



# Orange County Transportation Authority

## Board Agenda

Monday, May 8, 2023 at 9:00 a.m.

550 South Main Street, Orange, California

### **Board Members**

Gene Hernandez, Chairman

Tam Nguyen, Vice Chairman

Doug Chaffee

Jose Diaz

Andrew Do

Jon Dumitru

Jamey Federico

Katrina Foley

Brian Goodell

Patrick Harper

Michael Hennessey

Steve Jones

Fred Jung

Farrah N. Khan

Jessie Lopez

Vicente Sarmiento

Donald P. Wagner

Ryan Chamberlain, Ex-Officio

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Orange County Transportation Authority (OCTA) Clerk of the Board's office at (714) 560-5676, no less than two business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

### **Agenda Descriptions**

Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

### **Public Availability of Agenda Materials**

All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Clerk of the Board's office at the OCTA Headquarters, 600 South Main Street, Orange, California.

# BOARD MEETING AGENDA

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## Meeting Access and Public Comments on Agenda Items

Members of the public can either attend in-person or listen to audio live streaming of the Board and Committee meetings by clicking this link: <https://octa.legistar.com/Calendar.aspx>

## In-Person Comment

Members of the public may attend in-person and address the Board regarding any item. Please complete a speaker's card and submit it to the Clerk of the Board (or notify the Clerk of the Board the item number on which you wish to speak). Speakers will be recognized by the Chairman at the time the agenda item is to be considered. Comments shall be limited to three minutes.

## Written Comment

Written public comments may also be submitted by emailing them to [ClerkOffice@octa.net](mailto:ClerkOffice@octa.net), and must be sent by 5:00 p.m. the day prior to the meeting. If you wish to comment on a specific agenda item, please identify the item number in your email. All public comments that are timely received will be part of the public record and distributed to the Board. Public comments will be made available to the public upon request.

## Call to Order

### Invocation

Director Wagner

### Pledge of Allegiance

Director Khan

## Special Calendar

### Orange County Transportation Authority Special Calendar Matters

#### 1. Closed Session

##### *Overview*

A Closed Session is scheduled as follows:

- A. Pursuant to Government Code Section 54956.9(d)(1) - Conference with General Counsel - Existing Litigation - St. Andrew's by the Sea United Methodist Church v. State of California, et al., OCSC Case No. 30-2018-01018320.
- B. Pursuant to Government Code Section 54956.9(d)(1) - Conference with General Counsel - Existing Litigation - International Brotherhood of Teamsters, Local 952 v. Orange County Transportation Authority, PERB Case No. LA-CE-3-P.

## BOARD MEETING AGENDA

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### 2. Proposed Fiscal Year 2023-24 Southern California Regional Rail Authority Budget

Megan Taylor/Johnny Dunning, Jr.

#### **Overview**

Metrolink staff will present a verbal overview of the draft Southern California Regional Rail Authority Fiscal Year 2023-24 Budget, including the Orange County Transportation Authority's proposed share of operating, rehabilitation, and capital expenses for Metrolink commuter rail service.

#### **Attachments:**

[Presentation](#)

### Consent Calendar (Items 3 through 13)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

### Orange County Transportation Authority Consent Calendar Matters

#### 3. Approval of Minutes

##### **Recommendation**

Approve the minutes of the April 24, 2023, Orange County Transportation Authority and affiliated agencies' regular meeting.

##### **Attachments:**

[Minutes](#)

#### 4. Fiscal Year 2022-23 Internal Audit Plan, Third Quarter Update

Janet Sutter

##### **Overview**

The Orange County Transportation Authority Board of Directors adopted the Orange County Transportation Authority Internal Audit Department Fiscal Year 2022-23 Internal Audit Plan on July 25, 2022. This report provides an update of activities for the third quarter of the fiscal year.

##### **Recommendation**

Receive and file the third quarter update to the Orange County Transportation Authority Internal Audit Department Fiscal Year 2022-23 Internal Audit Plan as an information item.

##### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

## BOARD MEETING AGENDA

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### 5. Amendment to Agreement for Health Insurance Brokerage Services

Karen DeCrescenzo/Maggie McJilton

#### **Overview**

On May 22, 2020, the Orange County Transportation Authority Board of Directors approved an agreement with Alliant Insurance Services, Inc., for health insurance brokerage services for a three-year initial term with a two-year option term. Board of Directors' approval is requested to exercise the option term effective June 1, 2023 through May 31, 2025.

#### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-0-2078 between the Orange County Transportation Authority and Alliant Insurance Services, Inc., to exercise the two-year option term effective June 1, 2023 through May 31, 2025, in the amount of \$238,000, to continue providing health insurance brokerage services. This will increase the maximum obligation of the agreement to a total contract value of \$580,000.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

### 6. Regional Planning Update

Angel Garfio/Kia Mortazavi

#### **Overview**

Regular updates on regional planning matters are provided to highlight current transportation planning issues impacting the Orange County Transportation Authority and the Southern California region. This update focuses on the California Department of Transportation, District 12 Interstate 5 Managed Lanes Project and the Southern California Association of Governments' 2024-2050 Regional Transportation Plan/Sustainable Communities Strategy.

#### **Recommendation**

Receive and file as an information item.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

[Attachment E](#)

[Attachment F](#)

## BOARD MEETING AGENDA

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### 7. Agreement for Demographic Research

Anup Kulkarni/Kia Mortazavi

#### **Overview**

Orange County's demographic data is developed by the Center for Demographic Research at California State University Fullerton and used for various planning activities. A recommendation to continue this effort through a multi-agency funding agreement is provided for review and approval.

#### **Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-3-2445 with the California State University, Fullerton Center for Demographic Research, in an amount not to exceed \$405,743, for a term of three years, to provide Orange County demographic data.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

### 8. 2023 Board of Directors and Chief Executive Officer Initiatives and Action Plan - First Quarter Progress Report

Darrell E. Johnson

#### **Overview**

On January 23, 2023, the Orange County Transportation Authority (OCTA) Board of Directors (Board) approved the 2023 Board and Chief Executive Officer's (CEO) Initiatives and Action Plan. At the end of each quarter of the calendar year, the CEO provides progress reports discussing the activities and accomplishments from the CEO Initiatives and Action Plan with the Board. This report summarizes the first quarter progress of calendar year 2023 (January 1 through March 31, 2023). The CEO Initiatives and Action Plan directly support the values, vision, mission, and goals of the Board Initiatives.

#### **Recommendation**

Receive and file as an information item.

#### **Attachments:**

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

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## Orange County Transit District Consent Calendar Matters

### 9. Approval of the Fiscal Year 2023-24 Local Transportation Fund Claim for Laguna Beach Public Transportation Services

Sam Kaur/Andrew Oftelie

#### **Overview**

The Laguna Beach Municipal Transit Lines, a department within the City of Laguna Beach, is eligible to receive funding from the Local Transportation Fund in Orange County for providing public transportation services throughout the city. To receive the funds, the Laguna Beach Municipal Transit Lines must file a claim against the Local Transportation Fund with the Orange County Transportation Authority.

#### **Recommendations**

- A. Approve the Laguna Beach Municipal Transit Lines Fiscal Year 2023-24 Local Transportation Fund Claim for public transportation services, in the amount of \$1,531,335.
- B. Authorize the Chief Executive Officer of the Orange County Transportation Authority to issue allocation/disbursement instructions to the Orange County Auditor-Controller in the amount of the claim.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

### 10. Approval of the Fiscal Year 2023-24 Local Transportation Fund Claim for Public Transportation and Community Transit Services

Sam Kaur/Andrew Oftelie

#### **Overview**

The Orange County Transit District is eligible to receive funding from the Local Transportation Fund for providing public transportation and community transit services throughout Orange County. To receive the funds, the Orange County Transit District must file a claim against the Local Transportation Fund with the Orange County Transportation Authority.

#### **Recommendations**

- A. Approve the Orange County Transit District Fiscal Year 2023-24 Local Transportation Fund Claim for public transportation services, in the amount of \$211,736,396, and for community transit services, in the amount of \$11,224,618 for a total claim amount \$222,961,014.
- B. Authorize the Chief Executive Officer to issue allocation/disbursement instructions to the Orange County Auditor-Controller in the full amount of the claims.

