and North County Senior Services, LLC, doing business as Acacia Adult Day Services, for continued services in the amount of \$667,586, and to adjust the per trip rate to \$17.51, effective July 1, 2023 through June 30, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$1,970,207.

BOARD MEETING AGENDA

- B. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1918 between the Orange County Transportation Authority and Alzheimer's Family Center for continued services in the amount of \$475,467 and to adjust the per trip rate to \$17.51, effective July 1, 2023 through June 30, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$1,819,066.
- C. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1919 between the Orange County Transportation Authority and Alzheimer's Orange County for continued services in the amount of \$364,751, and to adjust the per trip rate to \$17.51, effective July 1, 2023 through June 30, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$960,877.
- D. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1920 between the Orange County Transportation Authority and Community SeniorServ, doing business as Meals on Wheels Orange County, for continued services in the amount of \$788,983 and to adjust the per trip rate to \$17.51, effective July 1, 2023 through June 30, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$2,151,776.
- E. Authorize the Chief Executive Officer to negotiate and execute Amendment No. 4 to Cooperative Agreement No. C-8-1921 between the Orange County Transportation Authority and Orange County Adult Achievement Center, doing business as My Day Counts, for continued services in the amount of \$2,080,669, and to adjust the per trip rate to \$18.08 and the Regional Center of Orange County pass-through per trip rate to \$6.44 effective July 1, 2023 through June 30, 2024. This will increase the maximum obligation of the agreement to a total contract value of \$5,452,289.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

BOARD MEETING AGENDA

8. **Amendment to Agreement for Enterprise Asset Management System**

Marie Latino/Johnny Dunning, Jr.

Overview

On February 22, 2021, the Orange County Transportation Authority Board of Directors approved an agreement with 21Tech LLC for the implementation of a new Enterprise Asset Management system. An amendment to the existing agreement is needed to cover additional implementation costs.

Recommendation

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 3 to Agreement No. C-0-2272 between Orange County Transportation Authority and 21Tech LLC, in the amount of \$738,920, to cover additional implementation costs. This will increase the maximum cumulative obligation of the agreement to a total contract value of \$5,965,037.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

Orange County Transit District Consent Calendar Matters

9. **Agreement for Security Gates Installation at the Anaheim, Garden Grove, and Santa Ana Bus Bases**

George Olivo/James G. Beil

Overview

On February 27, 2023, the Orange County Transportation Authority issued an invitation for bids for the installation of security gates at the Anaheim, Garden Grove, and Santa Ana bus bases. Bids were received in accordance with Board of Directors-approved public works procurement procedures. Board of Directors' approval is requested to execute the agreement.

Recommendations

- A. Find M.S. Construction Management Group, the apparent low bidder, as non-responsive for failure to complete the appropriate bid security form and submit a bid bond acknowledging terms and obligations in accordance with the bid instructions.

- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-3-2279 between the Orange County Transportation Authority and Armstrong Cal Builders Inc., the lowest responsive, responsible bidder, in the amount of \$3,798,000 for the installation of security gates at the Anaheim, Garden Grove, and Santa Ana bus bases.

Attachments:

BOARD MEETING AGENDA

[Transmittal](#)

[Staff Report](#)

Regular Calendar

Orange County Local Transportation Authority Regular Calendar Matters

10. Coordination of Transit Projects with the City of Irvine

Kelly Hart/Kia Mortazavi

Overview

At the September 8, 2022, Transit Committee, a request was made for additional information about prior coordination between the Orange County Transportation Authority and the City of Irvine to plan, fund, and implement past transit improvements in the City of Irvine, including the planned Orange County Maintenance Facility. Staff has prepared an overview of transit projects, services, and agreements executed by both agencies over the past several decades that demonstrate the Orange County Transportation Authority's committed partnership with the City of Irvine.

Recommendation

Direct staff to continue to coordinate with the City of Irvine on transit improvement projects, including the Orange County Maintenance Facility, and return to the Board of Directors for project approvals as necessary.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Presentation](#)

11. Measure M2 Eligibility for the City of Cypress

Adriann Cardoso/Kia Mortazavi

Overview

The Orange County Transportation Authority's Internal Auditor has concluded an audit of the City of Cypress financials for fiscal year 2021-22 related to Measure M2. The audit found the City of Cypress lacked adequate documentation to support whether it had spent sufficient discretionary funds on streets and road purposes to meet the maintenance of effort requirement for the Measure M2 Ordinance. Based on this information, recommendations related to compliance with the Measure M2 Ordinance are presented.

Recommendations

- A. Find the City of Cypress an ineligible jurisdiction to receive or apply for net Measure M2 revenues.

BOARD MEETING AGENDA

- B. Suspend payments of net Measure M2 revenues to the City of Cypress until the City of Cypress can demonstrate compliance with Measure M2 eligibility requirements and the Board of Directors acts to find the City of Cypress an eligible jurisdiction.
- C. Require the City of Cypress to demonstrate supplemental investment of discretionary transportation funds equal to the amount of discretionary investment that was short of the maintenance of effort benchmark in the fiscal year 2021-22 (approximately \$1.38 million) as a condition of accessing suspended funds upon being found an eligible jurisdiction.
- D. Authorize the Chief Executive Officer to execute Amendment No. 5 to Contract No. C-8-1911 with Crowe, LLP to revise the scope of work, add an additional task to apply agreed-upon procedures to assess compliance with maintenance of effort expenditure requirements, extend the agreement through December 31, 2025, and authorize staff to deduct audit costs from any future net Measure M2 payments to the City of Cypress.
- E. Authorize the Chief Executive Officer to negotiate and execute a settlement agreement with the City of Cypress to correct and remedy the fiscal year 2021-22 audit issues and confirm required actions to become an eligible jurisdiction.

Attachments:

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

Discussion Items

12. Update on the Interstate 5 Improvement Project Between State Route 73 and El Toro Road

Niall Barrett/James G. Beil

Overview

Construction activities continue on the Interstate 5 Improvement Project Between State Route 73 and El Toro Road. This presentation provides a status of the latest progress and upcoming milestones.

Attachments:

[Presentation](#)

BOARD MEETING AGENDA

13. Public Comments

14. Chief Executive Officer's Report

15. Directors' Reports

16. Adjournment

The next regularly scheduled meeting of this Board will be held:

9:00 a.m. on Monday, June 12, 2023

OCTA Headquarters

Board Room

550 South Main Street

Orange, California