#### **Attachments:**

# BOARD MEETING AGENDA

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[Transmittal](#)

[Staff Report](#)

## Orange County Local Transportation Authority Consent Calendar Matters

### 11. Orange County Local Transportation Authority Measure M2 Agreed-Upon Procedures Reports, Year Ended June 30, 2022

Janet Sutter

#### **Overview**

Crowe LLP, an independent accounting firm, has applied agreed-upon procedures related to Measure M2 Local Fair Share funds provided to seven cities, and Senior Mobility Program funds provided to four cities, for the fiscal year ended June 30, 2022. Local Fair Share program reports include observations of ineligible maintenance of effort expenditures, indirect charges lacking a reasonable methodology, reporting errors, and funded projects not reflected in Seven-Year Capital Improvement Program plans. Senior Mobility Program audits include observations relating to late submission of monthly reports, reporting errors, failure to allocate interest, and verification of participant eligibility.

#### **Recommendations**

- A. Direct staff to monitor implementation of recommendations by cities.
- B. Direct staff to review observations with legal counsel and develop recommendations for Board of Directors' consideration related to the City of Cypress' compliance with the Measure M2 Ordinance and Eligibility Guidelines.

#### **Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

[Attachment D](#)

### 12. Third Quarter Fiscal Year 2022-23 Capital Action Plan Performance Metrics

James G. Beil

#### **Overview**

Staff has prepared a quarterly progress report on capital project delivery for the period of January 2023 through March 2023, for review by the Orange County Transportation Authority Board of Directors. This report highlights the Capital Action Plan for project delivery, which is used as a performance metric to assess delivery progress on highway, transit, and rail projects.

#### **Recommendation**

Receive and file as an information item.

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***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

**13. Consultant Selection for Construction Management Support Services for the State Route 91 Improvement Project Between State Route 55 and Lakeview Avenue**

Jeannie Lee/James G. Beil

***Overview***

On December 12, 2022, the Orange County Transportation Authority Board of Directors authorized the release of a request for proposals to provide construction management support services for the State Route 91 Improvement Project between State Route 55 and Lakeview Avenue. Board of Directors' approval is requested for the selection of a firm to perform the required work.

***Recommendations***

- A. Approve the selection of WSP USA Inc., as the firm to provide construction management support services for the State Route 91 Improvement Project between State Route 55 and Lakeview Avenue.
  
- B. Authorize the Chief Executive Officer to negotiate and execute Agreement No. C-2-2919 between the Orange County Transportation Authority and WSP USA Inc., to provide construction management support services for the State Route 91 Improvement Project between State Route 55 and Lakeview Avenue.

***Attachments:***

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)



# BOARD MEETING AGENDA

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## Regular Calendar

### Orange County Transportation Authority Regular Calendar Matters

**14. Final Draft Long-Range Transportation Plan**

Gregory Nord/Kia Mortazavi

**Overview**

The Long-Range Transportation Plan provides a vision for Orange County's regional transportation system over the next 20+ years. The final draft plan has been prepared, incorporating feedback from public review of the draft document. With direction from the Board of Directors, the final draft plan will be finalized and submitted to the Southern California Association of Governments as input into the 2024 Regional Transportation Plan and Sustainable Communities Strategy that is currently in development.

**Recommendation**

Direct staff to finalize the Long-Range Transportation Plan and submit it to the Southern California Association of Governments as input into the 2024 Regional Transportation Plan and Sustainable Communities Strategy.

**Attachments:**

[Transmittal](#)

[Staff Report](#)

[Attachment A](#)

[Attachment B](#)

[Presentation](#)

## Discussion Items

**15. Public Comments**

**16. Chief Executive Officer's Report**

**17. Directors' Reports**

**18. Orange County Transportation Authority Fiscal Year 2023-24 Budget Workshop**

Victor Velasquez/Andrew Oftelie

**Overview**

The Orange County Transportation Authority is developing the fiscal year 2023-24 budget, which identifies available revenues and costs associated with providing transportation services and programs for Orange County. The proposed budget will be reviewed in detail in an informal workshop following the May 8, 2023, Orange County Transportation Authority Board of Directors meeting.

**Recommendation**

Review the fiscal year 2023-24 proposed budget in a workshop setting following the regularly scheduled Orange County Transportation Authority Board of Directors meeting on May 8, 2023.

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***Attachments:***

[Staff Report](#)

[Attachment A](#)

**19. Adjournment**

The next regularly scheduled meeting of this Board will be held:

**9:00 a.m., on Monday, May 22, 2023**

OCTA Headquarters  
Board Room  
550 South Main Street  
Orange, California